

ACCREDITATION STEERING COMMITTEE

Accreditation Steering Committee Chair
Alice Taylor

ALO, Co-Chair
Bob Sprague

Academic Senate
Adrienne Foster

Administrative Services
Ken Takeda

AFT Faculty Guild
Olga Shewfelt

AFT Staff Guild
Joann Haywood

Facilities
Allan Hansen

Research and Planning
Rebecca Tillberg

Student Services
Phyllis Braxton

President
Nabil Abu-Ghazaleh

Workgroup leaders

Recommendations 1 & 2
Rebecca Tillberg

Recommendations 3 & 4
Mary-Jo Apigo
Luis Cordova

Recommendation 5
Ara Aguiar

Recommendation 6
Kathy Walton
Ken Lin

Recommendation 7
Ken Takeda

2006 Recommendation 13
Adrienne Foster
Olga Shewfelt

Draft Agenda
January 12, 2015
3-4:30, Winlock Lounge

I. Minutes of Dec. 8, 2014 <http://www.wlac.edu/WLAC-Accreditation/Agendas-and-Minutes.aspx>

II. **Preparation for the Board's Institutional Effectiveness meeting** January 28

Instructions from Maury Pearl:

Presentation Guidelines: Each college has 15 minutes, including questions and answers. College Administrative Liaison Officer(s) and Faculty Co-Chairs(s) usually make the presentation. It should cover:

1. The process of report preparation (i.e., those involved in preparation and approval).
2. Team findings and recommendations
3. College actions to address the recommendations
4. Any remaining actions and the timeline for completion

Document Requirements

Email the PowerPoint presentation (5 slide maximum—prepared by Rebecca Tillberg), executive summary (circulated by Alice Taylor the week of Jan 5), and final report (footnotes finished by A. Taylor the week of Jan. 5; proofread by Susan Trujillo and Dolores, Gallegos, footnotes changed to section endnotes by Vicky Nesia?) to M. Pearl by 2:00 p.m., January 14, 2015.

III. **Board Approval of Midterm** Feb. 11, 2015. Bring signed certification page.

IV. **Self Evaluation progress**

PIE Committee work on Standard I (Rebecca Tillberg)
Staff orientation to the Standards week of January 19 (written report by A. Taylor)
Newsletter ideas (SLOs, Mary-Jo Apigo: Governance, Adrienne Foster, Olga Shewfelt and Fran Leonard; Facilities, Ken Takeda and Kevin Considine; Planning, R. Tillberg and Holly Bailey Hoffman)

V. **Preparation for Follow-Up visit**

Hotel, transportation and campus spaces (V. Nesia)
Bulleted lists of updates (A. Taylor)
Mailed with Follow-Up Report
Updated list at visit

Meetings for 2014-2015: July 28, August 11 and 25, September 8, October 13, November 10, December 8, January 12, February 9, March 9, April 13, May 11, June 8

West Los Angeles College provides a transformative educational experience.
West fosters a diverse learning community dedicated to student success.



VI. Other business

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