

COLLEGE COUNCIL

College Council Chair
Fran Leonard (18)*

Academic Senate
Holly Bailey-Hofmann (18)*
Marcela Hernandez (18)
Laura Peterson (18)
Anna Chiang (18)
Kevin Considine (18)
(alternate)

Administration
Aracely Aguiar*
Roberto Gonzalez
Iris Ingram

AFT Classified
Ana Chang (18)
Luz Nunez (18)

AFT Faculty
Tim Russell (18)
Olga Shewfelt (18) *
Vidya Swaminathan (18)
Bonnie Blustein (18)
(alternate)

ASO
Stacey Perez(18)*

SEIU 721
Antoinette Simpson

Teamsters
Walter Jones

*CC Exec Member

President, Ex-Officio
James M. Limbaugh, PhD.

Standing Committee
Chairs

Accreditation
Aracely Aguiar, ALO
Vacant

Budget
Iris Ingram
Olga Shewfelt

STUDENT
SUCCESS
Michael Goltermann
Marcela Hernandez

Enrollment
Management
Roberto Gonzalez

Facilities
Iris Ingram
Kevin Considine

Planning
Institutional
Effectiveness
Agyeman Boateng
Vacant

Resource Development
Aracely Aguiar
Vacant

Technology
Corey Williams, Iris Ingram
Aracely Aguiar

College Council Approved Minutes
May 3, 2018
1 pm
SSB 414

Attending: Holly Bailey-Hofmann, Agyeman Boateng, Ana Chang, Anna Chiang, Marcela Hernandez, Iris Ingram, Walter Jones, Fran Leonard, Luz Nunez, Stacey Perez, Laura Peterson, Corey Williams

Guests: Mary-Jo Apigo, Celena Burkhardt, Grace Chee, Mary Hardy, Tamara Jones, Moon Ko, Yvonne Lawrence, Candy Luin, Maria Mancina, Rasel Menendez, Margot Michels, Christine McPhail, Carlos Sermenon, Leslie Tejada, Ted Wright

1. Call to Order. The meeting was called to order at 1 pm.
2. Welcome, Acknowledgments, and Announcements. Fran Leonard welcomed College Council members and guest that were in attendance. Christine McPhail, ATD Leadership Coach and Ted Wright, ATD Data Coach, were introduced.

Olga Shewfelt welcomed Carlos Sermenon to College Council and announced that she is officially appointing him to serve as College Council Chair. Carlos has currently been Chair of Health Sciences since 2012 and has been teaching as an adjunct since 2008 at West. Fran asked College Council if there was consensus to elect Carlos Sermenon as Chair of College Council. There was consensus to elect Carlos as Chair of College Council. Fran introduced a new member to College Council. Ana Chang of Assessment will now fill the vacancy for AFT Classified Staff. Holly Bailey-Hofmann acknowledged and thanked Fran for her years of exemplary service as College Council Chair since 2009. Fran was presented with flowers and Dr. Limbaugh presented a special bound photo book of the college's historical archives.

3. Student Success, AtD Coaches' Visit. Mary-Jo Apigo introduced Christine McPhail, AtD Leadership Coach and Ted Wright, AtD Data Coach. Christine shared some remarks about West as an institution. The culture of student success is very visible and the college is continuing to provide the kind of student success needed. The major challenge is how do you integrate them so you see that you have a common element of student success? She is pleased with how far West has come in seven years. ATD is undergoing lots of changes. There are two areas colleges continue to be challenged with - equity and data technology.

College Council Mtgs. 2018: Feb 8, Mar 1, May 3, June 7

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4. Prioritization Retreat – Agyeman Boateng announced the prioritization retreat to review resource requests from Program Review will be held next Friday, May 11, 2018. There was discussion regarding a special meeting to be held next Friday, May 11, 2018. There was discussion regarding a special meeting to be held at the end of May. Proposed date may be a combined Budget and PIE meeting after the Prioritization Retreat. Budget meeting is May 24th at 3 pm. College Council could hold a meeting May 24 at 1 pm before the Budget Committee meets to give enough time to review the resource requests.

5. Presidents Report – Dr. Limbaugh thanked Christine McPhail and Ted Wright for attending today’s College Council meeting. Fran was thanked for her years of committed service to College Council. VP Iris Ingram was commended for her dedicated service as steward of the college’s budget.

New Apprenticeship Program at West – there are two new buildings being built – TLC and Watson Center. There will be two more open forums for everyone to attend.

Dorsey High School wants a satellite center on their campus. Ballona Creek – West will be partnering with them on a wetlands program study for Culver City.

Program Viability Studies - Marcela Hernandez was acknowledged and thanked for her work in program viability studies at West.

6. ASO Report. Stacey Perez, ASO President, thanked Fran Leonard for her dedication to all students at West and for being a role model to her. Stacey also encouraged everyone’s participation in the commencement ceremonies.

7. Recommendations – Approval of Guided Pathways Work Plan – Mary-Jo Apigo provided a status report. The report is broken out into 18 month increments. Faculty are encouraged to participate in Chancellor’s Office workshops. They will starting with inquiry to design to implementation. This is an opportunity to engage campus in selecting Pathways navigators.

Olga Shewfelt stated Guided Pathways is a work in progress and is not set in stone. Adjustments will be made along the way.

Olga made a motion that College Council approve the Guided Pathways plan as it is presented. Fran asked if Council members approve the plan. There was consensus to send the Guided Pathways plan to the President for approval.

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8. Email Policy – had visited this policy before – one of the concerns brought to our attention is that the district policy is fairly general and does not address a question that was raised for Fran to bring to College Council today. There is incredible access to everyone’s email on campus and we have reached a level of impatience from faculty and staff.

There is a need to make the email policy more college specific where access is not given in such a free fashion as it is now. Define what’s allowable - business related – not to be used and abused.

Get recommendations from the Board in terms of who gets to email everyone, how that is done and how this is determined.

9. Standing Committee Reports

Budget – Iris Ingram reported they did not meet in April due to meeting conflicts and there was no substantial information to report to College Council on the budget.

May Revise – Iris reported she will have new information after the May Revise happens. West will be the only campus that will close in the black. We are allowed to keep our ending fund balance.

Facilities – Iris reported on new construction plans on how they fit and what’s happening with Measure CC- presentation with maps and charts, Iris urged everyone to attend future Town Hall meetings.

HLRC building planning has not begun yet – waiting for District to give us an architect. Still doing their vetting process
TLC is on schedule and Watson Center – after July 4 or early fall depending on when plans are released from state architect.
Will be releasing information about parking.

Email system – sometime between now and June, West will be migrating as a campus to Outlook 360 of which Outlook is part of that suite.

The migration should be seamless from perspective of user. Increased functionality. Lot easier to use. One advantage is that everyone will have same email address. After June will be last name, first initials at laccd.edu – easier to maintain. Also storage of email will be in Cloud, virtually unlimited. Won’t have issues with storage. Will help free up local IT staff to focus on other things at West. Largely transparent to user – District team will maintain our email.

The meeting adjourned at 3:00 p.m.

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