

LANGUAGE ARTS

Language Arts Division Meeting – Wednesday, February 21, 201 -SSB 420B

Division Chair

Fran Leonard

Division vice Chair

Luis Cordova

Division Secretary

Linda Rodriguez

Full Time Faculty

Linda Alexander
 Kathy Boutry
 Holly Bailey-Hofmann
 Luis Cordova
 Anthony Cuomo
 Ana Figueroa
 Suzanne Floyd
 Fran Leonard
 Nuala Lincke-Ivic
 Kimberly Manner
 Rick Mayock
 Margot Michels
 Clare Norris-Bell
 Karen Quitschau
 Sandra Ruiz
 Stella Setka
 Leslie Tejada
 Tim Welch

**Curriculum Committee
 Reps**

Sandra Ruiz
 Stella Serka

Academic Senate Rep

Nuala Lincke - Ivic

Adjunct Rep
 (Vacant)

Instructional Assistant
 (Vacant)

Meeting

Dates | Times | Location
 In GC 210 K

Unless otherwise noted:

Fall: 2017

August 24, Thurs. Flex Day
 after lunch

September 18, Mon. 2:30 pm

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Full-Time Faculty	Present	Absent
Linda Alexander	x	
Kathy Boutry	x	
Holly Bailey-Hoffman		
Luis Cordova	x	
Anthony Cuomo	x	
Ana Figueroa	x	
Suzanne Floyd		
Fran Leonard	x	
Nuala Lincke-Ivic	x	
Rick Mayock	x	
Margot Michels	x	
Clare Norris-Bell		x
Karen Quitschau	x	
Sandra Ruiz	x	
Stella Setka	x	
Leslie Tejada	x	
Tim Welch	x	
Adjunct Faculty		
Ernest Young	x	
Lloyd Noonan	x	
Secretary		
Linda Rodriguez	x	
Guests		
Agyemon Boateng	x	

1. The meeting was called to order at 2:37 PM

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- Seek facts and data to inform discussions and decisions.

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2. Acknowledgements, Announcements

- a. L. Rodriguez acknowledged Kathy Boutry for the excellent job she did with the Leadership and Creativity Summit
- b. N. Lincke-Ivic – Acknowledged (#?) English 28 students filed Pre-Requisite Challenges and were advanced to English 101
- c. Negotiated Changes - Handouts were distributed to the faculty concerning negotiated changes in the new AFT Guild contract, which will be effective 7/1/2018. Copies of the new Article 16 on changes to Adjunct Assignments were distributed, and faculty asked to read the new language.
- d. Announcement – Language Arts division cancelled 32 classes for spring 2018 due to low enrollment, a trend affecting most colleges.

3. Draft Minutes

- a. Minutes for the November 20, 2017 distributed. Not reviewed at this time. Tabled until next meeting.

4. Division Chair and Vice Chair

- a. F. Leonard will be retiring effective June 30, 2018. Upcoming elections pending for Language Arts Chair and Vice-Chair positions.
- b. L. Cordova is withdrawing his intention to seek election as Language Arts division chair.
- c. K. Boutry will seek election as Language Arts division chair.
- d. C. Norris – Bell will seek election as Language Arts division vice-chair.

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5. Program Review

- a. Progress for each unit and resource requests reviewed to suspend, delete or continue for each discipline. Faculty have been reminded that requests be linked to the Educational Master Plan. Teams established by discipline spent the remainder of the meeting time reviewing goals and planned actions.
- b. Progress updates due by March 2, 2018.

Meeting adjourned at 4:17 PM

English Discipline Meeting convened at 4:20 PM

Attendance: K. Boutry, F. Leonard, L. Cordova, S. Setka, L. Tejada, N. Lincke-Ivic, T. Welch, L. Rodriguez

1. AB 705

- a. Discussion focused on the cancellation of English 21, English 28, and the creation of an online English 100 in response to AB 705.
- b. Literature Rotation reviewed and updated.
- c. N. Lincke-Ivic – A composition rubric devised to help provide consistency throughout the division is completed. Copies will be emailed to all faculty for review. Comments and suggested additions and/or changes are welcome.
- d. Co-Requisite models discussed – C, Norris –Bell suggested using the Baltimore model.
- e. L. Tejada has emailed descriptions of various co-requisite models to the English faculty.

Meeting adjourned at 4:35 PM.

Minutes completed by L. Rodriguez.

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