

Committee Co-Chairs

Iris Ingram
Olga Shewfelt

Academic Senate

Charles V. Daniel
Zack Brown

Administration

Ara Aguiar, VPAA
Roberto Gonzalez, VPSS

AFT Classified

Dionne Morrissette
Ashanti Lyles

AFT Faculty

Olga Shewfelt
Vidya Swaminathan

ASO

Stacey Perez

SEIU 721

Bruce Hicks

Teamsters

Walter Jones

Planning Comt Liaison

Agyeman Boateng

President / Guest

James Limbaugh

Resources

Rasel Menendez
Hansel Tsai
Helen Lin

Minutes

Thursday, March 1, 2018 3:30PM
Student Services Building, Room 414

Present:

Iris Ingram	Co-Chair, VPAS
Olga Shewfelt	Co-Chair AFT Faculty
Charles V. Daniel	Academic Senate
Zach Brown	Academic Senate
Vidya Swaminathan	AFT Faculty
James Limbaugh	President
Agyeman Boateng	Pie Liaison
Roberto Gonzalez	VPSS
Ara Aguiar	VPAA
Hansel Tsai	Resource
Rasel Menendez	Resource
Helen Lin	Resource
Dionne Morrissette	AFT Staff Guild
Tim Russell	AFT Faculty Guild
Stacy Perez	ASO
Matt James	

1. Call to Order / Approval of Agenda:

Meeting called to order by Co-Chair Iris Ingram at 3:40 PM. Agenda approved with changes. Faculty Obligation Number (FON) added to the agenda per Co-Chair Shewfelt's request. Agenda Item#3b-Committee Self-Evaluation was removed from agenda. Alignment between Planning and Budget added to the agenda per A. Boateng's request.

2. Approval of Minutes (November 30, 2017)

November 30, 2017 meeting minutes approved as corrected. Motion moved by D. Morrissette seconded by A. Aguiar

3. Old Business

a. District Budget Committee

-No report

4. New Business:

a. FY 2018-2019 Operating Budget

Budget Committee meetings FY2017-2018- SSB Room 414
4th Thursday of each month, 3:00-4:30 pm



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Co-Chair Ingram reviewed the 2017-18 2nd Quarter Financial Status Report presented at the District Budget and Finance Committee meeting held February 21, 2018. This handout shows the District's projected ending balance and projected reserves. Co-Chair Ingram reported that the District is projecting an ending balance of \$103.4 million. Additionally, the 2018-2019 preliminary budget that shows what our allocation might be was discussed during this meeting. The 2018-2019 preliminary budget is based on the old funding formula.

b. Faculty Obligation Number (FON)

Co-Chair Shewfelt reviewed handouts from the AFT Faculty pertaining to Faculty Obligation Number (FON) and gave background information on FON and ratios. The District has to achieve a ratio of 75 percent full time and 25 percent adjunct faculty by State law. The District needs to hire 129 full time faculty by fall 2018 in order to meet its FON. The District as a whole is at 65.2% and WLAC is at 58.9%. \$75,000 will be paid in fines for each unfilled position and the District is okay paying this fine in lieu of hiring full time faculty. A full time faculty costs \$103,000 including with benefits. District Officers told the College that our FTES is inflated because we used the summer to make base.

District Administrators are of the inclination that we should not hire because we will not make Base based on low enrollment trends. However, the Faculty Union believes that all 129 full time positions should be filled. At the last DBC, it was discussed that the District will hire only fifty faculty members and those hired will be considered critical hires for the nine campuses. West has five critical positions identified and we have issued the NOI. Dr. Limbaugh reported that the critical positions identified for West are from the following Divisions: Aviation Technology; Film Production; Business Administration; Computer Science and Counseling (Online Counselor).

Co-Chair Ingram, added that our revenue cycle is reflective of an 18 month cycle rather than a 12 month cycle. Additionally, the District inflates anticipated FTES in order to stabilize revenue. The Vice Chancellors of Finance and Educational Programs will be visiting each campus to discuss the funding model and current budget.

Dr. Limbaugh, stressed he agrees that student-faculty relationship is a the core of our operation noted that seven out of nine Colleges are operating in deficit in addition to the District and the addition of 129 faculties could potentially push West into deficit and other Colleges into further deficit. O. Shewfelt added that the District would be complying with the law by hiring faculty.

c. Monthly Financial Projection Report

Co-Chair Ingram reviewed the Monthly Projection Report. We received additional leftover funds last month. Additional funds received is due to growth fund and funds freed up from SIS project expenses charged against the bond. Co-Chair Ingram stressed that this is a one-time income. West is projected to have \$712,000 projected ending balance.

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d. Alignment between Planning and Budget

Agyeman Boateng reported that based on inquiries received about resource requests that belong in Program Review, the PIE committee is requesting additional details on the budget development process and how it can be integrated with the resource request prioritization process of Program Review. The goal is to provide clarity on what is the budget process, what is the PIE process, and what types of request needs to go into Program Review.

O. Shewfelt requested an all funds budget report for next meeting.

5. Adjournment: Meeting adjourned at 4:37PM.

Next meeting: March 22, 2018.