

LANGUAGE ARTS

Language Arts Division Meeting – August 22, 2019 – GC 250-1:00PM

Linda Alexander	X	
Kathy Boutry	X	
Holly Bailey-Hoffman	X	
Luis Cordova	X	
Anthony Cuomo	X	
Ana Figueroa	X	
Suzanne Floyd		X
Jeanene Ames	X	
Nuala Lincke-Ivic	Confer Zoom	
Rick Mayock	X	
Margot Michels	X	
Clare Norris-Bell	X	
Karen Quitschau	X	
Sandra Ruiz	X	
Stella Setka	X	
Leslie Tejada	X	
Tim Welch	X	
Adjunct Faculty		
Pamela Fife	Confer Zoom	
Estela Marquez-Alarcon	X	
Norma Sanchez	X	
Kathy Dawson	X	
Anne Winter	X	
Lloyd Noonan	X	
Secretary		
Linda Rodriguez	X	
Guest		
Dr. Jones	X	

Call to order at 1:10 PM.

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- Seek facts and data to inform discussions and decisions.

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Division vice Chair
Anthony Cuomo

Division Secretary
Linda Rodriguez

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Curriculum Committee Reps
Luis Cordova

Academic Senate Rep
Anthony Cuomo
Adjunct Rep
(Vacant)

Instructional Assistant
(Vacant)

Meeting
Dates | Times | Location
In GC 210 K

Unless otherwise noted:
Fall: 2019

Flex Day-August 22, Thurs.
1:00 PM

September 16, Mon. 1:00 pm

October 15, Tue. 2:30 pm

November 20 Wed. 2:30pm

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1. Acknowledgements, Announcements

- a. C. Norris acknowledged H. Bailey-Hofmann and L. Tejada for organizing the Flex-Day activities. She also acknowledged T. Welch, K. Quitschau, J. Ames, L. Cordova, S. Setka, L. Watts and N. Goldberg for their contributions to English faculty training.
- b. T. Welch acknowledged K. Dawson for making extensive travel arrangements in order to participate in Language Arts meetings and activities.
- c. S. Setka gave thanks to her Language Arts colleagues for their kindness and support following the passing of her mother.
- d. L. Tejada expressed appreciation to everyone who participated in the Spanish faculty hiring committee.
- e. Jeremiah Allen has moved out of state and will no longer be teaching on ground classes here at WLAC. We wish him well. Please see his thank you/goodbye letter in your email.
- f. Dr. Jones indicated that if you are load banking please keep your workblocks up to date.
- g. WLAC is looking for an Honors Coordinator. The coordinator will receive .7 reassigned time for the completion of this commitment. Please inquire with Vicky Nesia.
- h. Syllabi submission is coming up. L. Tejada has slides available to share for anyone interested in reviewing appropriate syllabus terminology.
- i. Leadership Retreat – November 15, 2019

2. Minutes of May 20, 2019 – Approved by consensus.

3. Chair Business

- a. Hiring – The Spanish faculty hiring committee has forwarded its recommendations to the President for final selection. The new faculty member should be joining our division this semester.

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- b. Enrollment Trends and Data Sharing – Faculty are encouraged to bring data to meetings regarding traditionally under-served student communities. We would like to review pertinent information, which would encourage professional development and understanding regarding issues of Equity.
- c. Dr. Jones thanked the faculty and gave brief welcoming remarks. He also indicated that A²Mend (African American Male Education Network and Development) will be starting a student charter this semester. More information to follow.

4. Talk about Teaching: Welcoming Students

- a. A. Cuomo facilitated a 10-15 minute activity about Equity and ways to help students feel welcome and included. Faculty participated in a group sharing activity concerning various ice breakers and ways individual instructors use to put their students at ease and initiate their participation.
- b. L. Tejada has created a flier, which indicates upcoming professional learning opportunities concerning Equity.

5. Workblock Forms From Full-Timers

- a. Workblock forms are available at today’s meeting for anyone who has not completed a workblock for fall 2019.

6. Division Name

- a. Please consider possibilities for the renaming of our division. Current suggestions in lieu of Language Arts include:
Modern Languages, International Languages, Foreign Languages and Literature and Modern Languages. Please give this some thought for future discussion.

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7. Program Learning Outcomes – A. Cuomo and L. Cordova

- a. Discussion focused on “What students should know when they go through your program.” L. Cordova indicated that Program Learning Outcomes should be mapped/linked to SLO’s, subsequently becoming PSLO’s. Members of individual disciplines gathered in 5-6 minute meetings to discuss this. References should be kept general to allow for Academic Freedom. Handwritten notes were given to L. Cordova to make the formal changes. Please bring your suggestions to the next SLO meeting.

8. COR (Course Outline of Record) Updates Discussion

- a. A. Cuomo indicated that CORs for English sections 103,185,203,205,206, 215, and 219 require updating prior to the end of the fall 2019 semester. S. Setka will be coordinating a team to address these changes.
- b. Courses tentatively scheduled to archive include Elementary Japanese 2 and Philosophy 18, Business Ethics.

9. Division Website Workgroup

- a. N. Lincke-Ivic volunteered to help A. Cuomo update the Language Arts Division webpage. A. Cuomo will send an email with one-drive folders to faculty members for review and/or additions. Faculty members suggested that the website should add new faculty pictures.

10. Committee Reports

- a. Professional Learning – Classroom Visits Pilot – L. Tejada
 - i. J. Ames has created a Pineapple chart, which is posted on the breakroom door. Instructors are encouraged to sign up for visits to their colleagues classes for professional learning opportunities.
- b. SLO’s – L. Cordova – No changes due for fall 2019.
- c. Technology – K. Boutry is the new Co-Chair of Technology.

Meeting adjourned at 2:35. Minutes completed by L. Rodriguez.

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