

College Council Chair

Carlos Sermeño (18)*

Academic Senate

Holly Bailey-Hofmann (18)*

Marcela Hernandez (18)

Laura Peterson (18)

Anna Chiang (18)

Kevin Considine (18) (alternate)

Administration

Ara Aguiar

Roberto Gonzalez

Iris Ingram

AFT Classified

Luz Nunez (18)

Ana Chang

AFT Faculty

Tim Russell (18)

Richard Olivas

Vidya Swaminatha(18)

Olga Shewfelt (18)*

Bonnie Blustein (18) (alternate)

ASO

Leticia Sanchez-Perez (18)*

SEIU 721

Antoinette Simpson

Teamsters

Walter Jones

*CC Exec Member

President, Ex Officio

James M. Limbaugh, PhD.

Standing Committee Chairs**Accreditation**

Aracely Aguiar, ALO

Aimee Preziosi

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Iris Ingram

Olga Shewfelt

Student Success

Michael Goltermann

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Enrollment Management

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Planning

Patricia Quiñones

Resource Development

Aracely Aguiar

Vacant

Technology

Corey Williams

Iris Ingram

Approved Minutes

February 7, 2019

1 pm – SSB 414

Attending:

<i>Member</i>	<i>Constituency</i>
<i>Walter Jones for Aracely Aguiar, VPAA</i>	<i>Administration</i>
<i>Holly Bailey-Hofmann</i>	<i>Academic Senate</i>
<i>Roberto Gonzalez, VPSS</i>	<i>Administration</i>
<i>Iris Ingram, VPAS</i>	<i>Administration</i>
<i>Walter Jones</i>	<i>Teamsters</i>
<i>James M. Limbaugh</i>	<i>President, Ex Officio</i>
<i>Luz Nunez</i>	<i>AFT Classified</i>
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<i>Laura Peterson</i>	<i>Academic Senate</i>
<i>Aimee Preziosi</i>	<i>Accreditation</i>
<i>Patricia Quinones</i>	<i>Planning</i>
<i>Tim Russell</i>	<i>AFT Faculty</i>
<i>Carlos Sermeno</i>	<i>College Council Chair</i>
<i>Olga Shewfelt</i>	<i>AFT Faculty</i>

Guests: Angeles Abraham, Celena Burkhardt, Marlene Shepherd, Angel Viramontes

1. **Call to Order.** The meeting was called to order at 1:00 pm.
2. **President's Report.** Enrollment Reports. Dr. Limbaugh spoke on the Student Centered Funding Formula. There are three buckets – 1) enrollment, 2) equity, 3) student success. We need to rethink how we look at this in terms of enrollment when aligning all goals to meet student centered funding formula which is a mandatory directive from the Chancellor's Office.

From an operational perspective how do we address the student centered funding formula in terms of baseline data, the strategies we have in place, and the strategies we need to develop. Dr. Limbaugh stated he is a member of the Executive Committee of District Budget Committee and they are trying to figure out a way to take the district allocation student centered formula and continue to support the district office. He will keep College Council informed as much as possible. 52% of our students are below the poverty line.

WLAC Foundation. Dr. Limbaugh announced the new Interim Director is Kathleen Felesina. She will be in charge of getting our books in order,

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what to do with scholarship money from 2015 and reconnect with donors. New donors are ready to endow scholarships.

Measure CC BUG Committee. This committee will be meeting to decide whether to have a large one story building or a five story building. They will hold conversations on what kind of landscape to have around the new building and where it will be located. The project is in line with the bond project. West will get money to remodel the FA building.

Letter from Office of Civil Rights. Dr. Limbaugh reported that he received a letter from the Office of Civil Rights that the college’s website is not reader accessible to students who have visual impairments. District IT will be working with West IT staff on this project so the college will be in compliance.

You are invited to stop by an Open House for the West Wardrobe on Tuesday, February 12 at 11:00 am in FA 103. The West Wardrobe is open to students Mon-Wed from 11 am – 2 pm. The Food Pantry has more than quadrupled in size for students and the college will be able to sustain this. A microwave was installed and we will be receiving a couple of refrigerators soon to accommodate perishables.

