

Minutes AFT Local 1521 Guild WLAC Chapter Meeting-October 20, 2016

Meeting was called to order at 1:07 by Olga Shewfelt, and lunch was served

1. Welcome & Introductions

The chapter president welcomed new faculty and members introduced themselves to new faculty.

2. Minutes from Chapter meeting 9/22/16 were unanimously approved.

3. AFT Chapter President Report (O. Shewfelt)

a. Negotiations: Guild Team

The team has been formed and meeting will take place in November or early December. There is a District Strategic Planning meeting at today LAMC

b. Proposition 55

Proposition 55 on the November 8, ballot in California, is an extension of the income tax increased approved by the voters in 2012 with Proposition 30. Due to the improving economy, the tax on the wealthy is projected to raise as much as the original Prop 30 combination of taxes. Altogether Prop 30 has generated more than \$31 billion for California schools and colleges. According to the state Legislative Analyst, if Prop 30, is allowed to expire, public education in the state, would suffer at least a \$4 billion loss of revenue per year.

Shewfelt then moved to explain the history of budget cuts from 2008 to 2012 prior to the approval of Prop 30 and its specific effects on our LACCD District and at West. The entire community college system, turned away close to half a million students and instituted furloughs. There was limited library and tutoring services, fewer class sections for students and adjunct faculty lost many assignments. She provided information of the Prop 55 (see page 12 in the handout for FAQ) and informed the members that they can use this information to promote this proposition to neighbors and friends. She also emphasized that is important to note that all the funds from Prop 55 will be used for instruction. In addition, there is a public health component see page 12 in the handout. In the packaged (p.14) is also included the script for phone banking. On page 15 there is a LACCD long range financial planning forecast is Prop 55 is not passed.

Shewfelt invites the body to speak at the Prop 55 meeting next Thursday, 27 at the event sponsored by the ASO, The Guild and our student interns.

There are issues across the District with the District's 134 million ending balance. Many asked why the reserves would not be sent back the help struggling campuses. The position of the BoT has been fiscally conservative. In this perspective, why is financial prudent is keeping the balance not using the money in preparation of Prop 55 not passing and other different financial contingencies, including the raising costs of CalPRS and STRS. Shewfelt made a motion at the last District Budget meeting asking for some of the District reserves to be distributed among the colleges to be used for a more vigorous enrollment management plans. The motion did not pass, but Shewfelt accepted a friendly amendment to move this motion for discussion to the Executive Committee of the DBC.

On page 7, our income comparison shows 6 of the 9 campuses are not growing and overall there is -0.6 % negative growth. She observed that WLAC has substantial growth and LA Southwest and East has a

49 little growth and the rest are substantially lower. At the strategic planning meeting discussions will take
50 place on the connection of enrollment management and budget.
51

52
53 **a. Politics:**

- 54 • **Proposition 55 Campaign, phone banking, cards (see above)**
- 55
- 56 • **Student Interns activities (voter registration & events)**
- 57

58 Sarah Contreras, one of the student interns, reports that she has been phone
59 banking every week and will increase efforts as the election nears. There will be
60 a panel discussion to promote Prop 55 in MSA 009. She asks the body to offer
61 extra credit for their students who attends this event. They will serve pizza.
62 The interns did voter registration for student during club rush.
63

- 64 • **BoT Elections Candidates Interviews Seat 2**
- 65

66 COPE is the legal caucus for the nine campuses. At the yesterday's COPE
67 committee they interviewed 2 candidates for Seat #2: Steve Veras and Servando
68 Ornelas. Shewfelt gave some background information on both candidates. The
69 Union voted to endorse Steve Veras for Seat #2. She commented on the lack of
70 experience of S. Ornelas. She expressed the importance to have members of
71 the BoT to support the goals of the Union. There was discussion by members of
72 the COPE to do something about the president of BoT. She lets the body
73 know that she will report to the body once a plan has been devised.
74

- 75 • **COPE Contributions & GOTV, Natalina Monteiro**
- 76

77 Monteiro spoke to the membership on the on the importance of the supporting
78 PROP 55. She commits on the Guild's plan to support this prop. There will be 3
79 seats on the BoT and elections will take place in the Spring 2017. Mike Eng is
80 vacating his seat to run to State Senate. The other seats belong to Nancy
81 Pearlman and Ernesto Moreno. She informs the body that it takes a lot of funds
82 (800 K) to endorse the seats of the BoT. Some Guild members complained on
83 the amount of dues that were spent on campaign contributions. However, the
84 COPE endorses candidates that will support the mission of the Union and its
85 members. She solicits the need for faculty to make contributions to the COPE.
86 There is a need to get trustees that will support of HRA , wages etc.,
87

88 **4. West Faculty Feedback on Negotiations index on page 20**

89
90 Shewfelt informs the body that she would like to get feed back and concerns that can be taken to
91 negotiations team.
92

93 Open floor for comments from Faculty

94
95 1. Chairs have expressed their concern that they have to lead the tenure review committee of each new
96 FT faculty. Chairs would like to be able to appoint a designee to help with the tenure review committee.
97

