

**Committee Co-Chairs**

Iris Ingram  
Olga Shewfelt

**Academic Senate**

Charles V. Daniel  
Sara Coppola

**Administration**

Ara Aguiar, VPAA  
Roberto Gonzalez, VPSS

**AFT Classified**

Dionne Morrissette  
Ashanti Lyles

**AFT Faculty**

Olga Shewfelt  
Vidya Swaminathan

**ASO**

Stacey Perez

**SEIU 721**

Bruce Hicks

**Teamsters**

Walter Jones

**Planning Comt Liaison**

Rebecca Tillberg

**President / Guest**

James Limbaugh

**Resources**

Rasel Menendez  
Hansel Tsai  
Helen Lin

**Minutes**

**Thursday, November 30, 2017 3:00PM**  
**Student Services Building, Room 414**

**Present:**

Iris Ingram	Co-Chair, VPAS
Olga Shewfelt	Co-Chair AFT Faculty
Charles V. Daniel	Academic Senate
Sara Coppola	Academic Senate
Vidya Swaminathan	AFT Faculty
James Limbaugh	President
Agyeman Boateng	(for R. Tillberg Pie Liaison)
Roberto Gonzalez	VPSS
Ara Aguiar	VPAA
Hansel Tsai	Resource
Rasel Menendez	Resource
Helen Lin	Resource
Dionne Morrissette	AFT Staff Guild
Ashanti Lyles	AFT Staff Guild
Tim Russell	AFT Faculty Guild
Walter Jones	Teamsters
Rebecca Tillberg	PIE Liaison

**1. Call to Order / Approval of Agenda:**

Meeting called to order by Co-Chair Iris Ingram at 3:19 PM. Motion to approved agenda moved by Dionne Morrissette and seconded by Vidya Swaminathan.

Co-Chair Shewfelt requested a full FY 2016 – 2017 budget report presentation for the next meeting. This report should show income and expenditure applied to Program 10100.

**2. Approval of Minutes (October 26, 2017)**

October 26, 2017 meeting minutes approved with corrections. Motion to approve moved by Olga Shewfelt, seconded by Charles Daniel

**3. Old Business**

**a. District Budget Committee (O. Shewfelt)**

Co-Chair Ingram reported that the District Budget Committee has not met since our last meeting. However, the District Budget Team was on campus November 20, 2017 for the quarterly Enrollment and College Financial Plan review meeting. West is in good fiscal shape and we are projecting a positive year-end balance.

## BUDGET COMMITTEE

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In response to CO-Chair Shewfelt's question on the latest enrollment report, Co-Chair Ingram reported that the FTES report shows a 3 percent decline Districtwide.

### b. Committee Self-Evaluation

CO-Chair Ingram, continued the committee self-evaluation report discussion from last meeting. Co-Chair Shewfelt made a formal recommendation to add a standard FTES report presentation to the Budget Committee as a recommendation. The revised evaluation will be sent to members before it is forwarded to PIE.

## 4. New Business:

### a. Campus All-Funds Budget Report

Co-Chair Ingram reviewed the All Funds Budget handout for fiscal year 2017-2018. This handout shows the Unrestricted General Fund budget and Restricted General Fund budget. The 69.5M total budget from all available resources for this year includes carryover balance from last fiscal year. The Restricted General Fund types includes SSSP, Student Equity, and Basic Skills.

### b. Campus Quarterly Financial Statement

Co-Chair Ingram reviewed the 1<sup>st</sup> quarter report from the meeting held with the district. We are projecting a positive ending balance for this FY. West will not receive fund for growth this year. The College is showing a projected positive ending balance of \$234,940.

In response to Co-Chair Shewfelt's request for clarification from the President in regards to hiring for faculty who retired under SRP, President Limbaugh clarified that under the SRP full time faculty will be replaced with adjuncts and only 80 percent of classified positions will be replaced. Additionally, the SRP annuity incentive is paid by the College and amortized over 5 years.

## 5. Adjournment: Meeting adjourned at 4:36PM.

Next meeting: February 22, 2017