Policy re: commencement speakers. Dr. Limbaugh stated the district is asking what the college’s policy is on selecting commencement speakers. He asked College Council members to come up with a recommendation on this. Academic Senate will be working with College Council on a recommendation.

Olga addressed wrap around services for the Clothes Closet. She referred to the President’s letter to Carlos Sermeno. A decision was stated by President in letter where the location of the center will be. Olga stated data needs to be brought to College Council members. Do we increase our services and offerings in these areas? This needs more study and input before we make a final decision on wrap around services. How much of our budget will be allocated for wrap around services? Dr. Limbaugh responded that his response is a suggestion.

3. **Local Vision Goals Summary – Office of Institutional Effectiveness-** Patricia Quinones, Dean of Institutional Effectives, notified the committee that each campus has to complete a Local Vision for Success Goal form. These local goals correspond to the Chancellor’s Office (CO) Vision for Success Goals that were published in 2017-2018. Each community college has to submit a form that indicates how much we will contribute to achieving five out of the six CO’s goals by 2021-2022. This form is due to the Chancellor’s Office by May 31st, however the form has to be submitted to the District Office in April and has to go through the Wests’ shared



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governance committees in March. Patty reported the Office of Institutional Effectiveness is capturing this information and it becomes available.

4. **Approve College Council minutes of December 6, 2018.** A motion was made to approve the minutes of December 6, 2018. Minutes were approved with the following corrections, additions. Bonnie Blustein represented Holly Bailey-Hofmann for Academic Senate instead of AFT Faculty.
5. **Name change of Learning Resource Center to Student Success Center.** Tim Russell reported this will be postponed to the next meeting in March.
6. **Welcome Center Name and Location Change.** Angel Viramontes announced there is a proposal to change the name of the Welcome Center to SSSP and move it to the fourth floor of SSB where workshops on financial aid, EOP&S and DSP services will be conducted. The fourth floor of SSB has more capacity to serve students.
7. **Dream Resource Center location change.** Angie Abraham reported on a proposal to move the DREAM Center which is currently housed in the corner of the DSPS office to the Welcome Center. There was discussion on why some of the DREAM students did not want the location of this office visible for privacy issues.
8. **Proposal from CC to establish an AD Hoc Committee on wraparound services to give a report to CC in spring 2019.** Dr. Roberto Gonzales invited all College Council meets to participate in the formation of an Ad Hoc committee now. What are the needs of students besides food and clothing and how can we move forward? A survey was sent to students at West that will be available in this semester. A report will be provided to College Council members in April to review before the College Council meeting in May.
9. **Standing Committee Reports.**

Accreditation Steering Committee. Aimee Preziosi, Faculty Co-chair, announced the first meeting of this committee will be held on Monday, March 4 at 1 pm in Winlock Lounge.

Budget Committee. VP Ingram stated that out of the three buckets of funding for the Student Centered Formula, equity would go up, not down. There is an internal district allocation process and the college hasn't received all our allocation under the new funding formula. Question is how the money is going to be distributed from the three buckets. The formula is established at state level – we are in year two now.

Enrollment Management Committee (EMC) – nothing to report.

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Facilities Committee. BUG committee – Measure CC project. Iris reported they are looking to extend the February 25 Facilities Committee meeting to start at 1:15 pm and end at 5 pm. These meetings will be held the third Monday of every month.

Program Review Committee. Patricia Quinones reported on the status of program review. It is scheduled to start mid-February and close on March 22nd. West LA is currently piloting a 2-year cycle and the current cycle is an annual update. VP Aguiar stated the division chairs should send something to PIE as a recommendation for program review. Do we want to consider doing program review at the program level as some divisions have programs vs. division level.

Technology Committee. Iris Ingram reported this committee is currently working on documenting processes. Asset inventory is being conducted. The migration of email to the Cloud has been pushed back and will occur before the end of spring 2019.

The meeting adjourned at 3:05 p.m.