

# LANGUAGE ARTS

**Division Chair**

Fran Leonard

**Division vice Chair**

Kim Manner

**Division Secretary**

Linda Rodriguez

**Full Time Faculty**

Linda Alexander  
Kathy Boutry  
Holly Bailey-Hofmann  
Luis Cordova  
Anthony Cuomo  
Ana Figueroa  
Suzanne Floyd  
Fran Leonard  
Nuala Lincke-Ivic  
Kimberly Manner  
Rick Mayock  
Margot Michels  
Clare Norris-Bell  
Karen Quitschau  
Sandra Rui  
Stella Setka  
Alice Taylor  
Leslie Tejada  
Tim Welch

**Curriculum Committee Reps**

Sandra Ruiz  
Stella Serka

**Academic Senate Rep**

Nuala Lincke - Ivic

**Adjunct Rep**

(Vacant)

**Instructional Assistant**

**Meeting**

**Dates | Times | Location**  
In GC 210 K

Unless otherwise noted:

Fall 2017:

## AGENDA

August 24, 2017 GC 250

- I. Call to Order  
Meeting Norms
- II. Introductions, Acknowledgements, Announcements
- III. Minutes of May 15, 2017 meeting
- IV. Language Arts Division Goals 2017-18
- V. Language Arts Division Vice-Chair Election – C. Norris
- VI. Staffing Commitments, L. Rodriguez
- VII. Evaluations
  - A. Probationary-Tenure Track Committee Members
  - B. Other Faculty Evaluations
  - C. Evaluation training – to schedule
- VIII. Student Success, C. Norris-Bell
- IX. Writing Lab – Post Reorganization
- X. 2017-18 Division Meetings

### Discipline Meetings

#### English

1. Prerequisite Challenges for English 21 students
2. FPIP Application for English
3. Co-Requisite Group, T. Welch
4. Proposed Changes to Engl 21 and Engl 28 CORs, N. Lincke-Ivic

- Have a vision for our “desired” outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time
- Speak to an issue only once
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the “parking lot” for a future meeting agenda.
- Seek facts and data to inform discussions and decisions.

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**Our Mission:** West Los Angeles College provides a transformative educational experience. West fosters a diverse learning community dedicated to student success.

