

**College Council Chair**  
Carlos Sermeno (18)\*

**Academic Senate**  
Holly Bailey-Hofmann (18)\*  
Marcela Hernandez (18)  
Laura Peterson (18)  
Anna Chiang (18)  
Kevin Considine (18)  
(alternate)

**Administration**  
Aracely Aguiar\*  
Roberto Gonzalez  
Iris Ingram

**AFT Classified**  
Ana Chang  
Luz Nunez (18)

**AFT Faculty**  
Tim Russell (18)  
Olga Shewfelt (18) \*  
Vidya Swaminathan (18)  
Bonnie Blustein (18)  
(alternate)

**ASO**  
Sarah Moss (18)\*

**SEIU 721**  
Antoinette Simpson

**Teamsters**  
Walter Jones

\*CC Exec Member

**President, Ex-Officio**  
James M. Limbaugh, PhD.

**Standing Committee Chairs**

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Aracely Aguiar, ALO  
Vacant

**Budget**  
Iris Ingram  
Olga Shewfelt

**STUDENT SUCCESS**  
Michael Goltermann  
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Roberto Gonzalez

**Facilities**  
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Patricia Quinones

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**Technology**  
Corey Williams, Iris Ingram  
Aracely Aguiar

College Council Approved Minutes  
September 6, 2018

1:00 p.m.  
SSB 414

Attending: Aracely Aguiar, Roberto Gonzalez, Holly Bailey-Hofmann, Marcela Hernandez, Iris Ingram, Walter Jones, Luz Nunez, Richard Olivas, Tim Russell, Carlos Sermeno, Olga Shewfelt, Vidya Swaminathan,

Guests: Celena Burkhardt, Susi Dovlatian, Sharon Rodas for Sarah Moss, Allison Tom-Miura

1. Call to Order. The meeting was called to order at 1 p.m.
2. Carlos Sermeno introduced himself as the new College Council Chair and welcomed everyone present to the first meeting of College Council for the start of the semester. Members of the Council introduced themselves, mentioning the committee they represent.
3. Approval of Draft Minutes of the May 29, 2018 Special College Council Meeting. Carlos reported that he did not have the minutes of the special May 29 College Council meeting but will bring them to the next meeting in October for approval.
4. Proposal to change name of Learning Center to Student Success Center. VP Aracely Aguiar of Academic Affairs gave an introduction on this proposal to Council members.

Allison Tom-Miura stated that due to the expansion and integration of marketing of non-credit classes on campus, faculty have been asking her if they could change the name to reflect more of what the Learning Center does for students. Allison reported there have been signage issues in the past as the Learning Center was mislabeled.

Tim Russell shared the fact that the Learning Center provides support services for students and asked if there are any more names for this center. Tim also reported that, although the change name was previously mentioned, Faculty involved at the Learning Center did not discuss the possible name change. It was proposed to take the topic back, and further discuss on the topic, and bring a proposal at the next meeting.

VP Iris Ingram of Administrative Services suggested to hold these kinds of discussions once a year so that issues like signage gets routinized and done efficiently with less cost to the institution. Requests for new signage can be

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folded into our processes during the summer months before opening of school for the fall or spring semester and submitted well in advance. There is also an issue of scheduling of installation of signage in the summer by staff.

College wide impacts – are in good standing with AB 705 – English and math are completing curriculum. Guided Pathways and AB 705 align well with each other.

- 5. New ASO President. Sarah Moss, ASO reported that free food was distributed the first week of classes for students. Carlos Sermeno stated that the former ASO President Stacy Perez will be replaced with Sarah Moss. ASO will be doing a Hispanic heritage month in October where a special event will be held each week. Among the events will be the spoken word, dancers, food vendors, along with a one woman type of show. A Fall Blood Drive will be held September 18, 2018, from 10 am – 4 pm outside of the Library. If anyone is interested in donating blood, please send \_\_\_\_\_ your name, flyer will also be sent to all campus. Club Rush will be held September 26- 27 from 10 am-2:30 pm in MSA quad. Mental Health Awareness month – September. A conference will be held at the end of October based on student leadership. New strategies on how to develop leadership skills will be explored. VP Iris Ingram reminded ASO that Facilities will need two weeks lead time for setting up these events on campus. Walter Jones, Dean of Academic Affairs, reminded ASO that the Student Success Committee needs student reps.

Iris Ingram reported that on Wednesdays every week PAWS will provide free coffee if you bring your own mug and wear West regalia which includes West t-shirts and West name tags.

- 6. Standing Committee Reports. Accreditation - there was no report at this time but A. Aguiar did announce and circulate an assignment for a Faculty Co-chair. She has not received any applications but will promote it again. It will be a .4 reassigned time and will increase to .8. The candidate has to be a tenured faculty member and be a good writer and able to work with changes.

Budget – I. Ingram reported there is a lot going on with the budget. There is a new state budget allocation student centered funding formula that is currently a district allocation model. The Budget Committee will meet September 27 from 3:30 – 5 pm.

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## COLLEGE COUNCIL

Facilities – I. Ingram some analysis work of the new buildings with district consultants happened this summer. A building user group will be established this semester where dialogue will begin about programming new space for the new buildings. Faculty and staff are invited to participate as members of this group.

PIE – a new Dean of Institutional Effectiveness has been appointed and is scheduled to start this month. Dr. Patricia Quinones comes from Pasadena City College where she has been a research analyst.

Technology – there have been some major flaws with the migration of MS 360 to Cloud and this was tried at the district first. Everyone will be moving to Cloud but there has been delayed implementation to fix all the problems. It will not be completed until later this fall. Information will be forwarded to everyone on campus and it will be tested before it is implemented on all campuses.

Student Success – Holly Bailey-Hofmann reported on the Guided Pathways team. Roughly six faculty will serve on this committee and several different deans will serve as resource folks. She is considering asking for half of the faculty to be instructional faculty and the other half to be counseling faculty.

Basic Skills Instruction/Support – Tim Russell asked if it should be this. Navigators only have 7 hours per week and are envisioning a lot of tag teaming.

The meeting was adjourned at 2:22 p.m.

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