

LANGUAGE ARTS

AGENDA

Monday, November 18, 2013

3:00 p.m., GC 210K

Division Chair

Fran Leonard

Division Vice Chair(s)

Full Time Faculty

Linda Alexander
Kathy Boutry
Holly Bailey-Hofmann
Luis Cordova
Suzanne Floyd
Fran Leonard
Nuala Lincke Ivic
Kimberly Manner
Clare Norris
Karen Quitschau
Nancy Sander
Rachel Williams

**Curriculum
Committee Rep**

Nuala Lincke-Ivic

Academic Senate Rep

Luis Cordova

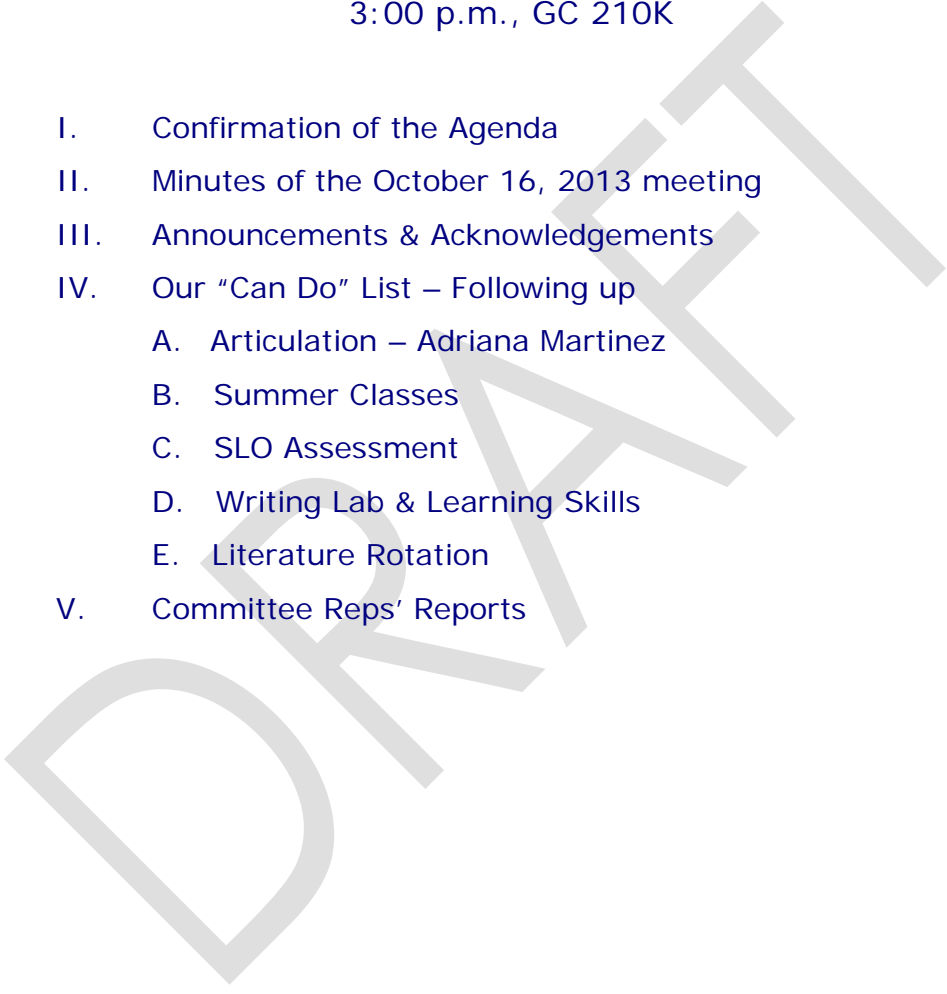
Adjunct Rep

Nick Smith

**Instructional
Assistant**

Susan Fong

- I. Confirmation of the Agenda
- II. Minutes of the October 16, 2013 meeting
- III. Announcements & Acknowledgements
- IV. Our "Can Do" List – Following up
 - A. Articulation – Adriana Martinez
 - B. Summer Classes
 - C. SLO Assessment
 - D. Writing Lab & Learning Skills
 - E. Literature Rotation
- V. Committee Reps' Reports



**Meeting
Dates | Times | Location
in GC 210 K**

Fall 2013: Sep 11 - 1 pm,
Sep 19 2 p.m, Oct 15 3 pm,
Nov 6 1 p.m, Nov 6 2 pm

Spring 2014

- Have a vision for our "desired" outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time
- Speak to an issue only once
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the "parking lot" for a future meeting agenda.

