

Division Chair
Katherine Boutry

Division vice Chair
Clare Norris-Bell

Division Secretary
Linda Rodriguez

Full Time Faculty
Linda Alexander
Holly Bailey-Hofmann
Luis Cordova
Anthony Cuomo
Ana Figueroa
Suzanne Floyd
Nuala Lincke-Ivic
Rick Mayock
Margot Michels
Clare Norris-Bell
Karen Quitschau
Sandra Ruiz
Stella Setka
Leslie Tejada
Tim Welch

**Curriculum Committee
Reps**
Iris Maybruck

Academic Senate Rep
Anthony Cuomo
Adjunct Rep
(Vacant)

Instructional Assistant
(Vacant)

Meeting
Dates | Times | Location
In GC 210 K

Unless otherwise noted

Fall: 2018

August 23, 2018

September 17, 2018

October 17, 2018

November 14, 2018

Spring: 2019

February 20, 2019

March 18, 2019

April 17, 2019

May 20, 2019

Language Arts Division Meeting–October 17, 2018 – 2:30PM GC 210K

Full-Time Faculty	Present	Absent
Linda Alexander	x	
Kathy Boutry	x	
Holly Bailey-Hoffman	x	
Luis Cordova	x	
Anthony Cuomo	x	
Ana Figueroa	x	
Suzanne Floyd		x
Nuala Lincke-Ivic		x
Rick Mayock	x	
Margot Michels		x
Clare Norris-Bell	x	
Karen Quitschau	x	
Sandra Ruiz	x	
Stella Setka	x	
Leslie Tejada	x	
Tim Welch	x	
Adjunct Faculty		
Jeremiah Allen	x	
Lloyd Noonan	x	
Anne Winter	x	
Secretary		
Linda Rodriguez	x	

1. The meeting was called to order at 2:35 PM.

2. Acknowledgements and Announcements.

- K. Boutry thanked the Language Arts Faculty and staff for their collegiality and participation in various committees, especially those faculty who worked on the AB 705 initiative: Stella Setka, Leslie Tejada and Tim Welch. Additionally, Sandra Ruiz was thanked for her work on Chicano Studies.

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- Place new items in the “parking lot” for a future meeting agenda.
- Seek facts and data to inform discussions and decisions.

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- b. L. Tejada and T. Welch received acknowledgement for their work on AB705.
- c. A. Figueroa and S. Ruiz were congratulated for growing the Spanish Department.
- d. S. Ruiz recognized C. Norris for her work completing the FPIP application.
- e. T. Welch recognized J. Allen for his commitment to the Guided Pathways Task Force and AB 705.
- f. Chase Selby is the new FT Learning Skills director/instructor.
- g. Dr. Mesfin Taye from Physics is now housed in the Language Arts Department in GC280S. Faculty are encouraged to introduce themselves and make him feel welcomed.

3. Division Meeting Minutes

- a. Minutes of September 17, 2018 reviewed and approved.

4. FPIP Applications

- a. C. Norris reported that three FPIP applications have been submitted for English, Spanish and Humanities Faculty.

5. Professional Learning Pedagogy Share Out.

- a. C. Norris provided a handout and facilitated discussion on Contract Grading.

6. Microwave and Color Printer

- a. The division is purchasing a small color printer.
- b. A replacement microwave will be purchased for the lunch- room. Copies of three options under consideration were circulated for feedback.

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7. Committee Reports

- Academic Senate Rep. A. Cuomo extended an invitation to Language Arts faculty to participate in the Guided Pathways task force. Adjunct instructors are encouraged to participate as well as FT faculty.
- Language Arts will be giving a division report at the next Senate Meeting on Tuesday October 23, 2018. C. Norris and L. Tejada will be presenting information on the PL HUB and conducting a mini-training on classroom strategies.

8. Getty Visit

- A. Winter forwarded an invitation to all faculty and students to participate in a night of fun and exploration hosted by the Getty Museum. The theme is the Underworld. Costumes are encouraged. The event includes free tours, as well as music and refreshments from 6:00 – 9:30 PM. Parking is also included.

9. Student Worker

- Mya Burris will be available to assist faculty Tu/Th 9:30am-1:00pm and MW 2:00 – 5:00PM

10. English 72 and AB705 Co-Reqs

- Pre Requisites for English 101 will be abolished for F19 semester.
- L. Tejada met with counseling regarding how students will be directed for placement in English 101. A GPA of 2.6 or above is the advisory for English 101. English 72 will be suggested as a co-req for students who may require additional assistance. However, there is no consensus at this time.

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- c. C. Norris provided handouts for an AB 705 implementation workshop at the Airport Sheraton. The cost is \$100.00.
- d. T. Welch – There will be a Co-Req meeting on October 18, 2018 at 3:30 PM in the Vice President’s conference room. Discussion will focus on what message we will send our students regarding co-reqs.
- e. S. Setka will update the ECD system to reflect the latest text editions for English 219 and English 239.

11.Division Meetings

- a. The division-meeting schedule has been revised. There are copies posted in the lunchroom and the adjunct office.

12.Meeting adjourned at 4:10 PM

13.Discipline meetings to follow

- a. The English discipline did not meet again as English business was addressed during the division meeting.

Minutes completed by L. Rodriguez

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