

Preliminary Census Credit Comparison
Resident and Non-Resident
Spring 2010-2014 Average, Spring 2014 and Spring 2015

Credit Classes--Headcount					
	<i>5-Year Average (2010-2014)</i>	<i>2014</i>	<i>2015</i>	<i>Percent: 2015 of Average</i>	<i>Percent: 2015 of 2014</i>
City	17,804	18,847	17,177	96.5%	91.1%
East	26,906	25,223	26,069	96.9%	103.4%
Harbor	9,886	10,007	9,443	95.5%	94.4%
Mission	9,869	9,866	9,266	93.9%	93.9%
Pierce	20,022	20,253	19,757	98.7%	97.6%
Southwest	7,172	7,170	6,476	90.3%	90.3%
Trade-Tech	14,364	13,560	13,054	90.9%	96.3%
Valley	18,035	18,197	17,729	98.3%	97.4%
West	10,645	9,980	9,386	88.2%	94.0%
<i>Subtotal</i>	134,702	133,103	128,357	95.3%	96.4%
ITV	849	768	577	67.9%	75.1%
<i>District</i>	135,551	133,871	128,934	95.1%	96.3%

Source: D3900 (3905) Credit Class Enrollment Report

2015 2/24/2015
2014 2/25/2014
2013 2/20/2013
2012 2/21/2012
2011 2/23/2011
2010 2/23/2010
2009 2/24/2009

Attendance Accounting

From: "Tillberg, Rebecca W." <tillberw@wlaac.edu>

Date: February 24, 2015 at 5:50:53 PM PST

To: "Dones, Carmen M." <DonesCM@wlaac.edu>, "Foster, Adrienne A." <fosteraa@wlaac.edu>, "Jacinto, Norma" <JacintoN@wlaac.edu>, "Sweeney, Joyce" <SweeneyJ@wlaac.edu>, "Shewfelt, Olga" <ShewfeO@wlaac.edu>, "Blustein, Bonnie" <BlusteB@wlaac.edu>, "Taylor, Alice" <TaylorA@wlaac.edu>, "Takeda, Kenneth B." <TakedaKB@wlaac.edu>, "Braxton, Phyllis" <BraxtoPD@wlaac.edu>, "Sprague, Robert L." <Spragurl@wlaac.edu>, "Morrissette, Dionne" <[MorrDi@wlaac.edu](mailto:MorrisDi@wlaac.edu)>, "Aguiar, Aracely" <AguiarA@wlaac.edu>, "Bailey-Hofmann, Holly" <BaileyHH@wlaac.edu>, "Coleman, Jason C." <Colemajc@wlaac.edu>
Cc: "Abu-Ghazaleh, Nabil S." <Abughans@wlaac.edu>, "Leonard, Frances T." <LeonarFT@wlaac.edu>, "Boateng, Agyeman S." <Boatenas@wlaac.edu>, "Apigo, Mary-Jo J." <ApigoMJ@wlaac.edu>, "Banday, Patricia G." <BandayPG@wlaac.edu>, "Doerrer, Sarah M." <Doerresm@wlaac.edu>

Subject: RE: PIE Committee: PRIORITIZATION Retreat and Planning Additional Meetings 2/23 & 2/27

Greetings, Prioritizers,

At the meeting yesterday we planned several aspects of the Prioritization Retreat, coming up this Friday, February 27. We reviewed and discussed the scoring rubric to ensure that we all understand the meaning of the criteria, we reviewed the Resource Requests, and the reports available to assist with scoring.

A few things to note:

- You may want to bring your own laptop in order to look up information on reports that are too long to print out for everyone. (We will have a few copies to share of long reports.)
- Bring the Program Review Handbook. Last year's edition is printed with spiral binding; this year's version is posted on the web site (http://www.wlaac.edu/getattachment/Research-Planning/Planning/Program-Review/Program_Review-IES_Handbook_2014-15.pdf.aspx)
- We will focus on the requests for instructional equipment because of the tight time frame for spending the funds. We will schedule a follow-up session to prioritize other types of requests.

We will have both breakfast and lunch provided. Breakfast will be hot, with breakfast burritos, starting at 8:30.

The meeting itself will start at 9:00.

I know a few people want to participate in the Prioritization Retreat even though they were not able to attend either of the 2 prior meetings where we planned the retreat. I will do a little workshop tomorrow, Wednesday at 12:00 in my office to orient anyone who missed these meetings to the prioritization process. Participation in one of these 3 preparation meetings is required to evaluate the resource requests. The people who have attended so far include:

- Holly Bailey-Hofmann
- Norma Jacinto
- Lisa Kamibayashi
- Fran Leonard
- Dionne Morrissette
- Bob Sprague
- Ken Takeda
- Alice Taylor
- Rebecca Tillberg

Thank you for all your hard work on this extended program review-planning-budget prioritization process! We're almost there!

~Rebecca

From: Tillberg, Rebecca W.

