

CRIMINAL INVESTIGATION ADMINISTRATION OF JUSTICE 5 Spring 2015

Instructor: Steven J. Katz • West Los Angeles College
Course Section No. 7574 • MW 7:35am-9:10am • ARTC
E-mail: katzsj@wlaac.edu • Contact Telephone: (310) 342-3109
Office Hours: Wednesdays 9:15am (by appointment please)

COURSE DESCRIPTION

This course covers the fundamentals of police/criminal investigation. Topics will include securing and processing the crime scene, basic investigation techniques, identification and collection of evidence, preservation of evidence, scientific aids, developing leads, interviewing witnesses, and follow-up procedures. In addition, career opportunities in all aspects of law enforcement will be presented.

COURSE GOALS

- Students will be able to explain the steps in criminal investigation.
- Students will be able to present crime scene investigation findings in court.
- Students will be able to describe the basic steps in conducting a preliminary investigation.

COURSE REQUIREMENTS

A. TEXT

Berg, Bruce, **CRIMINAL INVESTIGATION**, 4th Edition –**Required**
Text Book Website: <http://www.mhhe.com/berg4>

B. GRADES*

1. FINAL EXAM	50 points
2. QUIZZES: 4 Periodic Quizzes (25 points each)	100 points
3. CHAPTER QUIZZES: 1 per chapter (5 points each)	110 points
4. ATTENDANCE AND PARTICIPATION: (2 points per class)	58 points
	<hr style="width: 10%; margin-left: auto; margin-right: 0;"/> 318 points

A 90% to 100%	286 to 318 points
B 80% to 89%	254 to 285 points
C 70% to 79%	223 to 253 points
D 65% to 69%	206 to 222 points
F 64%	205 points and below

“The function of education is to teach one to think intensively and to think critically. Intelligence plus character – that is the goal of true education.” – Dr. Martin Luther King, Jr.

- There will be a five question multiple choice quiz prior to lectures for each chapter in our text book. **This will require each student to read the chapter to be covered prior to class.** (22 quizzes = 110 points)
- There will be 4 periodic quizzes that each cover 4 to 5 chapters of our text book. Each periodic quiz will consist of multiple choice & true/false questions; & will be worth 25 points each. (4 X 25= 100 points)
- The final exam will be a cumulative review of the course that is worth 50 points. The exam will consist of multiple choice & true/false questions.

Course materials are divided between lectures, discussions and reading. **Students are expected to read required chapters before coming to class.**

C. ATTENDANCE & PARTICIPATION

Students who miss more than three classes may be dropped from the class. If you are going to miss class, please notify me. If you are running late, notify me. I do not accept late homework. If a student is absent, assignments are due the next class attended by the student.

COURSE POLICIES

- A.** Cells phones must be turned off or be in silent mode while in class. Texting in class is not permitted. Hoods from sweatshirts or jackets are not allowed to be worn over an individual's head during class. No earphones are allowed to be worn in class. No iPods allowed in class.
- B.** Course materials are divided between lectures and readings. **Students are expected to have read required chapters before coming to class.**
- C.** Students must attend class. Students are awarded 2 points per class for attendance and participation. If a problem arises, contact the instructor as soon as possible.
- D.** Our class meets on Mondays and Wednesdays from 7:35 am to 9:10 am. I expect all students to be on time to class. I encourage you to actively participate in classroom discussions. I expect all students to be respectful to each other and to all guest at all times.

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Disability Support Services (DSPS)

Students with disabilities who need any assistance or accommodations should contact the instructor. Students should also contact the Disabled Student Programs & Services (DSPS) center located in SSB 320 or call 310-287-4420. dsp@wlaac.edu

INSTRUCTOR BIOGRAPHY

Steven J. Katz's professional background is in law enforcement with over 31 years of experience as a sworn police officer. He worked close to three years as a deputy sheriff for the Los Angeles County Sheriff's Department assigned to custody operations. Mr. Katz has been a police officer and detective for the Los Angeles Police Department for over 28 years. His assignments include patrol training officer; vice investigator; gang investigations; research and project coordinator; robbery, crimes against persons, and auto theft investigator; and over 11 years as a homicide investigator. Mr. Katz has extensive experience in detective operations, to include crime scene investigation, suspect interrogation, search and arrest warrant preparation, report writing, and court preparation. Mr. Katz currently supervises a team of homicide detectives at a LAPD geographic bureau. Mr. Katz holds a Bachelor of Science degree in Occupational Studies from California State University, Long Beach; and a Master of Arts degree in Behavioral Science: Negotiation and Conflict Management from California State University, Dominguez Hills. Mr. Katz is an assistant adjunct professor in Administration of Justice at West Los Angeles College & Los Angeles Southwest College.

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TENTATIVE SCHEDULE

WEEK 1: February 9th & 11th

- Introduction and Course Overview
- Chapter 1 – Basic Grounding and Overview
- Chapter 2 – The Preliminary Investigation
- Chapter Quizzes for Chapter 1 & 2

WEEK 2: February 18th (Off Monday, Feb. 16th for President's Day)

- Chapter 3 Quiz
- Chapter 3 – Preserving the Crime Scene

WEEK 3: February 23rd & 25th

- Chapter Quizzes for Chapters 4 & 5
- Chapter 4 - Physical Evidence
- Chapter 5 – Criminal Patterns

WEEK 4: March 2nd & 4th

- Periodic Quiz #1 – Chapters 1, 2, 3, 4 & 5
- Chapter 6 Quiz
- Chapter 6 – Interviews & Interrogations

WEEK 5: March 9th & 11th

- Chapter 7 & 8 Quizzes
- Chapter 7 – Fingerprints
- Chapter 8 – From Surveillance to Records & Files

WEEK 6: March 16th & 18th

- Chapter 9 & 10 Quizzes
- Chapter 9 – Writing Reports
- Chapter 10 – Robbery

WEEK 7: March 23rd & 25th

- Periodic Quiz #2 – Chapters 6, 7, 8 & 9
- Chapter 11 Quiz
- Chapter 11 - Assault

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WEEK 8: March 30th & April 1st

- Chapter 12 Quiz
- Chapter 12 – Sexual Assault and Rape

SPRING BREAK: April 6th – 10th

WEEK 9: April 13th & 15th

- Chapter 13 & 14 Quizzes
- Chapter 13 – Kidnap
- Chapter 14 - Homicide

WEEK 10: April 20th & 22nd

- Periodic Quiz #3 – Chapters 10, 11, 12, 13 & 14
- Chapter 15 Quiz
- Chapter 15 – Burglary

WEEK 11: April 27th & 29th

- Chapter 16 & 17 Quizzes
- Chapter 16 – Larceny/Theft
- Chapter 17 – Motor Vehicle Theft

WEEK 12: May 4th & 6th

- Chapter 18 & 19 Quizzes
- Chapter 18 - Arson
- Chapter 19 – Organized Crime

WEEK 13: May 11th & 13th

- Periodic Quiz #4 - Chapters 15, 16, 17 & 18
- Chapter 20 Quiz
- Chapter 20 – White-Collar Crimes

WEEK 14: May 18th & 20th

- Chapter 21 & 22 Quizzes
- Chapter 21 – Narcotics and Dangerous Drugs
- Chapter 22 – Terrorism

WEEK 15: May 27th (Off Monday May 25th for Memorial Day)

- Final Exam Review

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WEEK 16: June 1st

- Final Examination

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