

APPROVED 5/24/18

Committee Co-Chairs

Iris Ingram
Olga Shewfelt

Academic Senate

Charles V. Daniel
Zack Brown

Administration

Ara Aguiar, VPAA
Roberto Gonzalez, VPSS

AFT Classified

Dionne Morrissette
Ashanti Lyles

AFT Faculty

Olga Shewfelt
Vidya Swaminathan

ASO

Stacey Perez

SEIU 721

Bruce Hicks

Teamsters

Walter Jones

Planning Comt Liaison

Agyeman Boateng

President / Guest

James Limbaugh

Resources

Rasel Menendez
Hansel Tsai
Helen Lin

Minutes

**Thursday, March 22, 2018 3:30PM
Student Services Building, Room 414**

Present:

Iris Ingram	Co-Chair, VPAS
Olga Shewfelt	Co-Chair AFT Faculty
Charles V. Daniel	Academic Senate
Sara Capolla	Academic Senate
Vidya Swaminathan	AFT Faculty
Ara Aguiar	VPAA
Hansel Tsai	Resource
Rasel Menendez	Resource
Helen Lin	Resource
Dionne Morrissette	AFT Staff Guild
Tim Russell	AFT Faculty Guild
Walter Jones	Teamsters

1. Call to Order / Approval of Agenda:

Meeting called to order by Co-Chair Iris Ingram at 3:38 PM.

2. Approval of Minutes (March 1st, 2018)

March 1, 2018 meeting minutes approved as corrected. Motion moved by D. Morrissette seconded by A. Aguiar

3. Old Business

a. District Budget Committee

-No report.

BOT Budget and Finance subcommittee meeting scheduled for 3/22/18 meeting was cancelled.

4. New Business:

a. FON and Enrollment Data

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CO-Chair Ingram reviewed the 5-year Financial Forecast handout and reported that this forecast was presented to the Board of Trustees. The District is projecting a deficit for the period ending June 30, 2020. This handout shows a projected fund balance deficit starting in FY 2019-2020.

b. Proposed Community College Budget Allocation Model

R. Menendez reviewed the handout from the Town Hall held on campus by Vice Chancellors Ryan Cornner and Bob Miller. Currently, Community Colleges are funded based on FTES. However, the proposed funding allocation is likely to be based on three elements: Base Grant, Supplemental Grant and Success Grant. Co-Chair Ingram stated that in her opinion, socioeconomic factors will have significant impact on our allocation in response to Co-Chair Shewfelt's question about the single most important factor that will affect our allocation model.

VP Aguiar added that demand of how we approach Guided Pathways for faculty will be significant. Dean Apigo is applying for a waiver for the HSI(Hispanic Serving Institutions) because we are in danger of losing this grant from the Department of Labor because our institution is not serving low-income students. West has the lowest percentage of students applying for Financial Aid. There are variety of reason why students do not complete the application for financial aid including suspicion about federal forms and process of gathering documentation is tedious.

Co-Chair Shewfelt asked to for a presentation of our Financial Aid services to see what we can improve.

c. All Funds Report

R. Menendez reviewed the all fund report handout and noted that categorical programs such as Student Equity Funds are listed on page 4 of the handout. We overspent Fund 10429 by \$59,000 and some of these expenses needs to be transferred to the new Equity funds 10433. For every negative balance that restricted funds carry, 10100 needs to cover the deficit because these funds cannot end in the deficit.

Co-Chair Shewfelt requested additional information regarding the day-to-day management of these funds. Co-Chair Ingram reported that depending on the program, the Deans manage and make the decisions on how the funds are expended based on the outcome and deliverables of the funds. Those decisions are made by the deans and we process the paperwork's such as budget transfers, purchase orders. All the numbers that shown on the report are determined by the budget owners.

5. Adjournment: Meeting adjourned at 5.07 PM.

Next meeting: April 21, 2018.