

Committee Co-Chairs

Iris Ingram
Olga Shewfelt

Academic Senate

Charles V. Daniel
Vacant

Administration

Michael Goltermann
Bob Sprague

AFT Classified

Dionne Morrissette
Ashanti Lyles

AFT Faculty

Olga Shewfelt
Vidya Swaminathan

ASO

Jesus Reyes

SEIU 721

Bruce Hicks

Teamsters

Walter Jones

Planning Comt Liaison

Rebecca Tillberg

President / Guest

James Limbaugh

Resources

Rasel Menendez
Hansel Tsai
Helen Lin

Minutes

Thursday, September 22, 2016 3:00PM
Student Services Building, Room 414

Present:

Iris Ingram	Co-Chair, VPAS
Vidya Swaminathan	AFT Faculty
Charles V. Daniel	Academic Senate
Walter Jones	Teamsters
Ashanti Lyles	AFT Classified
Bruce Hicks	SEIU
Rebecca Tillberg	Planning Committee Liaison
Hansel Tsai	Resource
Rasel Menendez	Resource
Helen Lin	Resource

1. Call to Order / Approval of Agenda: 3:30 pm

Meeting called to order by Co-Chair Iris Ingram at **3:30 PM**. Items 3b (Accreditation) and 4e (District Allocation Model) were removed from the agenda. Item 4c. and 4. F were combined. Motion to approve agenda as amended made by Dr. Jones and seconded by R. Tillberg.

2. Approval of Minutes (March 24, 2016)

March 24, 2016 meeting minutes approved with corrections. Motion to approve minutes as amended made by Dr. Jones and seconded by Hansel Tsai.

3. Old Business

a. District Budget Committee (I. Ingram)

Co-Chair Ingram gave a brief summary of the DBC meetings held over the summer. Co-chair Ingram mentioned that the enrollment growth has been the focal point of discussion at the DBC meetings. West has grown and there were 2 other colleges with modest growth. Overall the District is down 4300 FTES even with the combination of last year's FTES. The District would have to grow by more than 2% in order to cover last year's deficit.

Co-Chair Ingram mentioned that West grew beyond the 6% target for Fall. R. Tillberg added that enrollment was up 15% but now is only up 9%. Enrollment for West is more than our paid section counts and we are still looking to add more classes for Winter and Spring to meet our 6% target. New student enrollment is up by more than 20%. Co-Chair Ingram mentioned that unless the entire district meets the 2% growth

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target we will not receive the State reimbursement. The District legally cannot run a deficit so this money will come out of the District reserves if we do not meet the 2% growth target. R. Tillberg mentioned that West has grown for a variety of reasons including the robust online program. Co-Chair Ingram cautioned that the District will not get growth money from the State if we do not meet the 2% growth target. Therefore, any payment to West will come out of the District reserves.

Co-Chair Ingram mentioned that there was a resolution to support the creation of the District Enrollment Management Committee during last week's DBC meeting. The DBC agreed to move forward with this committee but the creation has not resulted in any behavioral changes.

4. New Business:

a. Proposed Meeting Schedule for 2016-2016 (skipped)

b. 4th Quarter/Yearend Report (will be presented at next meeting). Monthly projected was reviewed.

R. Menendez reviewed the monthly report. R. Menendez mentioned that we are projecting a \$2.8M fund balance for West. This projection is based on a 6% growth and all new faculty hires are projected in this report. R. Menendez noted that we received additional \$100K for SIS implementation and we are projecting \$2.3M revenue from nonresident tuition. Co-Chair Ingram mentioned that the monthly report is sent to the District's Budget and Finance department every month and then a culmination of this report is presented quarterly. We continually scan Auxiliary funds such as Bookstore, Associated Students Organization, Child Development Center and other funds with high balance who have been designated as non-general funded entities. These auxiliary entities are required to be self-supporting.

R. Menendez mentioned that we are projecting a negative fund balance for our Parking fund due to the free parking offered this year. An estimated \$35K in revenue was lost due to the free parking offered to students.

H. Lin requested that report that shows funds with negative balance be presented at the next Budget Committee meeting. R. Menendez will provide a breakdown of dedicated revenues at the next meeting.

c. Report of approved resource requests (skipped next meeting)

d. Presentation of 2016-2017 Budget (I. Ingram)

CO-Chair Ingram gave a presentation on the 2016-2017 Final Budget. In early September the BOT adopted the 2016-2017 budget. By state law all public entities must adopt a balance budget by June 30 in order to spend by July 1st. To meet these requirement state agencies across the state adopts a tentative budget pending the adoption of a final budget. All funds in the District have a total budget of \$2.7B. The components of the general funds include restricted funds such as DSPS, EOPS and the

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unrestricted funds. The unrestricted fund has shrunk over the years while Student Equity and SSSP have grown exponentially. The funding value of FTES increases every year and the number of FTES is based on the 2% growth set by the district. We did not receive COLA this year but we received base allocation.

The Community College funding formula is based on Senate Bill 361 that was created in 1983 and recently changed in 2013-2014. All large colleges (>20000 FTES) receive a basic allocation of \$4.8M. Given that we are a multi-college District our basic allocation model is different. This takes into account minimum base funding for 1 president; 3 vice presidents; 1 institutional dean; 1 facilities research dean; 1 facilities manager; & 4-12 deans based on size. When the state sets a growth target the number of FTES changes by the same percentage. The college keeps all dedicated revenue (nonresident fees, fines, rent etc.).

WLAC's final adopted budget shows that we started the year with \$43.4m and over 90% of our starting budget is allocated salaries and wages. Co-Chair Ingram noted that in her opinion the percentage of budget devoted to salaries and wages should not be greater than 75 - 85% in order to run a fiscally sound operation. Per GASB the District is required to show unfunded retiree health benefit liability on its financial statement. (This is just an observation of Co-Chair Iris Ingram as the entire district is in the same situation)-10/27/2016.

In response to question about the Sheriff's contract, Co-Chair Ingram mentioned that Sheriff's contract is now handled differently and paid for from the centralized services allocation. The charge for West is lowered as a result of this.

5. Adjournment: Meeting adjourned at 4:46pm.

Next meeting: October 27, 2016