



WEST LOS ANGELES COLLEGE
PRE-REQUISITE OR CO-REQUISITE CHALLENGE PETITION

Instructions:

Complete the form and submit with supporting documentation to the appropriate Department Chair (i.e., Mathematics Department Chair, English Department Chair, etc.) This form must be submitted to the Department Chair no later than 10 business days before the start of the semester/session, which is published in the schedule of classes for the semester in which you would like to enroll.

Form with fields: FIRST NAME, LAST NAME, DOB, STUDENT ID NO., TELEPHONE, LACCD E-MAIL ADDRESS, DATE

Form with fields: DESIRED COURSE, REQUIRED PREREQUISITE(S)

I challenge the pre-requisite or co-requisite requirement for the above course, for the reason indicated below:

Check appropriate box:

- Checkboxes for reasons: I have the appropriate documented knowledge... Requirements (prerequisite or co-requisite) was not established... Requirement is unlawfully discriminating... I will be delayed in fulfilling the requirements... I have the appropriate documentation to show that I do not pose a health or safety threat... I will be delayed in fulfilling the requirements because course enrollment was limited...

\*\*\*\*\*PLEASE READ INSTRUCTIONS\*\*\*\*\*

Procedures for Challenging Pre and Co-requisites and Limitations on Enrollment

- 1. Complete the Pre-requisite and Co-requisite Challenge Form and attach transcripts, doctor's statement or personal statement etc.
2. Submit the completed petition and any support documentation to the department chairperson.
3. The receiving department will evaluate the student's request and will notify the student and admissions accordingly.
4. No units will be granted for successfully challenged courses by this request.

Department:	Dept. Chair	Phone	Email
<b>Applied Technology</b> (Aerospace Production Technology, Aviation Maintenance Technology)	Jack Moy	310-287-4514	MoyJM@wlac.edu
<b>Arts &amp; Performance</b> ( Architecture Art, Cinema, Dance Studies, Dance Techniques, Environmental Design, Film Production, Humanities Multimedia , Music, Philosophy, Photography, Television, Theater)	Laura Peterson	310-287-4571	PetersL@wlac.edu
<b>Behavioral Science</b> (Administration of Justice, Anthropology, Child Development, Corrections, Family & Consumer Studies, Fire Technology, Psychology)	Corey Williams	310 287-4246	WilliaCF@wlac.edu
<b>Business Division</b> (Accounting, Business, Finance, Hospitality, Law, Management, Real Estate, Travel)	Gerald Ludwig	310-287-4434	Ludwiger@wlac.edu
<b>Computer Science &amp; Applications</b> (Computer Apps & Office Technology, Computer Science Information Technology)	Anna Chiang	<a href="http://web-wlac-csit.com/pdf/PreReqChallengeDeclareMajor.pdf">http://web-wlac-csit.com/pdf/PreReqChallengeDeclareMajor.pdf</a>	
<b>Health Science</b> (Allied Health, Dental Assistant, Dental Hygiene, Health & Safety Ed, Health, Health Occupations, Nursing (CNA), Pharmacy Tech)	Carlos Sermeno	310-287-7224	Sermenc@wlac.edu
<b>Kinesiology</b> (Kinesiology, Kinesiology Athletics, Kinesiology Major)	Ricardo Hooper	310-287-4513	Hooperra@wlac.edu
<b>Language Arts</b> (American Sign Language, Arabic, Chinese, Communications Studies, ESL, English, French, Humanities, Japanese, Philosophy, Spanish)	Katherine Boutry	310-287-4470	Boutryk@wlac.edu
<b>Learning Resource Center</b> (Learning Skills, Tutoring)	Allison Tom-Muira	310 287-4431	Tommiua@wlac.edu
<b>Library</b> (Education, Library Science)	Susan Trujillo	310-287-4406	Trujils@wlac.edu
<b>Mathematics</b>	Bonnie Blustein	310-287-4217	Blusteb@wlac.edu
<b>Science</b> (Anatomy, Astronomy, Biology, Chemistry, Earth Science, Environmental Science, Geography, Geology, Meteorology, Microbiology, Oceanography, Physical Science, Physics, Physiology)	Abraha Bahta	310-287-4236	BahtaA@wlac.edu
<b>Social Sciences</b> (African- American Studies, Asian American Studies, Economics, History, Political Science, Paralegal, Sociology)	Sholeh Khoroooshi	310-287-4539	Khoroos@wlac.edu

<b>DEPARTMENT USE ONLY</b>		<b>Action:</b> <input type="checkbox"/> Approved <input type="checkbox"/> Denied	
Notified the student on _____ (Date)	Check one: <input type="checkbox"/> Email <input type="checkbox"/> Mail <input type="checkbox"/> Phone <input type="checkbox"/> In-person		
Notified admissions on _____ (Date)	Check one: <input type="checkbox"/> Emailed to <a href="mailto:appeals@wlac.edu">appeals@wlac.edu</a> <input type="checkbox"/> Mail to Admissions (SSB)		
Department:		Decision Date:	
Name of Chair or Designee:		Signature:	

Additional Comments:

<b>Admissions Use Only</b>			
Appeals:		Date:	