

**AGENDA**

Monday, September 15, 2014

1:10 p.m. - 2:30 p.m., GC 210K

**Division Chair**  
Fran Leonard

**Division Vice Chair(s)**

**Full Time Faculty**

Linda Alexander  
Kathy Boutry  
Holly Bailey-Hofmann  
Luis Cordova  
Suzanne Floyd  
Fran Leonard  
Nuala Lincke Ivic  
Kimberly Manner  
Clare Norris  
Karen Quitschau  
Nancy Sander  
Rachel Williams

**Curriculum Committee Rep**  
Nuala Lincke-Ivic

**Academic Senate Rep**  
Luis Cordova

**Adjunct Rep**  
Nick Smith

**Instructional Assistant**  
Susan Fong

**Meeting Dates | Times | Location**  
in GC 210 K, 1:00 pm

**Fall 2014:**

Aug. 28 Thurs.  
Sep 15, Mon.  
Oct 21, Tues.  
Nov 13, Thurs  
Dec 8, Mon

- I. Confirmation of the Agenda
- II. Introductions, Announcements & Acknowledgements
  - 1. Admissions Instructor Policy – H. Bailey-Hofmann
  - 2. Leadership Retreat
  - 3. Division Student Workers – mail from mail room
- III. Draft Minutes 3 min.
- IV. Our "Can Do" List
  - A. Program Review 7 min.
    - 1. Division Goals/Outcomes – data analysis to inform planning
    - 2. Program Review Teams & Timeline, Drafts to Review
    - 3. FPIP applications, Other Resource Requests  
Computer lab, class limits, others?
  - B. SLO Assessments & Calendar, L. Cordova 10 min.
    - 1. Increasing teaching/learning effectiveness
  - C. Student Success, C. Norris 10 min.
    - 1. California Acceleration Project – K. Manner & C. Norris
  - D. Professional Learning, K. Manner 7 min.
    - 1. FELI – H. Bailey-Hofmann & N. Lincke-Ivic
  - E. Books – to teach! – Recommendations from faculty
- V. Future Agenda Items

- Have a vision for our "desired" outcome
- Be present and committed to the task at hand
- Listen to new ideas
- Start and end on time
- Speak to an issue only once
- Send meeting resource information electronically in advance for review and preparation in order to contribute to substantive discussion at the meeting.
- Place new items in the "parking lot" for a future meeting agenda.
- Seek facts and data to inform discussions and decisions.



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**Our Mission:** West Los Angeles College provides a transformative educational experience. West fosters a diverse learning community dedicated to student success.