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 UNIT GOAL SECTION
 (Principles (II) / Rubric Items: **1, 2, 9, 10**)

PAGE 3
 PLANNED ACTION SECTION
 (Principles (II) / Rubric Items: **8, 11**)

PAGE 4
 RESOURCE REQUEST SECTION
 (Principles (II) / Rubric Items: **3, 7, 12**)

ASO

Unit Goal	Planned Action	Resource Request
Create an inviting atmosphere for studen	Update computers in office	Buy new computers.
Create an inviting atmosphere for studen	Update furniture and technology in the A	Buy new furniture, TV, and microwave for

Unit Goal

Create an inviting atmosphere for studen	
PROVIDE A FULL DESCRIPTION OF THE GOAL	
Unit Goal	Create an inviting atmosphere for students in the ASO Office and Lounge.
Goal Number	1
Description of the Goal	Create an inviting atmosphere for students in the ASO Office and Lounge.
Goal Initiation Year (YYYY)	2014
Goal Timeline	More than 1 year but less than 3 years
Goal Current Priority	1
Describe the primary measurable objective for this goal. This is the measure that will assess the degree to which the goal has been met.	Update computers for officers, senators, and add a computer to the main counter so that students can check into the office online rather than add their 88 number to a sign in sheet.
Goal Status	New

BASED ON THE REFLECTION AND ASSESSMENT	
CONDUCTED IN THE PROGRAM REVIEW SECTION	
DESCRIBE THE NEED THIS GOAL ADDRESSES	
What issues, problems, or opportunities identified in your Program Review will this Goal address?	
What SLO assessment / reflection will this Goal address?	

3) EVALUATION OF "COMPLETED" GOAL	

when was work on the goal completed? (year)	
Describe what was done to complete the goal.	
Evaluate the effectiveness of implementing the goal. Describe the impact on the division/program/service and on student success that completion of the goal has had.	
What would the division/program/service do differently in the future based on the evaluation of the success in implementing this goal?	
Will completion of this goal lead to developing another goal? If so, describe the new goal.	

Linked Planning Objects			
Link Type	Planning Object	Planning Element	User Description
Internal Link	Planned Action	Update computers in office	
Internal Link	Planned Action	Update furniture and technology in the A	

Planning Element Impacts			
Impact Type	Level Name	Is Impacted?	User Description
Level Impact	Strategic Goal 2.4: Enhance facilities & technology to		Enhance the ASO facilities and technology.

Planned Action

Update computers in office	
PROVIDE BASIC INFORMATION FOR	
EACH PLANNED ACTION	A
Action Number	1
Provide a description of this action. Include the critical steps required to accomplish this action.	Update computers for officers, senators, and add a computer to the main counter so that students can check into the office online rather than add their 88 number to a sign in sheet.
What are the expected measurable results of the Action?	1. Officers and senators will save time because they will not have to wait for the computer to function properly. 2. Increase student privacy by implementing a computerized check in process.
Action Initiation Year	2015
Action Priority	1
Action Status	New
Are additional resources needed by the Division/ Department / Program in order to accomplish the Action?	Yes

Link Type	Planning Object	Planning Element	User Description
Linked Planning Objects			
Link Type	Planning Object	Planning Element	User Description
Internal Link	Unit Goal	A	
Internal Link	Resource Request	Buy new computers.	

Update furniture and technology in the A	
PROVIDE BASIC INFORMATION FOR EACH PLANNED ACTION	
Planned Action	A
Action Number	Update furniture and technology in the ASO lounge.
Action Number	2
Provide a description of this action. Include the critical steps required to accomplish this action.	Update the furniture, microwave, and TV in the ASO lounge to create an inviting atmosphere for students.
What are the expected measurable results of the Action?	Students will feel more comfortable spending time on campus, which will lead to student success.
Action Initiation Year	2015
Action Priority	1
Action Status	New
Are additional resources needed by the Division/ Department / Program in order to accomplish the Action?	Yes

Linked Planning Objects			
Link Type	Planning Object	Planning Element	User Description
Internal Link	Unit Goal	Create an inviting atmosphere for studen	
Internal Link	Resource Request	Buy new furniture, TV, and microwave for	

Resource Request

Buy new computers.	
*** RR # 57 ***	
PROVIDE A DESCRIPTION OF THE REQUEST	
Provide a description of the Resource Request	Buy new computers for the ASO officers, senators, and front desk.
Type of Request	Non-Salary
Funding Type	One-Time
Resource Request Priority	1
Does this Resource Request meet requirements for health, safety and essential services?	No

