

1 **Minutes of AFT Local 1521 Guild WLAC Chapter Meeting**
2 **September 21, 2017**
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4 The meeting was call to order at 1:05 by the Olga Shewfelt and lunch was served.
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6 **Members Present:** Juan Castillo, Yervant Boghos, Diane Peete, Natalie Nagthall,
7 Lorenzo Ybarra, Gustavo Demoner, Clare Norris-Bell, Grace Chee, Darron Elrington, Bonnie
8 Blustein, Ken Buckner, Susan Trujillo, Casey Hunter, Marcella Hernandez, Delores Gallegos,
9 Patricia Siever, Kevin Considine, Jennifer McIntosh,, Melinda Smith, Lisa Cain, Norma
10 Barragan
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12 **Guest:** Dr. James Limbaugh, College President, Aracely Aguiar, VPAA, Dr. Roberto Gonzalez,
13 VPSS and Iris Ingram, VPAS
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15 **1. Welcome and Introductions**
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18 **2. Minutes from the April Meeting will be presented to the body for approval at**
19 **the October meeting.**
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21 President Limbaugh presented a report on the “Analysis on Enrollment Trends and
22 Challenges”. He mentioned that WLAC has the highest abandonment rates in the state.
23 WLAC needs to figure out why. He continued to inform the body on the enrollment
24 strategies used to increase last year’s enrollment numbers. Limbaugh mentioned the
25 issues that WLAC is having with PeopleSoft implementation. There is an enrollment
26 taskforce that meets on a weekly basis to address the issues surrounding PeopleSoft usage.
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28 On October 6th there will be a mandatory meeting organized by the District at L.A. Mission
29 College. On average 20 out 100 students are lost to surrounding districts because of the
30 issues of PeopleSoft.
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32 Limbaugh opened the floor for questions/ comments related to the issues that students are
33 having with the new Student Information System.
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35 Shewfelt reminded the body that this is forum that the membership should voice their
36 concerns that faculty are having with PeopleSoft.
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38 Concerns from the body:
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- 40 1. Email sent by the administration regarding multiple issues that faculty
41 experience during the beginning of the semester.
- 42 2. The DSPS column added to the rosters- What is the faculty obligation on
43 completing the form for students to schedule a time to take their exam?
- 44 3. Students not being able to connect with Wi-Fi
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46 Ingram commented that students should contact IT Department directly. She
47 continued to explain to the body that we are at capacity with Wi-Fi
48 connections. To accommodate this IT has installed additional nodes across
49 campus to address this issues. There are plans to extend the Wi-Fi
50 connections and install additional nodes

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52 4. Blustein mentioned that there are a lot of students who are missed placed in fall
53 math classes. She does not who she should follow up to address this issue. Also
54 with the new building projects, additional WIFI connections will be installed to
55 support student usage in each classroom/lab.

56
57 Ingram informed the body of the plans to furnish the new computer labs with
58 new and used computers form the CE building. She does not plan to supply
59 all new computers for the five general classrooms in the TLC Building
60 because of the enormous cost. The plan is to consult with the end user for
61 recommendations. Shewfelt mentioned Article 9.C mandates that
62 administration provide the necessary instructional materials and equipment
63 for student success.

64
65 5. Smith mentioned that her class was renamed multiple times and students could
66 not enroll. She received a lot of emails from students and this was such a
67 burden. On the first day class she did not have permission codes for her students

68
69 VP Aguiar stated that there would be a meeting to address the multitude of I
70 issues of the PeopleSoft System. The intent is to provide the team with
71 current patterns of varying state dates. With initial programing of PeopleSoft
72 the late start classes were not considered.

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74 6. McIntosh mentioned that her students were having issues with getting on the
75 waitlist.

76
77 7. Considine stated that his regular students could not enroll because they got
78 "Need to Take the Assessment Test " message. Most of the CTE classes do not have
79 the math and English prerequisites. . Also WLA C is not known on the Westside. He
80 suggested that WLAC needs to increase advertisement efforts to that demographic.

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82 8. Barragan asked if the administration had taken in consideration the fact that
83 students where required to pay fees before they could finish enrolling in their
84 classes. She stated that if students did have funds then they probably went to other
85 schools. In addition, she mentioned the issues with the class rosters to include
86 printing.

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88 The College President and senior staff left after their report and we started the full union
89 meeting.

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3. AFT Chapter President Report- O. Shewfelt

Shewfelt reminded the body that about 4 months ago, our campus President wanted to start a new enrollment management committee that would have been an operational meeting instead of establishing this committee as a share governance committee that reports to the College Council. The enrollment management issues are not new and they continue to be a statewide issue. Additional discussion came from the body about issues from PeopleSoft. Faculty now have more managerial duties to do other than teaching. Discussion continued about the problems with SIS and Canvas implementation.

Shewfelt informed the body that the Union is making a list of the issues that are affecting faculty. She assured the body that the Union will get a response from the issues / concerns that Faculty are waiting to hear from the senior administration.

