

College Council Chair

Fran Leonard (18)*

Academic Senate

Holly Bailey-Hofmann (18)*
Marcela Hernandez (18)
Laura Peterson (18)
Anna Chiang (18)
Kevin Considine (18) (alternate)

Administration

Ara Aguiar
Roberto Gonzalez
Iris Ingram

AFT Classified

Kimberly Davillier (18)
Luz Nunez (18)

AFT Faculty

Tim Russell (18)
Vidya Swaminathan (18)
Olga Shewfelt (18)*)
Bonnie Blustein (18) (alternate)

ASO

Stacy Perez (18)*

SEIU 721

Antoinette Simpson

Teamsters

Rebecca Tillberg

*CC Exec Member

Ex Officio

President

James M. Limbaugh, PhD.

Standing Committee

Chairs Accreditation

Aracely Aguiar, ALO
Vacant

Budget

Iris Ingram
Olga Shewfelt

STUDENT

SUCCESS

Michael Goltermann
Marcela Hernandez

Enrollment

Management

Roberto Gonzalez

Facilities

Iris Ingram
Kevin Considine

Planning

Rebecca Tillberg
Vacant

Resource Development

Aracely Aguiar
Vacant

Technology

Corey Williams
Iris Ingram
Aracely Aguiar

College Council Approved Minutes

November 2, 2017

1 pm – SSB 414

Present: Aracely Aguiar, Anna Chiang, Kimberly Davillier, Marcela Hernandez, Iris Ingram, Fran Leonard, Luz Nunez, Tim Russell, Olga Shewfelt, Sheila Williams

Guests: Agyeman Boateng for Rebecca Tillberg, Carmen Dones, Walter Jones, Clare Norris

1. The meeting was called to order at 1 pm.
2. AFT Classified reps – S. Williams and J. Haywood were acknowledged and thanked by F. Leonard for their commitment and years of service as AFT reps for College Council. Certificates of appreciation were given to S. Williams and J. Haywood. Kimberly Davillier and Luz Nunez were welcomed as the new incoming AFT Classified reps.
3. Minutes of October 5, 2017 – the minutes were approved as submitted.
4. President’s Report – J. Limbaugh reported on the Board of Trustees meeting held yesterday. The meeting focused on enrollment at all colleges. There is a \$134,000 contract with Interact for a district wide targeted marketing campaign for students who fail to appear. A planning architect will come aboard and update the college’s master plan. From a recent Facilities meeting J. Limbaugh reported that he had a good first meeting with City of Culver City and the West liaison group. He received approval to tear down the sound barrier wall separating the campus. A revised EIR will be done after our master plan is done.

November 7, 2017 Process Retreat – J. Limbaugh invited all Council members to a special process retreat. This is open to all faculty and they will work collaboratively on the process of how eleven archetypal students navigate the steps of enrolling in classes at West.

O. Shewfelt reported she has received a number of complaints from faculty as to how the business of the college is conducted. She asked J. Limbaugh to reconsider not holding the new administrative meetings that will meet once a month for all VP’s and Deans to attend. J. Limbaugh responded by saying that this would be an informational meeting only to share information and will not be a venue in which to create policy and everyone will be invited to speak freely to each other.

5. Student Success Committee Revised Charge and Membership - Clare Norris spoke on the possibility of Student Success merging with SEAC and distributed a revised charge and membership of these committees. This has not formally been approved and is an informational item. Student Success will vote on this at their next meeting on December 6, 2017. VPAA A. Aguiar asked if there was any discussion on how to embed guided pathways into this committee.
 1. Working faculty group as a FIG
 2. Work group from administration

The self-evaluation is due and the guided pathway plan is due at the end of April 2018 for a five year plan. Funding will roll down in April 2018 and will only have a few weeks to finish the plan.

6. Leadership Retreat – F. Leonard announced this retreat has been changed to May and will be held the second Friday in May. She has a small working group that helps organize this event every year and extended an invitation to Council members to join. I. Ingram suggested the college could select guest speakers from inside the college to save on the expense of paying outside speakers.
7. Grants Process – F. Leonard distributed a document to Council members regarding a grants review process for purposes of College Council/Academic Senate/Campus that was copied from Los Angeles Valley College. She stated this process has not been acted on yet for the college.
8. Expanded President’s Cabinet – there has been a request from the President to have a Council member attend these meetings. F. Leonard will be attending these meetings.
9. District Strategic Plan – Maury Pearlman of the District Planning Committee presented an overview of 2018-23 District Strategic Plan Development Activities and Process. A Report on Development of the 2018-2023 District Strategic Plan was projected on screen and distributed to Council members for review. M. Pearlman gave an overview of this plan and will be taking to all college governance bodies and other councils for approval. He plans on presenting to the Board at their January meeting.

Meeting adjourned at 3 p.m.
Minutes completed by J. Fierro