



West Los Angeles College Campus-wide Governance Committee Self-Evaluation Form



Committee Name: Accreditation Steering Committee

Committee Charge (Summary): The Accreditation Steering Committee of West Los Angeles College provides leadership for the college's accreditation efforts in the following ways:

1. review the ACCJC Accreditation Standards
2. encourage and promote dialogue across the college on student learning and institutional effectiveness
3. communicate information on accreditation to the college constituencies and community
4. facilitate the organization and structures for accreditation reports
5. oversee the preparation of accreditation reports
6. establish guidelines for the cataloging and maintaining of evidence to support accreditation
7. plan, facilitate and prepare for accreditation team visits to the college


For Academic Year: 2016-17

Date of Self Evaluation: May 8, 2017

Month	Meeting Date(s)	# of Attendees	Agendas posted in advance?		Minutes posted?		Please List the Major Issues/Tasks Addressed at Each Meeting
			Yes	No	Yes	No	
July 2016	July 11	9	X		X		ACCJC Evaluation Report Revision of College Mission Statement ACCJC Special Report on the Baccalaureate
August 2016	August 8	8	X		X		ACCJC Special Report on the Baccalaureate Program Review Enrollment Management
October 2016	October 10	10	X		X		Site visit preparation Digital accreditation archive Standing Committee Chairs meetings Progress on ACCJC recommendations C-RAC Project on Graduation Rates
November 2016	November 14	8	X		X		Progress on ACCJC recommendations
February 2017	February 13	12	X		X		Preparation for CODA site visit Progress on ACCJC recommendations Progress on QFE goals Integrated planning Notice of future programmatic accreditations
April 2017	April 10	8	X		X		Progress on ACCJC recommendations
May 2017	May 8	10	X				Review of follow-up report to ACCJC Calendar of approval for follow-up report Committee self-evaluation
Average Attendance		9					

Major Committee Accomplishments & Achievements in Past Year	Accreditation of baccalaureate program Responding to ACCJC recommendations Developing action plans Work with vice chancellor on recommendations Collaboration with new District Accreditation Committee Expansion of Accreditation Steering Committee Monitored QFE projects Regular ASO participation on the Steering Committee Digital accreditation archive structure established
Major Obstacles/Problems with Committee Function	Resistance to improved processes and procedures
Recommendations for Improving Committee Process/Efficiency	Adjust the meeting calendar to improve attendance
Committee Goals (If Appropriate) for Coming Year	Follow-Up Report accepted by Board and ACCJC Substantive change proposals filed for non-credit and new programs Expand campus knowledge of ongoing accreditation efforts Continue working on recommendations for improvement

Chair/Co-Chair Signature:



Chair/Co-Chair Name:

Aracely Aguiar

Chair/Co-Chair Signature:



Chair/Co-Chair Name:

Kimberly Manner

Members:

ALO and administration co-chair: Aracely Aguiar
 Faculty co-chair: Kimberly Manner
 Academic Senate: Adrienne Foster
 Administrative Services: Iris Ingram
 AFT Faculty Guild: Olga Shewfelt
 AFT Staff Guild: (vacant)
 ASO: Jesus Reyes
 Evidence Manager: Maria Yanez
 Facilities: Joachim Morera
 Institutional Effectiveness: Rebecca Tillberg
 SEIU 721: Antoinette Simpson
 Student Services: Michael Goltermann
 Teamsters: Mary-Jo Apigo

Resources:

Jim Limbaugh (President)
Fran Leonard (College Council)
Eric Ichon (Distance Education)
Beraki Woldehaimanot (Curriculum)
Carmen Dones (Baccalaureate Program)