

COLLEGE COUNCIL EXECUTIVE

College Council Chair
Fran Leonard (15)*

Academic Senate
Adrienne Foster, PhD (15)*
Holly Bailey-Hofmann (15)
Laura Peterson (15)
Helen Young (15)
Kevin Considine (15)
(alternate)

Administration
Aracely Aguiar*
Michael Goltermann
Iris Ingram

AFT Classified
Joann Haywood (15)*
Sheila Jeter-Williams (15)

AFT Faculty
Richard Olivas (15) -
Olga Shewfelt (15)*
Bonnie Blustein (alternate)

ASO
Sebastian Rodriguez (15)*

SEIU 721
Antoinette Simpson

Teamsters
Rebecca Tillberg

*CC Exec Member

President, Ex-Officio
Robert Sprague, Interim

Standing Committee Chairs
Accreditation
Aracely Aguiar, ALO
Alice Taylor
Budget
Iris Ingram
Olga Shewfelt
SEAC
Michael Goltermann
Marcela Hernandez
Facilities
Iris Ingram
Bill Smith
Planning & Institutional Effectiveness
Rebecca Tillberg
Carmen Dones
Resource Development
Bob Sprague
Kathy Boutry
Technology
Marcus Butler
Bob Sprague

Approved Minutes
Meeting of August 6, 2015
1:00 pm - PCR

Attendees:

Title/Role	Member
College Council Chair	Fran Leonard
Academic Senate	Adrienne Foster
ASO	Sebastian Rodriguez
VP, Academic Affairs	Aracely Aguiar
Guests	Kimberly Manner Alice Taylor Rebecca Tillberg

1. Welcome and introduction of new member
F. Leonard welcomed CC Executive members and introduced Sebastian Rodriguez, the new ASO President for the fall 2015-16 semester.
A. Aguiar was welcomed to College Council Executive Committee as a new member and Acting Vice President of Academic Affairs since the recent reorganization.
2. Draft Minutes of June 4, 2015 – draft minutes of June 4, 2015 were approved with minor corrections. This meeting was a special all college meeting and A. Taylor attended as an AFT faculty representative.
3. Academic Senate Update – A. Foster gave an update
Names of students who are eligible for scholarships need to be submitted. Students have to be a member of ASO. A. Foster reminded the new ASO President Sebastian Rodriguez to notify all students that of this eligibility requirement.
4. Update – Selection Committee for Permanent President
A. Foster provided an update on this process. It is open now and the deadline is September 27, 2015. The Committee will select names on September 18, 2015 and interviews are October 1 and 2, 2015. Interviews will not be held on campus.
5. Leadership Retreat – Friday, November 20, 2015 –ASO is invited. The theme is Realizing Social Justice through Cultural Competence. F. Leonard will chair the Leadership Retreat Committee and asked for recommendations for keynote speakers. There was discussion of recruiting guest speakers for the Retreat and some recommendations.
6. Accreditation– Quality Focus Essay - A. Taylor distributed written items regarding the plan for input and review of the [2016](#) Self Evaluation, including responses to 128 standards, and the quality focus essay. There was discussion of the



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Mission Statement being modified to reflect the new Bachelor of Science degree in dental hygiene. ACCJC requires the mission to indicate the degrees and certificates the college offers – discussion followed of review and rewrite of the current Mission Statement. Academic Senate will start the conversation to reflect changes of all new degrees and certificates that are being offered now.

There was discussion of the noticing of proposed changes to the Mission Statement at the first meeting of Academic Senate in September. A. Taylor will write the sample Mission Statement. The Board of Trustees hasn't confirmed with the college the exact date when the self evaluation will be due, only sometime in early October. This has to be written by August 27, 2015.

- 7. Standard 4.D. – the college is waiting on the District A. Taylor suggested presenting a link to the website on Flex Day to faculty to show the status of the self evaluation. Committee members discussed the recruiting of adjunct faculty as ISA's who could assist in working with the production of evidence and writing part of the self evaluation. F. Leonard stated that writing the self evaluation is top priority now.

F. Leonard moved that the Sr. Cabinet meeting next Monday, Aug. 10, 2015, focus on critical assistance in writing the self evaluation.

Plan A could be something big but specific as getting TracDat going and leveraging data to improve student achievement:

- Implementing Bachelor's Degree in dental hygiene
- The new SIS English Associate Degree for Transfer – as the student takes a course that meets some of the requirements for their degree, the system will update records, which student can see.

Discussion of Plan B. Key areas of improvement that dominate the Educational Master Plan include:

- West: A Learning College
- West: A Force for Social Justice
- West: WLAC: A Self-Aware Institution

- 8. Confirmation of College Council members and terms
Confirmation of College Council members and terms was confirmed for 2016-17. J. Fierro will make the changes for the new terms 2016-17.
- 9. Agenda items for September 3, 2015 College Council meeting were discussed:
 - 1. SEAC Committee
 - 2. Student Equity Workgroup – next Thursday, 8/13/15
 - 3. Leadership Retreat Planning Committee
 - 4. College Council By-Laws - proposed nominations and elections process and Procedures
 - 5. Update on Presidential Search