If yes, cite the requirement details.	
Does this Resource Request meet local, state or federal regulations or other mandates?	No
If yes, cite the relevant Regulations.	
Resource Request Status	New

DETAILED COST BREAKDOWN	

CERTIFICATED SALARIES (100000)	
Position Title	
Class Code	
Type	
Total Cost of Certificated Benefits	
Total Cost of Certificated Salaries	

CLASSIFIED SALARIES (200000)	
[FOR PAY RATES, REFER TO THE	
LINK TO THE SALARY SCHEDULE, WHICH IS	
AVAILABLE IN THE 'INSTRUCTIONS.']	
Position Title	
Class Code	
Basis	
Shift	
Permanent or temporary	
Rate	
Hours per pay period	
Employee Benefits:	

UNCLASSIFIED SALARIES (200000)	
Assignment	
Rate	
Hours per Pay Period	

NON-SALARY COSTS	
Instructional media materials (Supplies and Printing, 400000)	\$5,000
Non-instructional supplies (Supplies and Printing, 400000)	
Printing/copying (Supplies and Printing, 400000)	
Equipment (Instructional and non-instructional) (Capital Outlay, 600000)	
Maintenance of equipment)Other Operating Expense, 500000)	
Contracts/personal services (Other Operating Expense, 500000)	
Alteration and improvement (A & I) (Capital Outlay, 600000)	
Other Expense:	
Other expense GL Account:	

TOTAL FIRST YEAR COST OF REQUEST (EST.)	
Total estimated cost for the first year of the resource request	

ADDITIONAL COMMENTS	
Please note all sources for cost information for the Resource Request that serves to justify the estimated expense.	
What are the proposed funding sources?	
Please provide any additional information that was not covered above.	
Resource Request Responsible Person(s)	

Linked Planning Objects			
Link Type	Planning Object	Planning Element	User Description
Internal Link	Planned Action	Update computers in office	

Buy new furniture, TV, and microwave for		*** RR # 58 ***	
PROVIDE A DESCRIPTION OF THE REQUEST			
Resource Request		Buy new furniture, TV, and microwave for the Student Lounge.	
Provide a description of the Resource Request		Update the Student Lounge so that more students remain on campus.	
Type of Request		Non-Salary	

Funding Type	One-Time
Resource Request Priority	2
Does this Resource Request meet requirements for health, safety and essential services?	No
If yes, cite the requirement details.	
Does this Resource Request meet local, state or federal regulations or other mandates?	No
If yes, cite the relevant Regulations.	
Resource Request Status	New

DETAILED COST BREAKDOWN	

CERTIFICATED SALARIES (100000)	
Position Title	
Class Code	
Type	
Total Cost of Certificated Benefits	
Total Cost of Certificated Salaries	

CLASSIFIED SALARIES (200000)	
[FOR PAY RATES, REFER TO THE	
LINK TO THE SALARY SCHEDULE, WHICH IS	
AVAILABLE IN THE 'INSTRUCTIONS.']	
Position Title	
Class Code	
Basis	
Shift	
Permanent or temporary	
Rate	
Hours per pay period	
Employee Benefits:	

UNCLASSIFIED SALARIES (200000)	

Assignment	
Rate	
Hours per Pay Period	

NON-SALARY COSTS	
Instructional media materials (Supplies and Printing, 400000)	
Non-instructional supplies (Supplies and Printing, 400000)	
Printing/copying (Supplies and Printing, 400000)	
Equipment (Instructional and non-instructional) (Capital Outlay, 600000)	\$10,000
Maintenance of equipment)Other Operating Expense, 500000)	
Contracts/personal services (Other Operating Expense, 500000)	
Alteration and improvement (A & I) (Capital Outlay, 600000)	
Other Expense:	
Other expense GL Account:	

TOTAL FIRST YEAR COST OF REQUEST (EST.)	
Total estimated cost for the first year of the resource request	

ADDITIONAL COMMENTS	
Please note all sources for cost information for the Resource Request that serves to justify the estimated expense.	
What are the proposed funding sources?	
Please provide any additional information that was not covered above.	
Resource Request Responsible Person(s)	

Linked Planning Objects			
Link Type	Planning Object	Planning Element	User Description
Internal Link	Planned Action	Update furniture and technology in the A	

Planning Element Impacts			
Impact Type	Level Name	Is Impacted?	User Description

Impact Type	Level Name	Is Impacted?	User Description
Level Impact	Strategic Goal 2.4: Enhance facilities & technology to		Enhance the Student Lounge.