- 98 2. On the evaluation forms, there needs to be a middle column to be in between the meets/exceeds and
99 needs improvement. (Counseling – A Martinez)
100
101 3. Why do librarian work 30 hours as a standard work load and counselor work 35 hours standard
102 work load? (Counseling – A Martinez)
103
104 4. Why are faculty exempt from lunch breaks? (Counseling – A Martinez)
105
106 5. Non - instructional faculty are supposed to work from 830am to 4 pm. They do not have a say in
107 their schedule. They are on a fixed schedule unlike the adjunct counselors. The current imposition
108 keeps fulltime counselors from seeing student after 330 because adjunct counselors are working in
109 the evening. Work blocks should include the non-classroom faculty. (Counseling – A Martinez)
110
111 6. The HSA should provide glasses for faculty who spends the majority of the day looking a computer
112 screens. (Counseling – A Martinez)
113
114 7. Second class assignment for adjunct faculty. If the first assignment is refused for time, when the
115 second assignment should be offered and the time should be offered with a restriction of same class
116 and same time. The second-class assignment should not be given as a pool but using the ranking on
117 the seniority list. (Counseling – C Hunter)
118
119 8. Health and Dental should be offered to adjunct faculty on seniority list. (G Chee)
120
121
122 9. Like to see that there is a funding formula for ancillary duties (G Chee)
123

124 **5. Work Environment Committee Report, Matt Robertson (policies for allocation of office**
125 **space for full time faculty & adjunct office locker space)**
126

127 The WEC meets on the second Monday of each month from 1 pm to 3 pm in the Child Development Center. The
128 issue of allocation of FT office space was discussed at length. There is a full-time math instructor without an
129 office. He comments that WEST had a policy for the allocation of faculty space. Robertson did request a copy
130 from Administration and it was never received. He obtained a copy of the Allocation of Faculty Office Space
131 (AFOS) from Pierce College and emailed it to faculty for review. He suggested that WEC merge the AFOS
132 from Pierce and the 2004 WEST AFOS. In the WEC there was a concern to consider the existing 2004 West
133 AFOS before reviewing the Peirce model. Robertson suggested merging the two AFOS. Shewfelt suggested that
134 there is need to have more faculty participate in the activities of WEC to support its mission. The WEC is a labor
135 caucus and the membership of WEC should be comprised of 50 % of faculty. The next meeting is November 14th
136 in the CDC. Shewfelt comments that this committee is a powerful entity that deals with the work environment of
137 us all.
138

139 Shewfelt comments on the event of active shooter; especially the classroom doors not having the ability to be
140 locked from the inside, ADA compliance and emergency preparedness. She remarks about the horrible work
141 environment at LACC. Instead of faculty complaints going straight the campus president faculty should let the
142 WEC chair serve as a liaison between faculty needs and the administration.
143

144 Hunter posed the question: “What happens when there is an emergency and the elevator is shut down and the
145 DSPS office is located on the 3rd floor?” There is no way for students who required assistive technology to be
146 mobile to get to ground level.
147

148 Barragan posed the question: “What happens if you have students our classes who need assistance to vacate the
149 building? What is the exit plan?”

151 Ludwig suggested that campus officials for clear identification should wear identification badges.

153 In the Adjunct Offices located in B5 103, the administration has agreed to replace existing file cabinets with
154 modern lockers and there will be process for the 1-year allocation of each locker for faculty.

156 There was some discussion on the getting a proposal on the installation of locks for the classroom doors.

158 There was discussion about the magnitude of Uber and Lyft drivers driving all over campus. The WEC voted on
159 having a designated space for drop off for students. He commented on the fact the drivers do not know where to
160 take students. They need to have direction for safety reasons. He reminded the body of the past experiences.
161 There is a need to communicate to the drivers of the designated spot.

163 Shewfelt ensures the membership will have the opportunity to provide input of the policy after it has been vetted
164 by the WEC. After the body has provided input, the recommendations will be passed to the President for final
165 approval.

168 **Grievance Report, Tim Russell**

- 170 1. The Guild filed a grievance for Violations of Article 15.A.4.a – Assignment, Summer and Winter
171 Intersessions. This grievance was “ For C basis non-classroom faculty, a “ full assignment “ shall be 6
172 hours per day when the standard work load in Article 13, Table B is 30 and 7 hours per day with that
173 standard workload is 35. The administration violated this article by not offering a full assignment for
174 non-classroom faculty. This grievance was moved to Step 2 and a denial response was received from
175 the Administration. The Guild is moving this matter to a Step 3 Grievance to be heard before the
176 Grievance Review Committee.
- 177
178 2. The Guild filed a grievance for violations of Article 13. D. – Assignments, Conditions and/or
179 Exceptions and Article 17. D. This grievance was to ensure that the collegial consultation to place to
180 meet the needs of WEST students as stated in our CBA.

183 **6. Announcements:**

- 185 • **October 20, LACCD 2017 Strategic Plan Kick off at Mission College**
- 186 • **October 20, Trade Tech Foundation Dinner**
- 187 • **October 22 Trade Tech Foundation Dinner**
- 188 • **October 24 West Adjunct faculty Meeting 1-3 pm Winlock**
- 189 • **October 29, Part-Time Faculty Symposium, 10am- 2pm- Santa Monica College**
- 190 • **November 1 & 4 Department Chair, Dean VP Workshop East & Valley colleges(see flyer).**
- 191 • **November 4-7 GOTV (Natalina Monteiro)**

193 There are some interns and volunteers (Get Out To Vote). She explains what is the purpose
194 of the GOTV purpose. The GOTV has interns and volunteers to drive seniors and people with disabilities to
195 vote and provide the necessary forms. It was suggested that a list is created of the people who cannot make it
196 so that they can be put on the list of vote by mail. There is a vote cheat (see page 18 – 19 in the
197 handout). Shewfelt mentioned that there are Early Voter Guide is available online.

- 199 • **November 5,6,19,10 December 3,4 Labor Studies 11: Labor in the Public Sector**
- 200 • **November 15, Miguel Contreras Celebration**

- November 19, Heroes Abroad, Homeless Heroes Walk, 8:30 am 200 N. Grand Ave.

7. Meeting was Adjourned at 259 pm

Respectfully submitted by T. Russell