

Committee Co-Chairs

Iris Ingram
Olga Shewfelt

Academic Senate

Charles V. Daniel
Vacant

Administration

Michael Goltermann
Ara Aguiar

AFT Classified

Dionne Morrissette
Ashanti Lyles

AFT Faculty

Olga Shewfelt
Vidya Swaminathan

ASO

Amarachi Uwakwe

SEIU 721

Bruce Hicks

Teamsters

Walter Jones

Planning Comt Liaison

Rebecca Tillberg

President / Guest

Bob Sprague

Resources

Rasel Menendez
Hansel Tsai
Helen Lin

Minutes

Thursday, March 24, 2016 3:00PM
Student Services Building, Room 414

Present:

Iris Ingram	Co-Chair, VPAS
Olga Shewfelt	Co-Chair, AFT Faculty
Hansel Tsai	Resource, Admin Services
Vidya Swaminathan	AFT Faculty
Charles V. Daniel	Academic Senate
Tim Russell	AFT Faculty
Dr. Walter Jones	Teamsters
Cecilia Schumake	AFT Classified
Hansel Tsai	Resource

1. Call to Order / Approval of Agenda: 3:30 pm

Meeting called to order by Co-Chair Ingram at 3:30 PM.

Co-Chair Shewfelt noted the low attendance and brought up the possibility of moving the start times of the budget committee meeting to 2:30pm. Further discussion regarding this issue was postponed due to lack of quorum.

Request was made to send an email to Budget Committee members and Union Leaders asking members to confirm their membership in the Budget Committee.

2. Approval of Minutes (February 25, 2016)

February 25, 2016 meeting minutes approved with corrections.

3. Old Business

a. District Budget Committee

Co-Chair Shewfelt reviewed the handout from last week's DBC meeting. She noted that the DBC spent time discussing growth at the meeting. West attained its growth target. However, districtwide, we failed to meet our growth target of 4.6%. The districtwide growth was 4.1%. The district will meet with all colleges to discuss and evaluate growth and determine what is more realistic. After this meeting the district will discuss whether or not to reduce growth target. CO-Chair Shewfelt noted that the district needs to grow by 7000 FTES this summer in order to meet the 4.6% growth target.

BUDGET COMMITTEE

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Co-Chair Shewfelt also mentioned that Prop 30 was discussed at the DBC meeting. Prop 30 has 2 parts: sales tax and additional income tax on high income earners. The largest part of Prop 30 is the additional taxes on high income earners of \$250,000+. The sales tax expires this year and Income tax expires in 2 years however, we are seeking an extension for the income tax to extend beyond 2019. West AFT Faculty went around campus and collected signatures so we can get this on the ballot for 2016.

b. Accreditation

Co-Chair Shewfelt reviewed the ACCJC Summary report. This report is a preliminary summary of the districtwide accreditation site visit. West received 11 commendations and this is the highest number districtwide. There were 22 notices of not meeting standards districtwide. Co-Chair Ingram further noted that West is the only campus that most importantly grew enrollment and FTES target. Co-chair Shewfelt added the West is getting a lot of things done.

4. New Business:

a. VP of Workforce & Economic Development

Co-Chair Shewfelt mentioned that the President has proposed adding a 4th Vice President who will be in charge of workforce & economic development. Co-Chair Shewfelt noted that this proposal is being reviewed because there are benefits and potential issues that should be carefully analyzed. Co-Chair Ingram mentioned that the job description for this position includes responsibility for all grants management and the acquisition of extramural funding. Co-Chair Shewfelt noted that the Chancellor has been invited to the April 21st meeting and this new proposal can be discussed and questions asked to the Chancellor.

Dean of Allied Health, Dean of Campus and Community, Dean of Sponsored Program and Dean of Adult Education (new creation) will directly report to this Vice President. Funding source for this is through the Specially Funded Program. There is ongoing meeting to formally select the Dean of Allied Health. Co-Chair Ingram noted that questions regarding the president’s proposal are valid questions because one of the things the accrediting team asked during the visit was “how often and when do you review your administrative structure”?

Regarding the adult education allocation, Co-Chair Shewfelt noted this should be a continuous funding stream however, as of December 15, members of the Los Angeles Regional Adult Education Consortium (LARAEC) had differences that still needs to be sorted out as it relates to allocation.

Co-Chair Shewfelt mentioned that would like the committee to ask for a full report of the grants revenues and expenditures at the next budget meeting.

b. Financial Report



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Co-Chair Ingram reviewed charts and notes from the Budget and Finance Subcommittee meeting. This includes the budget allocation summary for all the 9 colleges as of December 31, 2015. This is basically a summary of all the financial status reports that we review every quarter. West is projected to have a positive balance at end of the year. The college will continue to increase class sizes while also offsetting operating expenses and salary expenses that were charged to the general fund but should have been charged to the special funds. These actions have all helped reduced our deficit.

Co-Chair Ingram shared that Budget and Finance Subcommittee spent significant amount of time discussing City & Harbor Colleges. These colleges received growth funding but did not meet their growth target. Co-Chair Ingram added that there are few changes that have had unintended consequences and made it difficult to grow such as the BOG fee waiver.

Co-Chair Ingram shared that we receive our funding through general allotment at the beginning of the year and in May (two periods: P1 &P2). For Community Colleges, we file a 324 and the Chancellor's office calculates our FTES. There were FTES that were calculated incorrectly from two years ago. For West it wasn't a big miscalculation but for some colleges this was a big miscalculation. The district has to repay this money back. The bottom line is that the difference in revenue is \$4.3 million more after the recalculation adjustment. This positive difference of \$4.3m money will distributed to the colleges but the question is when we will receive this fund.

5. Adjournment: Meeting adjourned at 4:46pm.

Next meeting: April 28, 2016