

**College Council Chair**

Fran Leonard (15)\*

**Academic Senate**

Adrienne Foster (14)\*  
 Judy Chow (14)  
 Laura Peterson (14)  
 Helen Young (14)  
 Kevin Considine (alternate)

**Administration**

Phyllis Braxton  
 Bob Sprague \*  
 Ken Takeda

**AFT Classified**

Joann Haywood (14)\*  
 Sheila Jeter-Williams (14)

**AFT Faculty**

Richard Olivas (14)  
 Olga Shewfelt (14)  
 Vidya Swaminathan (14)

**ASO**

Stephen McCracken 15)

**SEIU 721**

**Antoinette Simpson**

**Teamsters**

Rebecca Tillberg

\*CC Exec Member

**Ex Officio**

**President**

Nabil Abu-Ghazaleh

**Standing Committee Chairs**

**Accreditation**

Alice Taylor  
 Bob Sprague, ALO

**Budget**

Ken Takeda  
 Olga Shewfelt

**SEAC**

Phyllis Braxton  
 Marcela Hernandez

**Facilities**

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Rebecca Tillberg  
 Carmen Dones

**Resource Development**

Bob Sprague  
 Kathy Boutry

**Technology**

Vidya Swaminathan  
 Bob Sprague

**APPROVED MINUTES**

*Meeting of December 4, 2014*

*1:00 pm-3:00 pm*

*SSB-414*

Attending:

Title/Role	Name
Academic Senate	Helen Young
AFT Faculty	Olga Shewfelt
AFT Faculty	Richard Olivas
VP, Administrative Services	Ken Takeda
VP, Student Services (Interim)	Phyllis Braxton
Dean, Research and Planning, Administrative Co-Chair	Rebecca Tillberg
AFT Classified	Sheila Jeter-Williams
SEIU 721	Antoinette Simpson
Teamsters Representative	Rebecca Tillberg
Ex Officio	
President	Nabil Abu-Ghazaleh
Chair, College Council	Fran Leonard
Guests	
<i>Carmen Dones, Allied Health</i>	

1. Call to Order – the meeting was called to order at 1:18 p.m.
2. Draft Minutes of November 6, 2014 – minutes were approved as submitted.
3. President’s Report – the president announced that West has been selected by the District as the college who will submit the Bachelor’s Degree Program in Dental Hygiene to the state Chancellor’s Office.

Culver City and Homeowners’ Association – property of 10100 Jefferson project - \$30M property that college purchased with Bond money. If property is appropriated by the District for District wide use, there will be a number of projects that won’t be realized. Public action was taken at a previous Board meeting in which a resolution was presented and passed to seek request for proposals. The college plans to eventually demolish the MPTP hangar site at LAX and move to the 10100 Jefferson property or remodel this to use for a higher purpose. Programs are shrinking and there may not be sufficient funds. West is required to have more reserves.

**Big construction project**

- cost of planning, design and management
- actual construction – money that goes to the building
- Total pot of money is the allocation.



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If those reserves are not spent, then they can be spent at the end of the day.

The following resolution was passed by consensus after extensive discussion:

**The College Council disagrees with the recent Board of Trustees resolution to develop West’s properties at LAX and 10100 Jefferson Blvd. without any vetting by a District Committee nor any consultation with the college constituencies, in clear violation of our participatory governance process and past practices for land use/development in our District.**

4. Committee Reports

Budget Committee - K. Takeda announced two transactions:

1. Lease at LAX
2. Lease of 10100 Jefferson – neither of these went to a Board Committee oversight

Discussion followed.

Neither property involves the college’s Facilities Master Plan Strategic Execution Plan remains in place  
Disservice to the college by District

B. Sprague stated that we should be mindful of how we interact with the Board. Are we actually going to do something outside our normal scope? In what ways are we empowered or limited to discussing this with other groups such as the Chancellor or BOT?

After discussion it was agreed that the constituencies will go back to their committees and present this issue.

4.A. Approve West’s Midterm Report for Action

A. Taylor reported that there will be an update prior to the visit in spring 2015. The college does not know the date yet. **The midterm report was approved by College Council members by consensus at the meeting.**

4.B. From Resource Development Committee

Westside Extension is home for new programs to extend the college’s reach with global and local social justice leadership, students studying abroad, global studies, international students, grant development, and global entrepreneurship.



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B. Sprague reported the objective was to establish offices on campus to extend programs under Westside Extension. There was discussion about replacing the word “program” in the recommendation with “project” in order to avoid Academic Senate purview.

The following recommendation was approved by consensus:

**The College Council supports Westside Extension’s piloting of projects that addresses the Educational Master Plan’s Strategic Goal 5.1 Connections with Communities’ Objective 5.1.3 Strengthen relationships with local cities, businesses, and residents and Objective 5.2.1 Open students to global issues through curriculum and co-curricular activities. These projects, which include UCLA’s social justice leadership, students studying abroad, global studies, international students, grant development and global entrepreneurship support the college’s mission, will be located in A9.**

5. Committee Reports

Budget Committee – K. Takeda addressed the Council on the meeting of November 20, 2014 meeting.

SEAC Committee – the committee self-evaluation was sent to Council members on behalf of P. Braxton today for review.

Facilities Committee –K. Takeda reported on the last meeting of November 17, 2014.

PIE Report – R. Tillberg distributed a document to Council members titled the Culture of Continuous Improvement with strategic goals included.

Resource Development Committee – B. Sprague reported that Santa Monica College is looking to separate its Small Business Development Center (SBDC). There is a chance for us to make a proposal for something that West may house. This will be done in conjunction with the Business Division Chair.

The District has selected West to submit a four year health science degree pilot program in dental hygiene. This is a rigidly designed format. The California Community Colleges Chancellor’s Office will announce the selected Pilot Colleges on January 21, 2015. The state will only agree to 15 proposals from California Community Colleges and has funding for about 18 programs that will only expand into 15.

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Technology Committee – current co-chairs are V. Swaminathan and B. Sprague. The meeting was devoted to working with the task force that will work on the Technology Master Plan (TMP) that reports to the Technology Committee. Technology Committee then reports to College Council

The TMP task force will conduct their meetings on Thursdays with the exception of the February 5 date. Holly will update College Council on the TMP and is aligning the technology master plan’s goals to make sure they are in alignment with the college’s plans and hopes this document to be ready by April 2015.

The meeting was adjourned at 3:10 p.m.

