



Division: Business

Course name: Business Law I – Business 5 (3 Units) (UC;CSU)

Section: 8019 (online) / **Semester:** Spring 2015

Instructor: Mrs. Laurin

Instructor Email: mrsLaurin@msn.com

Instructor Response: 24 hours or less

Class Starts: 02/09/2015

Class Ends: 06/07/2015

Catalog Description

This course covers the essentials of the law of contracts: agency, employment, personal property, bailment, sales, and real property in their application to everyday problems pertaining to business and to the individual. Elementary safeguards regarding sales and sales contracts are covered. *Prerequisite: None*
UC Transfer Credit Limit: A maximum of one course from Business 5, Law 1, Law 2.

Student Objectives

Upon successful completion of this course, students will be able

- To understand the American Law System and its origin
- To develop a legal vocabulary
- To develop the students understanding of legal theory
- To develop the students powers of reasoning and problem solving
- To better understand the nature and function of the law
- To provide students with an overview of court procedures
- To give students an introduction in selected areas of law
- To use some practical skills necessary to work in the legal environment

Course Student Learning Outcomes (SLOs)

This course will facilitate the following Student Learning Outcomes (SLOs):

1. Distinguish between a civil cause of action and a criminal cause of action
2. Brief a case
3. From a set of facts, prepare a legally enforceable contract for a party you represent
4. Given a business scenario, determine the relevant legal and ethical issues, present the options, and make recommendations on how you would address them

Required Textbook

Required Textbook: *Business Law Today, Text & Summarized Cases*, 10th edition, by Roger LeRoy Miller, ISBN 978-1-133-19135-3.

Recommended Materials

Dictionary and Thesaurus

Course Requirements and Assignment Guidelines

1. Required Readings: Online modules 1-10 and textbook chapters 1-10.
2. Modules tool (see left menu in ETUDES): This course consists of 10 modules--one for each chapter of the textbook. Each week starts at 6:00 AM Monday and closes at 11:59 PM the following Sunday. A quiz, assignment, and discussion are due most weeks (see course schedule). Work must be completed by Sunday night at 11:59 p.m. Late work is not accepted.

Week one is an introduction week. Take time to become familiar with ETUDES, read the introductory module, purchase your textbook, take the syllabus/schedule quiz, and post your introduction in the Discussion and Private Messages tool (see left menu in ETUDES). Starting with week two, one module will open each week.

3. Assignments, Tests and Surveys tool (see left menu in ETUDES):

All work must be original and in student's own words to earn credit. Do not copy directly from the book or cut-and-paste information directly off the Internet.

Assignments—One assignment is due most weeks. Assignments are not timed; however, they must be completed during the seven day period as listed on the course schedule. Assignments vary each week, and points possible range from 4 to 20 (see course schedule).

Chapter quizzes—One textbook chapter quiz is due most weeks. Quizzes are timed at 30 minutes and must be completed during the seven day period as listed on the course schedule. Each quiz includes module and textbook reading material from one week. Quizzes consist of 15 multiple-choice questions. Up to 15 points can be earned on each chapter quiz.

Mid-term-Exam—Consists of 50 multiple-choice questions from chapters 1-5. Test is timed at 90 minutes. Up to 50 points can be earned on the mid-term.

Final-Exam—Consists of 50 multiple-choice questions from assigned material in chapters 6-10. Test is timed at 90 minutes. Up to 50 points can be earned on the final exam.

4. Discussion and Private Messages tool (see left menu in ETUDES): This class includes a weekly discussion requirement. Be supportive of others in our learning community. It is important to share your experiences, ideas, and skills with others throughout our time together.

Up to five points can be earned for the week one discussion by posting an introductory paragraph and welcoming three classmates. After week one, a total of six points can be earned on discussions as follows:

	Unsatisfactory 0 points	Satisfactory 1 point	Exemplary 2 points
Quality of Postings	Posting is not relevant to the topic.	Posting is relevant but brief; critical thinking is not evident.	Posting is relevant, clear, and thorough; critical thinking is evident.

	Unsatisfactory 0 points	Satisfactory 1 point	Very Good 2 points	Exemplary 3 points
Responses	Zero responses to classmate's posts.	One response to classmate's post.	Two responses to classmates' posts.	Three or more responses to classmates' posts.

	Satisfactory 1 point
Timeliness	Original posting is made before Thursday night at 11:59 p.m.

IMPORTANT: Contribute to discussions by Thursday night at 11:59 p.m. to allow others the opportunity read, reflect, and respond to your posts. By Sunday night at 11:59 p.m., respond to at least three classmates' posts with comments to expand the discussion.

Grading Scale

A = 90-100%	378 – 420 points
B = 80-89%	336 – 377 points
C = 70-79%	294 – 335 points
D = 60-69%	252 – 293 points
F = below 60%	below 251 points

Methods of Evaluation

Assignment	Detail	Points
First Week Introduction and Syllabus Quiz		10
Weekly Assignments	10 at 4 points	40
Weekly Quizzes	10 at 15 points	150
Weekly Discussions	10 at 6 points	60
Mid-term Assignment: Brief and Analyze Cases		20
Mid-term Exam		50
Contract Assignment		20
Final Assignment: Brief and Analyze Cases		20
Final Exam		50
Total		420

College Policies:

Academic Integrity (Plagiarism)

In accordance with code 9803.28, **academic dishonesty is prohibited and will not be tolerated in this class.** Violations of academic integrity include, but are not limited to, the following actions: cheating on an exam, plagiarism, working together on an assignment, paper or project when the instructor has specifically stated students should not do so, submitting the same term paper to more than one instructor, or allowing another individual to assume one's identity for the purpose of enhancing one's grade. Academic dishonesty of any type, such as cheating or knowingly furnishing false information, by a student provides grounds for disciplinary action by the instructor or college. In written work, no material may be copied from another without proper quotation marks, footnotes, or appropriate documentation.

- o **Plagiarism will result in a zero for the assignment, possible dismissal from the class and disciplinary action from the college. You will not receive credit for any essay missing previous drafts, citations and/or a Works Cited page.**

Student Conduct

According to code 9803.15, disruption of classes or college activities is prohibited and will not be tolerated. Refer to the catalog and the Standards of Student Conduct in the Schedule of Classes for more information.

Campus Resources:

Office of Disabled Student Programs and Services (DSP&S)

Heldman Learning Resources Center (HLRC), Room 119 | (310) 287-4450.

West Los Angeles College recognizes and welcomes its responsibility to provide an equal educational opportunity to all disabled individuals. The Office of Disabled Students Programs and Services (DSP&S) has been established to provide support services for all verified disabled students pursuing a college education. DSP&S students may qualify for: priority registration, registration assistance, special parking permits, sign language interpreters and assistive technology (WLAC College Catalog).

Instructional Support (Tutoring) & Learning Skills Center

Heldman Learning Resources Center (HLRC) | (310) 287-4486

Improve your reading, language, vocabulary, spelling, math fundamentals and chemistry knowledge with convenient, self-paced computer-aided courses in the Learning Skills Center. Increase your knowledge and learning success: sign up for tutoring in various college subjects (WLAC College Catalog).

Library Services

Heldman Learning Resources Center (HLRC) | (310) 287-4269 & (310) 287-4486

The WLAC Library provides instruction on how to use the online catalog, periodical and research databases. In addition to a large collection of books, periodicals and videos the WLAC Library has course textbooks which students may use while in the Library. Web access is available in LIRL as well as meeting rooms. The upper floors provide a beautiful view ideal for study (WLAC College Catalog).

Please note that this syllabus is subject to change.