

College Council Chair

Fran Leonard (15)*

Academic Senate

Adrienne Foster, PhD (15)*
 Holly Bailey-Hofmann (15)
 Laura Peterson (15)
 Helen Young (15)
 Kevin Considine (15)
 (alternate)

Administration

Phyllis Braxton
 Bob Sprague *
 Ken Takeda

AFT Classified

Joann Haywood (15)*
 Sheila Jeter-Williams (15)

AFT Faculty

Richard Olivias (15)
 Olga Shewfelt (15)*
 Alice Taylor (15)
 Bonnie Blustein (alternate)

ASO

Stephen McCracken (15)

SEIU 721

Antoinette Simpson

Teamsters

Rebecca Tillberg

*CC Exec Member

Ex Officio

President

Nabil Abu-Ghazaleh

Standing Committee Chairs

Accreditation

Alice Taylor
 Bob Sprague, ALO

Budget

Ken Takeda
 Olga Shewfelt

SEAC

Phyllis Braxton
 Marcela Hernandez

Facilities

Ken Takeda
 Kevin Considine

Planning

Rebecca Tillberg
 Carmen Dones

Resource Development

Bob Sprague
 Kathy Boutry

Technology

Marcus Butler
 Bob Sprague

APPROVED MINUTES

Meeting of March 5, 2015

1:00 pm-3:00 pm

SSB-414

Attending:

Title/Role	Name
Academic Senate	Adrienne Foster Ken Lin
VP, Academic Affairs	Bob Sprague
VP, Administrative Services	Ken Takeda
VP, Student Services	Phyllis Braxton
AFT Faculty	Olga Shewfelt Alice Taylor
AFT Classified	Jo-Ann Haywood
AFT Classified	Sheila Jeter-Williams
Ex Officio	
President	Nabil Abu-Ghazaleh
Chair, College Council	Fran Leonard
Guests	
Alice Taylor, Co-chair, Accreditation Steering	

1. Call to Order – the meeting was called to order at 1:10 p.m.
2. President's Report – the president reported that there is a 5% drop in enrollment for spring 2015 and we are not making the target for 4.75% growth that the Chancellor has directed on behalf of the Board's direction. West will add a few late start classes for spring 2015 and summer 2015 but this will still not make the 4.75% growth target. There is definitely growth on the table to be captured above of 2.75%.

Bond Construction- the president met with the District's real estate agents this week to discuss what is the rightful funding for WLAC in regards to the 10100 property on Jefferson. There was discussion about what amount of revenue would return to West from the 10100 Jefferson property and the LAX property. The District is moving along with their plans but the college still needs to have a conversation about revenue. The president reported that he has communicated with the Chancellor as there are questions of equity to each community and how to support the bond projects.

WLAC is hosting a Board of Trustees meeting next Wednesday, March 10, 2015. Subcommittees will also meet that day. The open session is at 3:30 pm and everyone is invited to attend. West will be making a formal presentation by M. Pracher and Facilities on All Things Global about the possibility of developing a Global Center on the 10100 Jefferson property.

Discussion followed on the issue of the LAX airport taking our property as eminent domain and if it will be better for West. Either they will buy the property

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through eminent domain or lease it long-term but there will be another revenue flow. The decision is yet to come on who gets the money from the LAX property. The request for qualifications on the 10100 Jefferson property goes out today. Talking points – one topic to avoid is that the property belongs to West.

VP Sprague stated that the college should make it a matter of public record that the college is working with the Board in a constructive, engaged and deliberate way so that we don't receive a sanction. Students all have a major stake in what follows as a consequence of the Board's decision.

The building where warehouse props are currently stored is not DSA certified. It is a violation of state law to be using this building. This was used for actual instruction.

3. Recommendations

A. Year-to-Date information on Expenditures for 2014-15 Block Grant and Resource Requests

VP Takeda reviewed the 2013-2014 One Time Block Grant fund 10136 from July 1, 2013 to June 30, 2014. Instructional Support list as of January 31, 2015 was reviewed. Prioritization of Resource Requests was reviewed for computers, software, technology and equipment/books. S. Jeter-Williams, AFT Classified Staff, stated the college needs additional manpower to assist the other employee in processing all requests that are required to be in the system within 60 days. This will go to the president as a recommendation.

College Council Resolution December 4 2014

The College Council disagrees with the recent Board of Trustees resolution to develop West's properties at LAX and 10100 Jefferson Blvd. without any vetting by a District Committee nor any consultation with the college constituencies, in clear violation of our participatory process and past practices for land use/development in our District.

-Passed by Consensus

COLLEGE COUNCIL RESOLUTION

Respecting the governance processes long established and practices at West LA College, the College Council requests that discussions involving the disposition of the 10100 Jefferson Blvd. and LAX properties include constituencies of the college so that we may provide input regarding the impact on our educational programs and students.

-Passed by Consensus

4. Approval of Minutes of February 5, 2015 – under Accreditation, remove “people” on committees to “staff” on committees cannot take work home as they have to do the work during their work hours. Remove S. Jeter-Williams from attending and replace with J. Haywood.



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5. Standing Committee Reports

A. Accreditation Self-Evaluation – A. Taylor announced that the Accreditation Steering Committee will be holding workshops the first Monday of every month at 2:00 pm in GC 110 to work on the self-evaluation. There are 138 statements of what a good college does. The Commission requires an essay stating what the college is going to do for improvement and focusing on 3-4 areas that we want to work on.

6. Resource Development Committee

A. VP Sprague shared with Council members the ways in which grants contribute to the college. Grants buy paper and pay for departmental reproduction services at the college. In addition, many of the things that are initiated by faculty and staff are funded by a grant such as All Things Global. The college needs to devote leverage money to what faculty and staff want to do. The Reading Apprenticeship program is funded by grants. A list of equipment that grants buy was distributed to members.

B. Technology Committee

VP Sprague thanked H. Bailey-Hofmann in assisting the Technology Committee in writing their Technology Master Plan (TMP). They held a meeting last Tuesday, February 24 with the President and Co-chair M. Butler to produce a TMP that is aligned with the Educational Master Plan (EMP) which they will be doing now in March and April. The Technology Committee meetings will be divided in half so the first half of the meeting will be devoted to regular business and the second half to working on the TMP.

C. Budget Committee – a review of FTES for West reported by District to the state earlier in the year and the latest projected FTES based on updated enrollment figures was projected by VP K. Takeda.

The meeting ended at 2:58 p.m.