

**Committee Co-Chairs**

Ken Takeda  
Olga Shewfelt

**Academic Senate**

Ken Lin  
Fran Leonard

**Administration**

Phyllis Braxton  
Bob Sprague  
Ken Takeda

**AFT Classified**

Dionne Morrissette  
Ashanti Lyles

**AFT Faculty**

Olga Shewfelt  
Vidya Swaminathan

**ASO**

Matthew McCracken

**SEIU 721**

Bruce Hicks

**Teamsters**

Eric Ichon

**Planning Comt Liaison**

Rebecca Tillberg

**President / Guest**

Nabil Abu-Ghazaleh

**Resources**

Rasel Menendez  
Hansel Tsai  
Helen Lin

**Minutes** (Draft )

**Thursday, October 23, 2014 2:30 PM**  
**Student Services Building, Room 414**

**Present:**

Ken Takeda	Co-Chair, VPAS
Olga Shewfelt	Co-Chair, AFT Faculty
Nabil Abu-Ghazaleh	President
Vidya Swaminathan	AFT Faculty
Phyllis Braxton	Administration/Student Services
Fran Leonard	Academic Senate
Eric Ichon	Teamsters
Amarachi Uwakwe	ASO
Dionne Morrissette	AFT Classified
Shalomon Duke	Guest
Dawn Castillo	Guest
A. Aguilar	(for VP Robert Sprague)
Grace Chee	Guest
Helen Lin	Resource, Academic Affairs
Hansel Tsai	Resource, Admin Services
Rasel Menendez	Resource, Admin Services

**1. Call to Order: 2:40 pm**

The meeting was called to order by the co-chair at 2:40 PM. Agenda was reviewed and approved.

**2. Approval of Minutes**

September 25, 2014 minutes was approved.

**3. Old Business**

**a. Block Grant – Physical Plant and Instructional Support**

In August 28, the Committee approved the recommendation to allocate \$463K Block Grant entirely to fund instructional equipment and to allocate \$231K in Prop 20 Lottery categorical entirely to fund library needs.

## BUDGET COMMITTEE

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The State Chancellor's Office requested that all districts provide the Instructional Support 5 -Year Plan to support the funding requests for instructional equipment, library material, and technology by December 1, 2014. The collected data will be used to advocate for more funding in future years. The completed 5-year plan worksheet is due to the District Budget office no later than November 15, 2014. The District provided the actual expenditures for FY 13-14. The Colleges will fill out the worksheet for FY 14-15 to FY 19-20.

Ken presented this information to the Technology Committee on October 21 and below was their input:

- Block Grant – 100% to Instructional Equipment
- Prop 20 – 100% to Library to address accreditation issues

It was moved and seconded that the same funding allocation be maintained for future years until FY 19-20. How the spreadsheet will be filled out will be presented to the committee in the next meeting.

### b. Prop 20 Lottery Additional Allocation

WEST received additional \$47K of Prop 20 Revenue Distribution. The committee approved to allocate 100% of the additional funds received to library needs, the same way the initial \$231K was approved to be spent.

- c. **Process for Funding Supply Budgets** - this topic will be discussed in the next committee meeting
- d. **Process for Budget Supplements** - this topic will be discussed in the next committee meeting

### e. 2013 LACCD Report

The 2013 LACCD audit report was presented by Ken to the committee. The report is also available at the following link:

<http://spdev.laccd.edu/Departments/CFO/CFO-Reports/AuditReports/Documents/2013%20LACCD%20Audit%20Report-rev.pdf>

### 4. New Business:

- a. **PIE Committee Report** – deferred to next meeting; Rebecca was on vacation

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b. **Monthly Projection** – September Close – The report projected about \$1.56M deficit by the end of FY 14-15. The deficit included the carryover of the \$1.35M surplus from FY 13-14. The revenues do not include \$320K growth money that the District distributed to West. The College projected \$1.5M revenues from non-resident tuition but only reflected \$1M revenues in the monthly projection. The projected expenses do not include increases in wages due to collective bargaining agreements.

c. **District Budget Committee, October 15, 2014**

Ken shared with the committee the discussions made at the District Budget Committee held on Oct 15, 2014.

District Budget Calendar has been approved.

**State Budget Outlook for FY 15-16.** Districts will have access to \$200M for approximately 2% growth in FTEs, \$180M for COLA which is estimated to be 2.1%, \$100M for full-time and part-time faculty, \$200 M Student Success and Student Equity funds. The State will implement a new growth allocation formula in FY 15-16.

**Budget cautions and concerns.** Prop 30 is temporary. Sales tax increase ends in 2016 and income tax increase ends in 2018. STRS obligations are underfunded. The District will incur significant increase in costs as employer contribution rates increase up to 19.1% in 2021. The District incurred penalties in the past for not meeting its FON obligation. (FON is the number of full-time faculty a district is required to employ each Fall as adjusted by the lower of the projected fundable growth at the time of the budget enactment OR the actual percentage change in funded credit FTES from the prior year.)

For FY 15-16, below are the Proposed Budget Planning Assumptions:

- Governor’s State Budget will be released in January 2015
- More focus on student success and student equity
- Meet accreditation standards – West was allocated \$100K to support accreditation preparations
- Hire full –time faculty to maintain FON
- Adequately fund facilities maintenance
- Maintain the 10% reserve

**5. Adjournment:** 3:42 pm

**BUDGET COMMITTEE**

**Next meeting:** November 20, 2014 – Meeting will start at 3:15PM due to conflict with AFT Faculty meeting

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