Sent: Thursday, February 19, 2015 6:16 PM

To: Dones, Carmen M.; Foster, Adrienne A.; Jacinto, Norma; Sweeney, Joyce; Shewfelt, Olga; Blustein, Bonnie; Taylor, Alice; Takeda, Kenneth B.; Braxton, Phyllis; Sprague, Robert L.; Morrissette, Dionne; Aguiar, Aracely; Bailey-Hofmann, Holly; Coleman, Jason C.

Cc: Abu-Ghazaleh, Nabil S.; Leonard, Frances T.; boatenas@wlac.edu; Apigo, Mary-Jo J.; Banday, Patricia G.; Doerrer, Sarah M.

Subject: RE: PIE Committee: PRIORITIZATION Retreat and Planning Additional Meetings 2/23 & 2/27

Greetings, PIE Committee Members,

We will have an excellent turn-out for our Prioritization Retreat, as well as the planning/norming session on Monday. The date remains as originally scheduled, but with a new location:

- Monday, February 23
- 12-45-2-45
- **Winlock**

A number of documents are attached that we will be using at the meeting.

If you get a chance before Monday afternoon, take a look at the Principles for Prioritizing Programs, as a refresher about what we will undertake. The complete list of Resource Requests by Category, Area and Unit is also attached for your review.

Thanks so much for your participation in this important part of the process to link planning and budgeting!

Have a great weekend!

~Rebecca

From: Tillberg, Rebecca W.

Sent: Monday, February 09, 2015 2:26 PM

To: Dones, Carmen M.; Foster, Adrienne A.; Jacinto, Norma; Sweeney, Joyce; Shewfelt, Olga; Blustein, Bonnie; Taylor, Alice; Takeda, Kenneth B.; Braxton, Phyllis; Sprague, Robert L.; Morrissette, Dionne; Aguiar, Aracely

Cc: Abu-Ghazaleh, Nabil S.; Leonard, Frances T.; boatenas@wlaac.edu; Apigo, Mary-Jo J.; Banday, Patricia G.; Doerrer, Sarah M.

Subject: PIE Committee: Validation Retreat and Planning Additional Meetings 2/23 & 2/27

Importance: High

Greetings, PIE Committee Members,

The Minutes from the most recent PIE Committee meeting on 2/4/15 are attached.

As you know, the Prioritization Retreat has been scheduled for Friday, February 27, 8:30-5:00.

We began preparing for the Prioritization Retreat at the regular meeting last week. We realized that we will need an additional meeting to norm the scoring on the prioritization rubric, so that we can ensure fair prioritization for all resource requests. An additional meeting is scheduled for:

- Monday, February 23
- 12:45-2:45
- Winlock

To further ensure that the resulting prioritized list of resource requests is fair, only those who have participated in the preparation for the retreat will be able to participate in the scoring. This means that attendance at either the February 4, or the February 23 meeting will be necessary. If you plan to send a representative in your place to the Prioritization Retreat, please have that person attend the 2/23 meeting so they can participate in the norming session.

At the norming session, we will prioritize the resource requests that have been validated and approved by 2/23.

Please rsvp your attendance at the Prioritization Retreat so I can know how much food to order for breakfast and lunch.

Thank you.

~Rebecca

Rebecca W. Tillberg, Dean
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(310)287-4361

From: "Abu-Ghazaleh, Nabil S." <Abughans@wlac.edu>

Date: February 24, 2015 at 7:42:01 PM PST

To: "Sprague, Robert L." <Spragurl@wlac.edu>, "Braxton, Phyllis" <BraxtoPD@wlac.edu>, "Foster, Adrienne A." <fosteraa@wlac.edu>, "Leonard, Frances T." <LeonarFT@wlac.edu>, "Taylor, Alice" <TaylorA@wlac.edu>, "Witucki, Jane E." <Wituckie@wlac.edu>, "Aguiar, Aracely" <AguiarA@wlac.edu>, "Long_Coffee, Michelle" <LongCofm@wlac.edu>, "Goltermann, Michael J." <golterjm@wlac.edu>, "Duke, Shalomon" <Dukes@wlac.edu>, "Rouzan, Sherron" <RouzanSt@wlac.edu>, "Burzynski, Karen J." <BurzynKJ@wlac.edu>, "Martinez, Adriana F." <Martinaf@wlac.edu>

Cc: "Nesia, Vicky" <Nesiav@wlac.edu>

Subject: Catalog timeline task force

Colleagues, in reviewing the timeline in which the 2014-2016 catalog was delivered I gather that the timeline for a number of important curricular developments delayed the production of the final document till November, 2014 (then corrections and an update in January, 2015) for the electronic version, and till February, 2015, for the print version which has just arrived.

Enhancing the content of the catalog is important, but this document must be produced in a timely manner to serve as the contract with our incoming students (giving them unambiguous catalog rights) and to be available to those who guide our students in our student services offices and off campus at schools that direct students to the college.

I intend to call together a taskforce to develop a timeline focused on the needs of the users of the catalog. This group will be charged with fine-tuning steps toward delivery dates of print and electronic documents for the next version, agreeing on a date around July 1, 2016. The group's charge will include a model timeline for an annual catalog update - which is a single electronic version to be delivered around July 1, 2015.

