

ALLIED HEALTH DIVISION MEETING

Division Chair

Carlos Sermeño

Dean - VP

Araceli Aguiar

Faculty

Full time

Lisa Kamibayashi

Joy Ogami

Yervant Boghos

Adjunct

Artur Bobis

Lorene Brame

Juan Carlos Castillo

Marsha Center

Cynthia Chambers

Amanda De La Vega

Carmen Dones

Janine Dunn

Natalie Ferrigno

Steve Fink

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Barbara Hickman

Belinda Johnson-Adkins

Donna Lawrence

Annette Ledezma

Todd Legassik

Margo Liewen

Arvie Malik

Kimberly Mattaalii

Raquel Medina

Pamela Morris

Lisa Marie Naegel

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Eleanor Padnick

Benoy Pullukalayil

Nezy Pullukalayil

Dorin Rafi

Sandy Schneidwind

Anne-Marie Serulian

Christina Tannious

Idalia Velasco

Natalee Williams

Michelle Wu

MINUTES

Date: October 21, 2015

Location: MSB Conference Room

Time: 12:15pm – 1:10pm

1. Academic Senate Update

a. Global Conference

- i. WLAC signed a contract with an institution in China to send 40 students abroad for a summer exchange program
- ii. It was found that student success was greatly improved in students who were given the opportunity to attend these programs.
- iii. The program will be 100% funded for the student

b. Growth on Enrollment

- i. The number of non-credit courses is increasing and divisions are encouraged to offer enhanced non-credit courses.
- ii. Moodle is being used as an online teaching platform for many of these courses; Can use Etudes also.

c. Awarding of Academic Rank to Full and Part Time Faculty

- i. Will be an automatic process (no longer have to submit an application). Carlos will send out the ranking system process

2. Curriculum Update:

a. Reports:

- i. Program Review – Carlos working on this
 1. Due on October 23 – extended to November 5th
- ii. MOU with Charles Drew University
 1. Last Wednesday Carlos and Carmen met with member from the university to discuss the programs offered

Meetings will take place on every third Wednesday of the month, and they will be available on CCC Confer

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and how they want to channel WLAC students towards advanced degrees offered by their college

iii. Dental Hygiene

1. CODA Survey – Due on the Oct 23rd – Carlos working on this.

2. Accreditation – Due in 2017. Need to get started working on collecting the data

iv. BSDH

1. Informational Session on November 18, 2015 at 6:00pm

a. Over 600 people expected to attend

b. Attendees will be grouped into the following

categories: 1) application and program

information, 2) bachelors completion

information and 3) assistance for students who

are ready to apply

v. Dental Assisting

1. Pilot program started with 43 high school students; 33 remaining. Working with USC Government

Partnership. State has not yet approved the AS degree

and certificate of achievement, but we will be able to

retroactively award certification once approval is

obtained.

vi. Nursing-CNA – Juan Carlos Castillo

1. JVS – Contract Ed class. They want day program.

Working with DHS for a approval.

2. Job fair – 3 vendors. 135 people attended. Only 35

students attended. Vendors are looking for candidates

with state certificates.

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a. Must have sign in sheets for the college to give credit for the fair.

3. Nursing is looking for more facilities to contract with.

4. Kaiser sent out an application to attract Veterans who are interested in working at their facilities. The flyer was dispersed to students.

vii. Medical Assisting – Yervant Boghos

1. 27 students getting ready for graduation in December.

2. Having some difficulty obtaining contracts from interested externship sites – hesitant to sign the contract. Pharmacy Tech may have a simplified contract that will make it easier or more appealing for these sites (will run it by the dean for approval).

viii. EMT/Paramedic – Todd Legassik

1. Substantive change submitted to ACCJC (1 of 3) to be evaluated by November 4th to approve the program due to more than 50% of the courses being taught at UCLA.

2. Todd has worked to approve a contract between LA county fire .

3. One adjunct instructor position has been posted to help release Todd so that he can focus on program development and other college partnerships.

4. Todd is working to restart a Center for Autism training course that was started a while back. It is now going to be offered to provide training for those who work with autism. This will be offered as a enhanced non-credit course in online/hybrid format.

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ix. Pharmacy Tech – Christine Tannious /Pamela Morris

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1. Body systems I is ending soon and body systems II is due to start.
 2. Students who feel that they do not yet comprehend all of the course material are being encouraged to seek help from the basic skills tutors. Some may be retaking the course for a better score if there is room in the course after the new students have enrolled.
- x. Health Occupations – LAH3C Los Angeles Healthcare Competencies to Careers Consortium (funded by US Department of Labor, and implemented by the US Department of Labor’s Employment and Training Administration)
- a. For credit courses. Juan-Carlos, Pamela, Amanda and Cynthia are teaching these courses. Juan-Carlos is completing the first round of classes and the new classes are starting on October 26th.
2. Health Science Foundation Credential Program
- a. HOC 62 Skill Set for the Health Care Professional (2 units or 72 hours. Theory and lab)
 - b. HOC 63 Basic Medical Terminology, Pathophysiology and Pharmacology for the Health Care Professional (2 units or 36 hours)
 - c. HOC 64 Cultural and Legal Topics for the Health Care Professional (1 unit or 18 hours)
 - d. HOC 65 Fundamentals for the Health Care Professional (2.5 units or 45 hours)
- xi. CE Courses: Andrea
1. Pilot courses offered: Anesthesia review
 2. ITR to come

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3. 8 hr. Infection and Radiation Safety are being offered and well attended. Students coming from Venice Skills Center and UCLA.

3. Student Learning Outcomes – Joy Ogami

a. You will receive a memo if you have any outstanding SLO's. Please complete them and submit them by October 30th. If you have already submitted them and they are still showing up as overdue, please resubmit them and copy Joy.

b. BS SLO's need to be submitted by October 27th (preferably by the weekend).

4. Program Review- all disciplines are responsible for program review. Carmen available to assist if needed. Carlos will review before sending. This is your opportunity to highlight your programs and ask for needed equipment, supplies, staff and FT faculty.

5. Professional Development Sharing

a. Eleanor is just a hour away from being ready to submit the ITR course to send in for approval. We have until September 18th 2017 to train the faculty and start offering the program to our students.

6. Upcoming Events:

Alumni & Friends Event – October 24, 2015

The cost is \$100 for faculty who is interested in attending.

Topics are Ethics in Dentistry presented by Beemsterbore and New Trends in Dental Hygiene by Ara Aguiar, Carmen Dones and Carlos Sermeno.

7. New Business:

Next meeting 11/21/15 at 12:00pm

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