

AGENDA

October 8, 2012

General Classroom 210K, Language Arts Conference Room

3:00 P.M. – 5:00 P.M.

Division Chair
Fran Leonard

Division Vice Chair(s)

Full Time Faculty

Linda Alexander
Kathy Boutry
Holly Bailey-Hofmann
Luis Cordova
Suzanne Floyd
Bernard Goldberg
Fran Leonard
Nuala Lincke Ivic
Clare Norris
Karen Quitschau
Nancy Sander
Rachel Williams

**Curriculum
Committee Rep**
Nuala Lincke-Ivic

Academic Senate Rep
Holly Bailey-Hofmann

Adjunct Rep
Nick Smith

**Instructional
Assistant**
Susan Fong

1. Welcome and Call to Order
2. Organizational Items
 - a. Confirmation of the Agenda
 - b. Approval of Minutes
3. Program Review, 2012-13 Division Goals & Measurable Outcomes
4. SLOs – course-level, assessment, timeline, Mary-Jo, Luis
5. Language Arts Report to Academic Senate, Oct. 23, 2012
6. Class Sizes – Discussion
7. Student Success/Achieving the Dream – Semester Kick-Off Feedback, Clare
8. Upcoming Events
9. New Business, Future Agenda Items

**Meeting
Dates | Times | Location**
1:00 PM in GC 210 K

Fall 2012: Sep 19, Oct 17,
Nov 21

Spring 2013: Feb 20, Mar
20, Apr 17, May 15

- Have a vision for our “desired” outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time.
- Speak to an issue only once.
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the “parking lot” for a future meeting agenda.



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