

Cornner, Ryan M.

From: Tramel, Shawn B. (District Office)
Sent: Friday, June 2, 2017 10:50 PM
To: Barajas, Leticia L; Tarrant, Kaneesha K
Cc: Cornner, Ryan M.; Roman, Alberto J.
Subject: Adjunct Recruitment Lists
Attachments: ADJ-COUNSELOR-LATTC.xls; ADJ-MATH-LATTC.xls; ADJ-ENGLISH-LATTC.xls

To VPs Barajas and Tarrant, LATTC

Attached please find the applicant lists for your college for Counselor – Adjunct, English Instructor – Adjunct, and Mathematics Instructor – Adjunct. The excel spreadsheet has two tabs: the first indicates applicants that stated a preference for your college, and the second lists applicants that stated no preference. Application access has been created for academic Vice Presidents for English Instructor, Adjunct and Mathematics Instructor, Adjunct; application access for Counselor, Adjunct has been created for Student Services Vice President. Instructions for access will be forwarded under separate cover.

To ensure that application access is granted to the correct deans and department chairs, please forward the names of the appropriate academic/student services dean(s), as well as the names of department chairs for the English, Mathematics and Counseling departments at your College.

Please note that the since the response to the Mathematics – Adjunct recruitment yielded less than 40 applications, HR will open a second “open until filled” recruitment for this position during the week of June 5, 2017 to recruit additional applicants.

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