

Minutes of the Faculty Meeting
Business Division of West Los Angeles College
of October 17, 2018

Call to Order, Agenda and Prior Minutes. Per notice given, the faculty meeting of the Business Division of West Los Angeles was called to order on Wednesday, September 26, 2018 at 12:41 p.m. by Business Division Chair Gerald (“Jerry”) Ludwig in Room CE-204 at the college. With no dissensions the agenda was accepted as presented and the minutes of the prior meeting of September 26, 2018 were accepted.

Present. Those present were Kay Boles, Charles Daniel, Gustavo Demoner, DeAnna Gossett, Cyrus Helf, Jan Howell, Gerald Ludwig, Ashanti Lyles, Jennifer McIntosh, Todd Matosic, Jan Vanderpool and Lorenzo Ybarra.

Presentation on OER. At the request of Chair Ludwig, Cyrus Helf made a presentation and led a discussion on the classroom-textbook topic of Open Educational Resource (O.E.R.). The main points presented and discussed were: O.E.R. is a free textbook resource for the student, the schedule of classes soon will be indicating whether the class is O.E.R. or the cost of the textbook, O.E.R. may not be suitable for some courses, some O.E.R. resources may be excellent for student study but lack instructor resources.

Perkins and Brochures. Todd reminded us that the Perkins program is active and that new request may be submitted. Charles presented the new Business Division brochures and public relations materials—which were funded by a prior-year Perkins budget, therefore not affecting the current year Perkins availability.

New Business-Computer Building. Todd and Jerry reported that no construction has started on the new building for the division

Hospitality New Position. Lorenzo reported that a request was submitted to the FPIP Committee for a full-time hospitality faculty position. The submission was developed jointly by Kay Boles and Lorenzo. No response has been received from the FPIP Committee.

S.L.O. Update. Lorenzo reported that the Business Division participation in the S.L.O. program has substantially improved. All accounting sections are in compliance, with a question on only one section. All marketing sections appear in compliance.

LMU Partnership. Ashanti Lyles reported on the establishment of a WLAC-LMU (Loyola-Marymount University) partnership. Essentially the programs provide for at least the following: guaranteed transfer to LMU from WLAC upon entering a specific program and maintaining a 3.0 GPA, access to

LMU library and other facilities with LMU identification, and continued full-time enrollment (12 units or more) at WLAC while participating in the program.

Adjunct Participation. Jan asked for greater adjunct participation. Jerry indicted that all faculty members are welcome to the Business Division meetings, may ask for items to be placed on the agenda and that matters regarding textbooks and other classroom issues would be the subjects of memos circulated to affected faculty.

Room CE-228. Jerry mentioned that all full-time faculty will be provided keys to our materials storage cabinet in in our workroom CE-228.odd reminded us that the Perkins program is active and that new request are now due.

Adjournment. The meeting was adjourned at 2:18 p.m.

Respectfully,

Lorenzo Ybarra

Lorenzo Ybarra, MBA, CPA
Assistant Professor

Scriba momentarius