

**AGENDA**

Thursday, April 17, 2014

1:00 p.m. - 2:30 p.m., GC 210K

**Division Chair**  
Fran Leonard

**Division Vice Chair(s)**

**Full Time Faculty**

Linda Alexander  
Kathy Boutry  
Holly Bailey-Hofmann  
Luis Cordova  
Suzanne Floyd  
Fran Leonard  
Nuala Lincke Ivic  
Kimberly Manner  
Clare Norris  
Karen Quitschau  
Nancy Sander  
Rachel Williams

**Curriculum  
Committee Rep**  
Nuala Lincke-Ivic

**Academic Senate Rep**  
Luis Cordova

**Adjunct Rep**  
Nick Smith

**Instructional  
Assistant**  
Susan Fong

- I. Confirmation of the Agenda
- II. Introductions, Announcements & Acknowledgements 3 min
- III. Minutes 4 min.
- IV. Our "Can Do" List
  - A. Library Services – Helping Our Students, S. Trujillo  
10 min.
  - B. West’s Open House, Saturday, April 19
  - C. College Catalog, A. Aguiar 10 min.
  - D. To Add Engl 203 to Fall 2014 Schedule
  - E. Spring 2015 – suggestions for addit. class offerings
  - F. Staff Development, K. Manner 10 min.
    - 1. Reading Apprenticeship, N. Sander
    - 2. FELI
  - G. Student Success, Re-Imagining Engl 21, C. Norris 10min
  - H. Committee Reps’ Reports 5 min.  
(See attached.)
  - I. Elect a Language Arts representative to the Academic  
Senate 5 min.
  - J. Language Arts’ Report to the Senate, May 13 5 min.

**Meeting  
Dates | Times | Location**  
in GC 210 K, 1:00 pm

**Spring 2014:**  
Feb. 19 Wed,  
Mar 17, Mon.  
Apr 17, Thurs.  
May 12, Mon.

- Have a vision for our “desired” outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time
- Speak to an issue only once
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the “parking lot” for a future meeting agenda.
- Seek facts and data to inform discussions and decisions.



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West fosters a diverse learning community dedicated to student success.

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K. SLO Assessment, L. Cordova 15 min.  
1. English 101 Assessment & Additional SLOs,  
K. Manner

DRAFT

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