

POLICE ORIENTATION PREPARATION PROGRAM
ADMINISTRATION OF JUSTICE
Winter 2015
January 05 February 05

Course Information

Course Name: Administration of Justice 385 – Security Practices and Procedures

Course Section Number: 7599

Meeting Time: MTWTH 7:30 – 10:05

Meeting Location: ARTC Classroom #1

Professor Information

Professor's Name: Jeffrey E. Burgess

Office Location: ARTC POPP Office

Office Hours: MTWTH – 6:00-7:30 am; 10:40am -1:20 pm.

Office Telephone: (Days) 310-342-0511

Email-address: jeb7161@lausd.net

Course Description

Philosophy, history, development and theories of the security industry, including the origins and evolution of security as a forerunner of modern-day law enforcement; the roles and function of the local, state, and federal security jurisdictions; the use of in-house vs contract security services; interrelationships among criminal justice agencies and security departments/agencies; private person's powers to arrest, search and seizure; survey of the various security venues, including, but not limited to, government security, private patrol/alarm response, bounty hunters, private investigators/fraud investigators, casino security, college/university security, airport, harbor, railroad, shopping malls, personal protection/bodyguards, and hospital security. Review of the security officer state certification requirements and examination.

Student Learning Outcomes – *Upon successful completion of this course the student will...*

- *Demonstrate knowledge of the difference between contract and in-house security*
- *Be prepared to work at an entry-level security position*
- *Be familiar with the different aspects of the security industry*
- *Be proficient in laws of arrest, search and seizure as it relates to security officers*
- *Expand their knowledge of private and public security departments and the relationship with law enforcement agencies*
- *Understand the expanded roles of security in the post-911 world.*
- *Possess the skill set required to successfully obtain their private security guard certification issued by the State of California.*

Submission of Work

All assignments are due on the due date. I will not accept any late work.

Classroom Behavior

Disobedient, disruptive or disorderly behavior exhibited by any student may result in disciplinary action in accordance with District policies and procedures. Action may include, but is not limited to expulsion from class.

Plagiarism and Academic Dishonesty



The faculty and administration of Pierce College are committed to the belief that honesty and integrity are integral components of the academic process. The College expects students to be honest and ethical at all times in their pursuit of academic goals. Students who violate the code of academic conduct by which the College maintains its academic integrity will be dealt with in a manner reflecting the seriousness of these violations.

I. Violations of academic honesty and integrity occur when a student participates in any act in which he/she uses deception or fraud while performing an academic activity. Violations include, but are not limited to, the following: Using study aids such as calculators, tape recorders or notes, when not authorized by the instructor. Cheating on examinations, assignments or experiments (allowing another student to copy one's answers or copying the answers of other students; exchanging information by any means, including verbal exchanges, sign language, hand signals, secret codes, passed notes, creation of a distraction for the purpose of cheating; changing answers on a previously scored test, assignment or experiment; inventing information and/or data.) Allowing another student to assume one's identity in order to fulfill an assignment or take a test. Submitting for a grade the words, ideas, and/or written work (including laboratory notes and drawings) of another person without giving due credit to that person. This includes purchased papers or papers written by other students. Falsifying or attempting to falsify attendance records and/or grade rosters. Conspiring with other students to commit any of the above behaviors.

II. Consequences for any offense against academic honesty and integrity will result in removal from the POPP program at the end of the semester. It will also result in an "F" or a "0" on the examination or assignment. Suspension from the class and other sanctions and/or penalties authorized by the Board of Trustees for violations of the District Code of Conduct. A record of the student's violation placed in the student's disciplinary file. Students are required to be honest and complete their own work at all times (homework, class work, quizzes, tests, etc.). Additional information about plagiarism can be found at www.plagiarism.org or through various websites on the Internet.

Course Grade:

100 - Chapter Presentations
100 - Group Projects/Scenarios
150 - Portfolio
100 - Final Exam
50 - Notes
500 Total

Presentations

Students will self-select into groups of three and choose a topic on which to give an oral presentation including power-point and/or video. Groups will also provide a study guide to each class member and will submit three-five test questions. Groups are highly encouraged to have a **guest speaker** provide information on their topic and will receive **maximum** points for their efforts.

Group Projects

Students will self-select in groups of six and present a scenario concerning a topic of interest involving the field of security. Groups are required to either act out or video their scenario. Groups are required to submit their topic to the instructor for approval.

Portfolio

Individual students will compile a portfolio containing the following:

- Title Page
- Introduction
- Chapters (that follow the class schedule) to include: one-page reflection, artifacts, and class handouts/study guides **IN THAT ORDER**.
- One-page conclusion
- Portfolios will be in a three-ring binder and will have tabs for each chapter.

Notes

Individual notes taken during class sessions. DO NOT remove from spiral notebook. Include your notes with the portfolio.

Final Exam

Multiple choice, true/false, short answer format.

100-90% = 95 points
89-80% = 85 points
79-70% = 75 points
69-60% = 60 points
59% = 0 points

Grading Scale

500-450 = A
449-400 = B
399-350 = C
349-325 = D
324/less = FAIL

Special accommodations will be made for any students in need of special services. Please notify the instructor for assistance.

Course Schedule

DAY	DATE	ASSIGNMENT
MONDAY	01/05	CHPT 1 - INTRODUCTION
TUESDAY	01/06	CHPT 2 - HISTORICAL TIMELINE
WEDNESDAY	01/07	HISTORICAL TIMELINE – CONTINUED
THURSDAY	01/08	CHPT 3 - IN-HOUSE VS CONTRACT
MONDAY	01/12	CHPT 4 – SECURITY LAW, PRIVATE PERSONS ARREST, LIMITATION OF SECURITY OFFICERS, CERTIFICATION, POLICIES AND PROCEDURES
TUESDAY	01/13	CHPT 5 - GOVERNMENT SECURITY DEPTS – GROUP PRESENTATION #1
WEDNESDAY	01/14	CHPT 6 – PRIVATE PARTOL/ALARM RESPONSE – GRP PRESENTATION #2
THURSDAY	01/15	CHPTS 7 & 8 – TSA AND AIRPORT SECURITY & POLICE – GRP PRESENTATIONS #3, 4
MONDAY	01/19	HOLIDAY – NO CLASS
TUESDAY	01/20	CHPT 9 – HOSPITAL SECURITY/POLICE GRP PRESENTATION #5
WEDNESDAY	01/21	CHPT 10 & 11- SCHOOL SECURITY/POLICE AND COLLEGE SECURITY/POLICE – GRP PRESENTATIONS #6 & 7
THURSDAY	01/22	CHPT 12 – BODYGUARDS GRP PRESENTATIONS #8
MONDAY	01/26	CHPT 13 – MALL SECURITY GRP PRESENTATION # 9
TUESDAY	01/27	CHPT 14 – PORT SECURITY/POLICE GRP PRESENTATION #10
WEDNESDAY	01/28	CHPT 15 – COURT SECURITY/POLICE GRP PRESENTATION #11
THURSDAY	01/29	CHPT 16 – PARK SECURITY/RANGER/POLICE GRP PRESENTATION #12
MONDAY	02/02	CHPT 17 – FEDERAL SECUIRTY AGENTS AND FBI GRP PRESENTATIONS #12 & 14
TUESDAY	02/03	CHPT 18 – CYBER SECURITY GRP PRESENTATION #15
WEDNESDAY	02/04	CHPT 19 – BANK SECURITY FRAUD GRP PRESENTATION #16
THURSDAY	02/05	GROUP TRAINING SCENERIOS
FRIDAY	02/06	SECURITY GUARD TRAINING AND CERTIFICATION