The work of this taskforce will really be to negotiate between content providers (chief amongst them Curriculum Committee leaders), users of the document who guide the students and affirm the college's commitment to the content of this document, and the production staff. They will settle amongst them on firm deadlines for production steps after which content changes must wait for the next even-number-year version – or for the single odd-year update.

This will not be a standing committee nor a governance committee. I am expecting the work to be done in a small handful of intent meetings. I am communicating this to you to ensure your understanding of the charge I will give the taskforce and to give you an opportunity to give me input about further challenges you have become aware of in producing the catalog that the taskforce might consider.

Nabil

Nabil Abu-Ghazaleh, Ed.D.
President
West Los Angeles College

From: "Abu-Ghazaleh, Nabil S." <Abughans@wlac.edu>
Date: February 24, 2015 at 2:47:32 PM PST
To: "Roman, Alberto J." <romanaj@email.laccd.edu>
Cc: "Sprague, Robert L." <Spragurl@wlac.edu>
Subject: RE: Grievance

What harm is the instructor claiming by the district if he was able to pick up a replacement class? Just saying.

To me, the key is to not pull back the interpretation that the college has until before the first meeting in the third week to notify of a cancelation. If that wasn't a contractual privilege, why have any reference at all to week three?

I leave it to you to negotiate whether the instructor earns the pay or we go down a "gotcha" path where he gets paid for four classes in one semester. Be sure to stipulate this doesn't count toward a tenure track job.

Nabil

----- Original message -----

From: "Roman, Alberto J." <RomanAJ@email.laccd.edu>
Date: 02/24/2015 2:18 PM (GMT-08:00)
To: "Abu-Ghazaleh, Nabil S." <Abughans@wlac.edu>
Cc: "Sprague, Robert L." <Spragurl@wlac.edu>
Subject: RE: Grievance

Nabil,

You are correct, the language can be interpreted in different ways. The actual language in the contract states, in part, "Notification and changes due to bumping must be completed **before** the class meets during the third week." This could be interpreted to mean by the end of the second week or into the third week if an adjunct has a class that meets on Tuesday, and they are notified on Monday of the third week.

I had my follow up meeting with Darrell today. I understand that the adjunct grieving this matter is teaching three classes at Piece this Spring, therefore, the remedy to given him a class does not work as it puts him over 67%.

The only resolution I believe possible absent of going to arbitration is that we pay him for the remainder of the fall semester and stipulate in an agreement that this is case is not precedent-setting and that neither party (the District or the Guild) relinquishes their interpretation of this provision of the contract. Having said that, this settlement would not help resolve other grievances of the similar nature unless the union and district come to a mutual interpretation of the language.

If we go to arbitration, we will have to make a case for our interpretation and hope the arbitrator agrees with us. This, as you know, will cost time and money, which sometimes is necessary, but other times has unintended consequences.

AJR

Dr. Albert J. Román
Vice Chancellor, Human Resources
Los Angeles Community College District
(213) 891-2173

From: Abu-Ghazaleh, Nabil S. [<mailto:Abughans@wlaac.edu>]
Sent: Monday, February 23, 2015 1:02 PM
To: Roman, Alberto J.
Cc: Sprague, Robert L.
Subject: RE: Grievance

Albert, I'm not opposed to resolving this matter reasonably but we can resolve it without changing the right to notify of bumping in the third week and we can do it by giving the instructor an assignment to earn the pay.

The contract language is in fact vague. While it says the bumping must be done in the first two weeks, it says the notification must be done by the third week before class meets. So a reasonable person can interpret this as the review and decision being done in the first two weeks, since the notice must be done no later than the third week. This procedure was followed in this instance so I would want to not change contract interpretation to give up the right to notify by the third week as the contract specifically states.

The negotiating space here is that the notice was delivered to this employee late enough before the start of class that a reasonable person could presume he may not have received it before coming to work. If the AFT can get a win for this employee but set aside this idea that notification must be done in week 2 (which contradicts administration's rights) then we can work this out.

It is also always reasonable to ask that the instructor work for the pay. The college can add a late start assignment if the Guild will accept it as replacement for the class that this instructor would have taught. He earns the same amount in the same term and it doesn't impact anyone's seniority rights.

Nabil

From: Roman, Alberto J. [<mailto:RomanAJ@email.laccd.edu>]
Sent: Sunday, February 22, 2015 8:15 PM
To: Abu-Ghazaleh, Nabil S.
Subject: Grievance

Dear Nabil,

At their request, I met with members of the Faculty Guild a couple of weeks ago and among the list of issues was the grievance at WLAC pertaining to the Cinema and Theater Arts department. The union is bringing up the fact that the bumping of the adjunct faculty did not occur during the first two weeks as the contract stipulates. They are citing Article 16.F.1. below:

F. Bumping

I. Bumping shall be limited to the first two weeks of the semester. Notification and changes due to bumping must be completed before the class meets during the third week.

According to the union, the bumping took place in the third week. While there were four adjuncts impacted, only one has continued to pursue this matter. As such, the union is asking to resolve this matter by paying the ONE adjunct for the remainder of the semester that was lost as a result of the bumping. The other three adjuncts are no longer included in the grievance remedy.

Let me know your thoughts.

AJR

