

ACCREDITATION STEERING COMMITTEE

Accreditation Steering Committee Chair

Alice Taylor

ALO, Co-Chair

Bob Sprague

Academic Senate

Adrienne Foster

Administrative Services

Ken Takeda

AFT Faculty Guild

Olga Shewfelt

AFT Staff Guild

Joann Haywood

Facilities

Allan Hansen

Research and Planning

Rebecca Tillberg

Student Services

Phyllis Braxton

President

Nabil Abu-Ghazaleh

Workgroup leaders

Recommendations 1 & 2

Rebecca Tillberg

Recommendations 3 & 4

Mary-Jo Apigo
Luis Cordova

Recommendation 5

Ara Aguiar

Recommendation 6

Kathy Walton
Ken Lin

Recommendation 7

Ken Takeda

2006 Recommendation

13

Adrienne Foster
Olga Shewfelt

Minutes

November 10, 2014

3-4:30

Present: Rebecca Tillberg, Mary-Jo Apigo, Fran Leonard, Bob Sprague, Phyllis Braxton, Alice Taylor, chairing

I. Minutes of October 13 were corrected and approved

II. Final Draft of 2015 Midterm Report

The final draft was not ready for the meeting. Alice Taylor undertook to incorporate remaining input and email a final draft to the committee and to the workgroups by Nov.12. This would allow time for a last review and corrections before she provides the final draft to the campus by a link in an email Dec. 14.

The College Council will consider it on December 12; Academic Senate, November 25, and AFT Faculty Guild on November 20

III. Board Institutional Effectiveness Committee at West Dec. 9 2014

The time will be 2:30. The committee will have the full draft in advance. In preparation for the question, "What support do you need?" we might suggest district staff support and liaison with the ACCJC.

IV. Standards Committees for the 2016 Comprehensive Self-Evaluation

Each Standard should have a chair and a co-chair. Among administrators, faculty and staff, we should strive to not to have both come from one group. Rebecca Tillberg and Carmen Dones will co-chair Standard I, and involve the PIE Committee. Vicky Nesia might be asked to review the Eligibility Requirements from the 2012 Self Study to see what might need updating.

V. Matrix aligning committees to standards

Standard III still needs work. Alice Taylor will ask Ken Takeda to make suggestions.

VI. New features for the 2016 Self Evaluation

Bob Sprague reported that Bob Pacheco says the Glendale College training was a review of the Standards, like the LACCD training in spring 2014. At the next training Pacheco attended, there were changes, including a 5000-word essay on areas for improvement, and a request to keep the report short (150 pages being too long).

Meetings for 2014-2015: July 28, August 11 and 25, September 8, October 13, November 10, December 8, January 12, February 9, March 9, April 13, May 11, June 8



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VII. District Mock Visits

The visits would take place in Fall 2015. The president's cabinet is working on identifying people at West who would benefit from participating, including newer faculty, business office staff, and people particularly interested in the accreditation process.

VIII. The committee reviewed and enlarged a draft of its 2013-2014 self-evaluation for approval at the December 8 meeting.

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