

College Council Chair

Fran Leonard (18)*

Academic Senate

Adrienne Foster, PhD (17)*
Holly Bailey-Hofmann (17)
Laura Peterson (17)
Anna Chiang (17)
Kevin Considine (17) (alternate)

Administration

Ara Aguiar (Interim)
Michael Goltermann (Interim)
Iris Ingram

AFT Classified

Joann Haywood (17)*
Sheila Jeter-Williams (17)

AFT Faculty

Tim Russell (17)
Olga Shewfelt (17)*)
Vidya Swaminathan (alternate)

ASO

Jesus Reyes (17)

SEIU 721

Antoinette Simpson

Teamsters

Rebecca Tillberg

*CC Exec Member

Ex Officio President

James M. Limbaugh, PhD.

Standing Committee

Chairs Accreditation

Aracely Aguiar, ALO
Kimberly Manner

Budget

Iris Ingram
Olga Shewfelt

SEAC

Michael Goltermann
Marcela Hernandez

Facilities

Iris Ingram
Kevin Considine

Planning

Rebecca Tillberg
Carmen Dones

Resource Development

Vacant
Vacant

Technology

Vacant
Vacant

Approved Minutes

June 1, 2017

1:00 pm

SSB 414

Attending: Holly Bailey-Hofmann, Academic Senate; Anna Chiang, Academic Senate; JoAnn Haywood, AFT Classified; Iris Ingram, Administration; Fran Leonard, College Council Chair; Jim Limbaugh, President, Ex-Officio; Jesus Reyes, ASO; Tim Russell, AFT Faculty; Olga Shewfelt, AFT Faculty; Antoinette Simpson, SEIU 721; Vidya Swaminathan, AFT Faculty; Rebecca Tillberg, Teamsters

Guests: Kimberly Manner, Accreditation and P.I.E.

1. *Call to Order* – the meeting was called to order at 1:20 p.m.
2. *Minutes of May 4, 2017.* The minutes of May 4, 2017 were approved as submitted.
3. *Acknowledgements* –J. Reyes, ASO President, was acknowledged and recognized by F. Leonard for providing his leadership to College Council this academic year.
 - A. Foster, ASO President, who is retiring this semester, was thanked for her years of service to West as Academic Senate President by F. Leonard.
4. *Presidents Report* – the President reported on yesterday’s Board of Trustees Facilities Master Planning and Oversight Committee meeting at the District. Measure CC Implementation Efforts to Date:

\$13.5M – 1.7M minus legal fees \$9.5 – \$2.5M is going to Watson Center \$7M left for demolition of all bungalows on campus

Measure CC – a framework on how to approve Measure CC dollars. Based on a list of prioritized projects by college. Projects will be categorized against others. Phased approach to each of the colleges – all dependent on what happens at the Board meeting next week. Each college will get a certain base allotment. Have to be able to present a full blown presentation to the Board. Required to submit a full and complete project description of why we want the project.

 - List square footage of building that’s being proposed
 - Work with an estimator to get projected cost.
 1. Growth and Instructional Space – how does this support our educational masterplan and how will it generate FTES?
 2. Modernization and instructional space – what classrooms are renovations and how are we doing it?
 3. Support Services – are we proposing new or renovation of student support spaces?

4. Operational – Data Center

These four categories will be evaluated by the Board and they will consider our condition of our facilities. West is at 27.95 = quality of our buildings. Replacement of Heldman Learning Resource Center Multi-story building space –Allied Health Center, Data Center, and Student Support Office will occupy this space. Educational Master Plan should drive the Facilities Master Plan.

5. *ASO Report* – J. Reyes reported that ASO has been donating free refreshments to students in front of the MSA/MSB building as it is Finals Week.

6. *Recommendations*

From P.I.E. – to approve

A. Prioritized Resource Requests - this was approved at Senate
F. Leonard asked if there is consensus to approve the Prioritized list of Resource Requests 2016-17 Planning for 2017-18 Budget. **There was consensus from Council members so this will go to the President for approval.**

B. Prioritization Retreat Recommendations – F. Leonard announced that an instructional work group will be meeting to discuss item 1: **Recommend that a coordinated and integrated tutoring/supplemental instruction program be developed so that the best possible services to students can be provided in a sustainable, ongoing way.** There was consensus from Council members that the prioritized retreat recommendations will go forward to the President for approval.

There was consensus from Council members that the Educational Master Plan go forward to the President for approval.

C. Approve IEPI Framework of Indicators – R. Tillberg went over the 2017 IEPI Framework of Indicators for students with Council members. **There was consensus that this will go forward to the President for approval.**

7. *Follow-Up to Recommendations*

A. Work Group for Proposed Grant Process – there was discussion to refine and have additional people review this. **There was consensus from Council members that the work group be formed during the summer.** Dr. Limbaugh announced that he will need a vetted document brought to him by the end of the calendar year in December.

B. Members for the Enrollment Management Committee

F. Leonard announced that members are needed for this committee and asked

Council members if they know of any members from their constituencies who would be available. **There was consensus from Council members to approve members for the EMC.**

8. *Work Environment Committee (WEC)* – A. Simpson of Facilities shared with Council members a door locking device that will lock classroom doors from the inside and at the same time being unlocked from the outside so students can enter classroom and faculty won't have to go outside and lock the door in the event of an active shooter.
9. *Standing Committee Reports & Committee Self-Evaluations*
 - A. Accreditation – K. Manner reported that the committee self-evaluation for the Accreditation Steering Committee has been completed for the academic year 2016-17. This was approved by Council members and will be posted under College Council Committee Self-evaluations for 2016-17.
 - B. Budget – I. Ingram gave a report on the recent meeting of Budget Committee. It will be at least another two weeks before the May Revise is approved.
 - C. SEAC – there was no report as the Co-chair was not in attendance.
 - D. Facilities – I. Ingram reported they are dealing with programming issues for Watson and TLC. Also moving forward with a number of campus projects.
 - E. P.I.E. – more about program review -
CPIP – the committee did work on their prioritized list and will be done before the end of the month. PIE is setting up two more work groups to do program review and will be making changes on this going forward.
 - F. Resource Development – no report as this has been temporarily suspended
 - G. Technology Committee – no report as there are two Co-chair vacancies

The meeting adjourned at 3:00 p.m.

West Los Angeles College

COLLEGE COUNCIL