

MATHEMATICS DIVISION 2017-2018

Minutes of meeting Monday, February 12, 2018

Division Chair
Bonnie Blustein, Ph.D.

Full Time Faculty
Mohamad Alwash, Ph.D.
Bonnie Blustein, Ph.D.
Zachary Brown
William Bucher
Tanshee Cheng
Henri Feiner
Thomas Harjuno
Jeremy Jankans, Ph.D.
Jamie Jenson
Manushak Movsisyan
Matthew Robertson
Vidya Swaminathan, Ph.D.

**Curriculum
Committee Rep**
Tanshee Cheng

Academic Senate Rep
Jeremy Jankans, Ph.D.

Adjunct Rep
(Vacant)

**Spring 2018
meetings**
Feb. 12, Mar. 12, Apr. 16,
May 14
2:40 - 4:00 pm
MSB 214

1. The meeting was called to order at 2:45. Present: Blustein (chair), Brown, Bucher, Cheng, Feiner, Harjuno, Jankans, Jenson, Robertson, Swaminathan. Guest: Alvin Kim.
2. There was no public comment.
3. The consent agenda was approved:
 - a. Approve **minutes of meeting November 27, 2017** (attached)
 - b. Approve **membership of Comprehensive Evaluation committees:**

Evaluee	Division Chair	Division Rep	Evaluee Rep	VP designee
Bucher	Blustein	Alwash	Feiner	Jones
Feiner	Blustein	Robertson	Harjuno	Jones
Harjuno	Blustein	Robertson	Swaminathan	Jones
Swaminathan	Blustein	Alwash	Bucher	Jones

NOTE: This was later revised to:

Evaluee	Division Chair	Division Rep	Evaluee Rep	VP designee
Alwash	Blustein	Swaminathan	Bucher	Jones
Bucher	Blustein	Harjuno	Feiner	Jones
Feiner	Blustein	Robertson	Harjuno	Jones
Harjuno	Blustein	Robertson	Alwash	Jones
Swaminathan	Blustein	Feiner	Bucher	Jones

- c. Approve **membership of Departmental Final Exam committees:**
 Math 105 ***Zach**, Matt
 Math 110/112 ***Henri**, Manushak
 Math 115 ***William**, Thomas, Mohamad
 Math 122 (Jamie has the only section)
 Math 123A ***Jamie**, Bonnie
 Math 123B ***Tanshee**, Bonnie
 Math 125/123C ***Vidya**, Jeremy, Tanshee
 - d. The Math Division does not support development of **Basic Skills non-credit Algebra** classes.
 - e. The Math Division is **not submitting any proposal for division realignment** but we think that all math instruction should be under the purview of the Mathematics Division.
 - f. **Math 261 COR** will be revised to include differentiation of inverse functions and to fully align with C-ID Math 211 (see below). Math 262 COR will be revised to indicate that differentiation of inverse functions will be reviewed. Instructors will be advised not to worry if they cannot do justice to this topic in Math 261 (due to time

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constraints) as it will be thoroughly reviewed in Math 262. NOTE: Mr. Cheng has taken responsibility for this task. Dr. Jankans will assist him.

4. Chair report and discussion: AB 705 and impact on Fall 2018 schedule. We have requested Fall data on success rates in 115, 122, 125, 227, 236 (broken down by how the student got in) from Moon and Agyemon 2/6/18. Not so easy to get this since assessment data is in different computer that does not “talk” to SIS. AB 705 discussion will be continued in LACCD Math Committee and in next WLAC Math Division meeting.
5. The list of Fall 2018 course offerings was discussed, amended and approved. NOTE: Full-time faculty selected classes on Feb. 26.
6. Mr. Brown gave a brief update on the question of honors sections of statistics. After a short discussion, no action proposed or taken.
7. There being no new business, the meeting was adjourned at 4 pm

ANNOUNCEMENTS

1. There appear to have been problems with prerequisite “sweeps.” Michael Goltermann is looking into this.
2. Draft Program Review material will be emailed to f/t faculty. Please watch for it and provide input. Needs to be turned in before next scheduled Math Division meeting. If we need a special meeting for it, I will schedule one.
3. Minitab report – Robertson has been working hard to get appropriate versions of Minitab installed on classroom computers as needed, and to disseminate information about how students and faculty can install it on their own devices. He is also sharing lecture materials created using Minitab.
4. More legislative imperatives: each course section has to be flagged as “no textbook or materials cost” or else indicate the cost according to some system that is not yet determined, effective Fall 18 (some in effect now).
5. Starting with Fall 2018, all instructors on the adjunct seniority list must be offered a 2nd class before anyone who is not already on the list can be offered one. The 2nd class offers do NOT have to go by seniority; the seniority list is treated as a “pool.” NO classes can go to anyone not on the seniority list until everyone on the list is maxed out or refuses another assignment.
6. Any tenured faculty member who would be willing (or even eager) to help with adjunct faculty basic evaluations should let Bonnie know right away.
7. Reminder that exams, tests, quizzes for DSPS students who request accommodations should be given in the DSPS testing area. They are working on a waiver form for students to sign if they would prefer another arrangement.
8. NO math classes are due for SLOs this semester. If you have an old SLO evaluation that is overdue, Mary Jo and Luis would be happy to get it.
9. Software giveaway (test banks etc) in Bonnie’s office. Will be discarded if nobody claims it.
10. Please turn in Work Block form and syllabi for Spring 2018 if you haven’t already done so.
11. If you taught a 100-level class in Fall 17 and have not yet gotten back to Bonnie with the students’ grades/final exam scores, please do that soon