Shewfelt introduced a DACA student, Karen, to the membership. She shared her personal story about her brothers and sisters being DACA recipients. Her family is in limbo because they do not know what to expect. She feels like DACA students are now coming out of the shadows. She can now get a driver's license and other things that students are entitled. She stated that is so not fair that the Obama Administration gave DACA students a chance to improve their lives and the current administration is taking it back. She stated that she feels like a pawn.

Shewfelt informed the body that recruitment is not something that we should be focused on because we were hired to provide instruction.

Considine suggested that we need to have more time to meet as a body to discuss pertinent issues. The administration should be only given a few minutes in the beginning of the meeting so that we can discuss the current issues affecting faculty. He also mentioned that there was no consultation on the programming of the TLC Building. Specifically, there are more classrooms that have been cut without collaboration of the end user. He stated that he was not allowed to attend several Facilities meetings. When he went through the line items he noticed that the administration did not address the issues or concerns that were recommended to the administration. In addition, the changes were made by the administration without consulting faculty. He continues to state that Marcus and Anna (end users) were not informed of the changes that were made. Also a consultant was hired to discuss the needs of the computer science faculty. Now that the changes have been moved forward, it would cost 100s of thousands to make the changes.

Blustein mentioned that she noticed the administration is more likely to answer questions in the AFT Chapter meeting than in other meetings. Therefore, it is good to have them at the start of the meeting to answer questions.

Considine mentioned that there was no communication about the programming/ planning for the new HRLC building. Shewfelt mentioned that she recalled that the campus

137 president sent an email about the planning of the replacement HLRC building in December
138 or January. Shewfelt urged faculty to get involved the shared governance process.
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140 **a. Negotiations Update**

141 Shewfelt informed the body of the current stage of the negotiations. The
142 negotiations have stalled. She stated that the BoT is not committed on this this
143 contract negotiation. A lot meetings have been cancelled by the District's
144 negotiations team. She stated that our negotiation team proposed a salary increase
145 and the BoT outright rejected the proposal so our team proposed something more
146 outrageous. There have been some tentative agreements in some articles. Currently
147 the COLA is 1.5 %. She continued to encourage faculty to attend the next BoT
148 meeting to show support.

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150 Shewfelt reminded the body that AB 1379 mandates that adjunct faculty be offered
151 at least 67% load. The negotiations team is attempting to get the BoT to
152 acknowledge the state law. In our CBA it guarantees that adjunct faculty are only
153 entitled to one class. The negotiations team is focusing on article 16 and 29. (page
154 1 and 2 in the handout)
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156 She is continued to encourage faculty to show up and be active in Guild meetings as
157 well BoT meetings to voice concerns. The next BoT meeting is going to be at LA
158 Southwest College on October 4th.
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160 One page 3 the status of MBA is outlined. The two main proposals are for HRA
161 benefits and salary increase for full and part time faculty.
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163 **b. Guild's 2017 - 2018 Goals- see page 9 in handout**

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165 **c. Guild's 2017- 2018 Budget (G. Chee, page 10- 14 in handout)**

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167 **d. LACCD Budget and FON**

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169 **e. WLAC Budget Unrestricted General Fund**

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171 Shewfelt provided the body with the WLAC Unrestricted General Fund and VP
172 Ingram provided a general overview. Shewfelt asked why the year-end balance for
173 operating expenses for FY 16-17 is significantly lower than that budget for FY 17-
174 18. VP explained what caused the increase of operating budget. Shewfelt also
175 asked the question about the funding for the VP of Workforce. VP Ingram informed
176 the body that the position is still on hold.
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178 **f. Enrollment and & PeopleSoft issues**

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180 **g. Politics**

- 181 • Faculty action before the BoT 10/4/17 Southwest College
- 182 WALC faculty participants

183 • COPE Drive
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185 **h. LACCD DACA Task Force: October 12th meeting**
186 **i. Dolores Huerta Labor Institute-** page 21 in handout
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188 **4. Adjunct Faculty –**
189 • LACCD Adjunct Faculty Contractual Obligations and Rights – see page 22 in
190 handout
191 • AFIC Report on page 23 in the handout
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193 **5. Work Environment Committee- M. Robertson – no report**
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195 **6. Grievance Report - T. Russell- no report**
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197 **7. Announcements**
198 • Thursday, 9/21 Vietnamese Labor Delegation 5- 7 (see flyer)
199 • Friday 9/22-23 CFT Community College Council
200 • Wednesday, 9/27 Fred Glass Book Event (see flyer)
201 • Wednesday, October 4 BoT at South West College at 2 pm wear your AFT
202 blue shirts
203 • Friday, 10/13-14 AFT Civil, Human and Women’s’ Rights Conference- New
204 Orleans (see Flyer)
205 • Thursday, October 19 AFT Chapter meeting at WLAC
206 • Saturday, November 18 Home Walk- Grand Park (see flyer)
207 • Wednesday, December 13th and 14th EDD workshops (see flyer)
208
209 Respectfully submitted,
210
211 T. Russell