

# LANGUAGE ARTS

**Division Chair**

Fran Leonard

**Division vice Chair**

Kim Manner

**Division Secretary**

Linda Rodriguez

**Full Time Faculty**

Linda Alexander  
Kathy Boutry  
Holly Bailey-Hofmann  
Luis Cordova  
Josefina Culton  
Ana Figueroa  
Suzanne Floyd  
Fran Leonard  
Nuala Lincke-Ivic  
Kimberly Manner  
Rick Mayock  
Margot Michels  
Clare Norris-Bell  
Karen Quitschau  
Sandra Ruiz  
Nancy Sander  
Stella Setka  
Alice Taylor  
Leslie Tejada  
Tim Welch

**Curriculum  
Committee Reps**

Sandra Ruiz  
Stella Serka

**Academic Senate Rep**

Nuala Lincke - Ivic

**Adjunct Rep**

(Vacant)

**Instructional  
Assistant**

Susan Fong

**Meeting**

**Dates | Times | Location  
In GC 210 K**

**Unless otherwise noted:**

**Spring 2017:**

Feb. 27, Tues. 2:30  
Mar 21, Tues. 1:00  
Apr 19, Wed. 2:30  
May 15, Mon. 1:00

## AGENDA

**April 19, 2017, 2:30 pm, GC 210K**

- I. Call to Order
- II. Acknowledgements, Announcements
- III. Minutes of March 21, 2017 meeting
- IV. Reports from Representatives
  - A. Curriculum Report—S. Setka
  - B. Academic Senate—N. Lincke-Ivic
- V. Fall 2017 Wait Lists—K. Burzynski
- V. 2<sup>nd</sup> Language Acquisition—N. Sander
- VI. Agenda Items for Next Mtg.
  - A. English AA-T, K. Boutry

- Have a vision for our “desired” outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time
- Speak to an issue only once
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the “parking lot” for a future meeting agenda.
- Seek facts and data to inform discussions and decisions.

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**Our Mission:** West Los Angeles College provides a transformative educational experience. West fosters a diverse learning community dedicated to student success.

