

**Counseling Division Meeting
October 21, 2015 - 10:00am
Counseling Conference Room**

The meeting was called to order at approximately 10:10am.

Attendees: Marcela Hernandez, Sherron Rouzan, Tamara Jones-Jamison, Vidal Valle, Jawell Samilton, Eric Wagner, Nancy Brambrila, Helen Young, Adriana Martinez, Esther

Members Absent: Patricia Banday, Casey Hunter, Murrell Green, Adriana Martinez

Acting VP
Michael Goltermann

Dean Counseling
Shalamon Duke

Department Chair
Sherron Rouzan

Division Faculty
Adriana Martinez
Alma Narez-Acosta
Andrea Fredric
Eric Wagner
Jawell Samilton
Marcela Hernandez
Murrell Green
Nancy Brambrila
Patty Banday
Tamara Jones
Vidal Valle

Transfer Director
Helen Young

Outreach Director
Casey Hunter

Classified Staff
Cristi Lizares
Darrell Roberson
Lizbeth Martinez

Transfer Update – Helen Young

- In late October and throughout the entire month of November there will be a campaign to promote the UC/CSU/AICCU/Out of State institutions by wearing college apparel: Week 26th of Oct CSU, 2nd Nov UC, 9th Cal Privates, 16th out-of-states, 23rd Free for all
- There are several colleges are hosting open house events: CSULA, Woodbury University, University of West Los Angeles, and USC
- A copy of the UC/CSU workshop calendar was provided to the division – see handout
- Vidal reported that in EOPS, the faculty and staff have been referring students to the workshops; students are provided with four (4) UC application waivers and four (4) CSU application waivers;

Prerequisites – Sherron Rouzan

- Everyone is now cleared in DEC to enter in prerequisites.
- Cristi and Liz will still be available to enter in prerequisites if needed.
- Training will be provided as requested or on October 21, 2015.

CSEP Saturday is scheduled for this Saturday, October 17, 2015 – Murrell lead for the day

- There are sixty (68) students were served
- Registered 91 and six (5) counselors are scheduled.
- Waite time max wait was 3 hours for some students.
- Tamara recommended that we recommend a time frame for students to come in to minimize the time wait. Marcela recommend and email be sent to students to review before their appointment: assist, csumentor, ect...
- Nov 21st next CSEP Saturday
- CSEP are down compared to last year

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- Helen volunteer to do transfer workshop while students wait and Murrell said he would do Financial Aid workshop too
- Sherron recommend CSEP during walk for students with 15 units must bring their email to have a CSEP complete on the spot.

SLO's - Alma Narez Acosta's report

- Alma attending EOP&S Conference
- Sherron will had Danielle work with anyone who needs to re-upload their SLO's

Group Counseling

Group counseling has received an official green light by the division. First counseling session will take place Nov 4th.

Committee Reports/Updates:

Nancy - Curriculum- Travel courses archived. Transfer honors courses to enough contract course not enough for certain schools. Basic skills courses were passed based on college success courses.

Marcela – Equity workgroup- equity

Sherron – Summer Bridge- Sherron working with Dr. Jones to improve Summer Bridge. Culver High wants a “summer bridge” program on their campus for 10th and 11th graders (Patty and Sherron met with Ms. Cooper).

Chairs Danny Ornelas and Reggie Morris retiring
LACC has no chair

Will financial aid fund the new Murrell salary now that Casey is not counseling?

Adriana – Articulation – USC using new GE for freshman only...all prior students can you old GE (new one is easier to complete). CSULA converting to semester system Fall 16 and they are opening a new satellite site in downtown LA.

Program Review dead line Nov 6th

- Tamara provided all the modules that were submitting by the counselors.
- Sherron wants to set a day to review all the modules.
- Work from word document, Esther will proof read plan.
- D basis
- DR. Duke welcome Esther to department.

The next meeting will take place on Wednesday, October 21, 2015 at 10:00am.
Respectfully submitted by Marcela Hernandez

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