

Committee Co-Chairs

Iris Ingram
Olga Shewfelt

Academic Senate

Charles V. Daniel
Vacant

Administration

Michael Goltermann
Ara Aguiar

AFT Classified

Dionne Morrissette
Ashanti Lyles

AFT Faculty

Olga Shewfelt
Vidya Swaminathan

ASO

Amarachi Uwakwe

SEIU 721

Bruce Hicks

Teamsters

Rebecca Tillberg

Planning Comt Liaison

Rebecca Tillberg

President / Guest

Bob Sprague

Resources

Rasel Menendez
Hansel Tsai
Helen Lin

Minutes

Thursday, September 24, 2015 3:00PM
Student Services Building, Room 414

Present:

Iris Ingram	Co-Chair, VPAS
Olga Shewfelt	Co-Chair, AFT Faculty
Hansel Tsai	Resource, Admin Services
Rasel Menendez	Resource, Admin Services
Helen Lin x	Resource, Academic Affairs
Rebecca Tillberg	PIE Committee
Dionne Morrissette	AFT Classified
Ashanti Lyles	AFT Classified
Bruce Hicks	SEIU 721
Charles V. Daniel	Academic Senate
Rob Hager	
Tim Russell	

1. Call to Order / Approval of Agenda: 3:30 PM

This meeting was called to order by the chair Iris Ingram at 3:30 PM.
AGENDA APPROVED.

2. Approval of Minutes

The motion for approval of the September 3rd meeting minutes approved without objections.

3. Old Business

a. District Budget Committee (September 23)

Co-chairs Shewfelt and Ingram shared with the group topics discussed at the DBC meetings held 9-23-2015 at LATTC. Co-Chairs Ingram and Shewfelt shared that the DBC discussed the charge & membership of the committee. There was also debate & discussion about whether to increase the committee membership to include some VP's of Administration. They decided not to change the current make up of DBC because there is an Executive DBC group. DBC discussed strategies for getting the Board to understand the impact of not allocating \$57 million additional base allocation from state mandated reimbursements. The board has yet to make a decision on how to allocate this \$57 million additional base allocation to the colleges. Co-Chair Ingram noted that although WLAC's annual budget allocation is higher this

BUDGET COMMITTEE

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year, expenses have also increased relatively. Our increase in operating expense is due to variety of reasons including salary raises, which exceeds COLA and growth.

The new Faculty Obligation Number (FON) and fulltime obligation ratio district-wide is 75:25. The FON is 241.6 and the total number of full time positions for WLAC is 13.9. Based on the new number, a motion was passed at the DBC to make a recommendation to the Chancellor that the district hire additional positions in the human resources department. Prof. Shewfelt mentioned that hiring additional HR staff based on the anticipated 241 full time instructors that would be hired districtwide reduces the stress on the current HR staff. Co-Chair Ingram, also stated that the financial ramifications of not meeting the faculty obligation growth target includes \$73,000 fine for each faculty that is not hired, plus the salary expense of hiring the faculty member.

b. Accreditation

VP Ingram reported that she attended a workshop meeting with a consultant hired by WLAC to review the accreditation standards of the college. She mentioned that all the accreditation standards are being pulled together to conduct self-study for the campus. Alice Taylor is leading this self-study. The accreditation site visit is scheduled for March 7-10. This accreditation cycle is different from previous cycle because all nine colleges will be visited during the same period. VP Ingram encouraged members of the committee to review and comment on the accreditation write-ups and documents posted on the accreditation website.

Committee member, Rebecca Tillberg mentioned that this accreditation cycle is also different because the college is required to include a Quality Focus Essay (QFE). Additionally, Co-Chair Shewfelt and committee member R. Tillberg mentioned that the district office is involved in the accreditation process this cycle and the board will visit each campus to review their self-evaluation report. The self-evaluation review for WLAC is scheduled for November 12, 2015.

4. New Business:

a. District Permanent Budget

Co-Chair Iris announced that she is willing to re-present the updated budget presentation she gave at the September 3rd meeting because there are new members in this committee who were not at the last meeting. Co-Chair Iris Ingram mentioned that our unrestricted base allocation has increased to \$37.3 million for a variety of reasons including WLAC meeting our 3% growth target. New goal for FY 15/16 is to have a base growth of additional 3%. However, current Interim President Bob Sprague wants WLAC to go beyond this target and target 5.5 to 6.5% growth. Co-Chair Ingram, pointed out that this request by President Sprague is still up for discussion at the college council meeting and has not been finalized.

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b. Classified Hiring Plan

Iris Ingram mentioned that a Classified Staffing Committee (CSC) was formed based on the recommendation of the PIE/BUDGET committee in spring 2015. The Classified Staffing Committee met on 9/23/2105 and reviewed the classified vacancies for all departments. Co-Chair Ingram mentioned that CSC came to a consensus to divide the staffing review and recommendation process into two because of the current timeline:

1. Current year hiring recommendations.
2. Recommendations for hiring for the next FY (2016-2017).

c. Lottery Funds

Committee resource member, Rasel, discussed that WLAC received \$307,000 from the state for lottery allocation. In prior years, lottery income received was distributed to the Library. Co-Chair Shewfelt recommended obtaining a report from the library regarding how this allocation was distributed. Co-Chair Shewfelt also recommends allocating lottery income to the WLAC library on an on-going basis based on the motion passed at the budget committee meeting in May. Co-Chair Ingram noted that if there are excess funds leftover from an allocation made to a department, the unused/excess funds should be returned. Co-Chair Shewfelt believes that a motion was passed at the meeting in May regarding how the lottery income will be allocated and requested review of the minutes from May for clarification.

5. Adjournment: 4:51 pm

Next meeting: OCTOBER 22, 2015