

**College Council Chair**  
Fran Leonard (16)\*

**Academic Senate**  
Adrienne Foster, PhD (16)\*  
Holly Bailey-Hofmann (16)  
Laura Peterson (16)  
Helen Young (16)  
Kevin Considine (16)  
(Alternate)

**Administration**  
Aracely Aguiar\*  
Michael Goltermann  
Iris Ingram

**AFT Classified**  
Joann Haywood (16)\*  
Shella Jeter-Williams (16)

**AFT Faculty**  
Richard Ollvas (16)  
Olga Shewfelt (16) \*  
Vidya Swaminathan  
(Alternate)

**ASO**  
Chris Mata (17)\*

**SEIU 721**  
Antoinette Simpson

**Teamsters**  
Rebecca Tillberg

\*CC Exec Member

**President, Ex-Officio**  
Robert Sprague, Interim

**Standing Committee Chairs**

**Accreditation**  
Aracely Aguiar, ALO  
Kimberly Manner

**Budget**  
Iris Ingram  
Olga Shewfelt

**SEAC**  
Michael Goltermann  
Marcela Hernandez

**Facilities**  
Iris Ingram  
Kevin Considine

**Planning & Institutional Effectiveness**  
Rebecca Tillberg  
Carmen Dones

**Resource Development**  
Ara Aguiar  
Kathy Boutry

**Technology**  
Ara Aguiar  
Marcus Butler

**Draft Minutes**

Joint Meeting of College Council Executive and Academic Senate

August 23 2016

1:00 pm

GC 210K

**Attending:**

College Council Chair	Fran Leonard
Academic Senate	Adrienne Foster
Administration	Aracely Aguiar
AFT Classified	Sheila Williams
AFT Faculty	Olga Shewfelt
ASO	Chris Mata
Guest	Carmen Dones
Guest	Holly Bailey-Hofmann
Guest	Kimberly Manner
Guest	Clare Norris

The meeting was called to order at 1:00 p.m.

**A. Welcome and Introductions**

Fran Leonard welcomed everyone present and thanked members of Academic Senate and College Council for attending the special joint meeting today.

**B. Action**

**1. Approve Special Report on the Baccalaureate Degree for Accreditation**

Kimberly Manner announced that a site visit from ACCJC will be conducted on Wednesday, October 26, 2016 at West. The draft report will be posted on the WLAC website under accreditation.

A motion was passed to accept the Report on the Baccalaureate Degree for Dental Hygiene. The motion passed.

**2. Schedule a meeting for chairs of standing committees regarding the accreditation cross walk.**

After discussion it was decided that the meeting will be held after the College Council meeting on Thursday, September 1, at 3 pm in SSB 414. Fran Leonard asked for any agenda items for the first College Council meeting in September.

- I.A. Mission
- I.B. Assuring Academic Quality and Institutional Effectiveness
- I.C. Institutional Integrity
- III.C. Technology Resources
- IV.A. Decision-Making Roles and Processes



COLLEGE COUNCIL EXECUTIVE

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Marcus Butler

3. **Accreditation** - Kimberly Manner reported that the College Mission Statement was approved on August 10, 2016 by the Board of Trustees.

There was discussion of academic quality regarding students' grades not being posted correctly on time. This is only one instance of students losing their scholarships for transfer due to their grades not being posted.

4. **ACCJC** - Adrienne Foster recommended **not** to send out a letter to the ACCJC as it relates to supporting them after discussion. The ASCCC is not supporting ACCJC. Olga Shewfelt suggested having ASCCC write a letter to ACCJC.

5. **Announcements** – Fran reminded everyone of the first College Council meeting of Thursday, September 1, 2016.

Fran announced that the new \$3.3 billion bond is coming up at the November 2016 election.

The meeting adjourned at 1:45 p.m.

- I.A. Mission
- I.B. Assuring Academic Quality and Institutional Effectiveness
- I.C. Institutional Integrity
- III.C. Technology Resources
- IV.A. Decision-Making Roles and Processes



### Responsibility for Accreditation Standards by Committee

<b>Committee/Group</b>	<b>General Area of Responsibility</b>	<b>Primary Responsibility</b>	<b>Secondary Responsibility</b>
Academic Senate	I.B. Assuring Academic Quality and Institutional Effectiveness I.C. Institutional Integrity II.A. Instructional Programs III.C. Technology Resources IV.A. Decision-making Roles and Processes	IV.A.1 IV.A.2 IV.A.3 IV.A.4 IV.A.5 IV.A.6	I.B.3 I.C.8 II.A.2 III.C.5
Accreditation Steering Committee	I.C. Institutional Integrity	I.C.1 I.C.12 I.C.13	
Achieving the Dream/Student Success	I.A. Mission I.B. Assuring Academic Quality and Institutional Effectiveness II.A. Instructional Programs II.B Library and Learning Support Services	I.B.1 II.A.7 II.B.1	I.A.2 I.B.4 I.B.6 II.A.1 II.A.4 II.B.3
Budget	I.A. Mission I.B. Assuring Academic Quality and Institutional Effectiveness III.D. Financial Resources	III.D.1 III.D.2 III.D.3 III.D.4 III.D.8 III.D.10 III.D.11	I.A.2 I.B.7 I.B.9
Catalog Working Group	I.C. Institutional Integrity II.A. Instructional Programs	I.C.2 I.C.5 I.C.6 I.C.7	I.C.1 I.C.4 I.C.8 I.C.13 II.A.4 II.A.10 II.A.11
College Council	I.A. Mission I.B. Assuring Academic Quality and Institutional Effectiveness I.C. Institutional Integrity III.C. Technology Resources IV.A. Decision-making Roles and Processes	I.A.1 I.B.8 IV.A.1 IV.A.2 IV.A.3 IV.A.4 IV.A.5 IV.A.6 IV.A.7	I.B.3 I.B.7 I.C.12 III.C.5
CTE Division Chairs	II.A. Instructional Programs	II.A.14	

## Responsibility for Accreditation Standards by Committee

<b>Committee/Group</b>	<b>General Area of Responsibility</b>	<b>Primary Responsibility</b>	<b>Secondary Responsibility</b>
Curriculum	I.B. Assuring Academic Quality and Institutional Effectiveness I.C. Institutional Integrity II.A. Instructional Programs II.B Library and Learning Support Services	II.A.1 II.A.2 II.A.4 II.A.5 II.A.10 II.A.12	I.B.2 I.C.2 I.C.4 II.A.3 II.A.9 II.B.2
Distance Education	I.B. Assuring Academic Quality and Institutional Effectiveness II.A. Instructional Programs II.B Library and Learning Support Services III.C. Technology Resources	II.A.2 II.A.7	I.B.5 II.A.1 II.B.4 III.C.5
Divisional Council	I.B. Assuring Academic Quality and Institutional Effectiveness I.C. Institutional Integrity II.A. Instructional Programs	I.C.4 I.C.9 II.A.6	I.B.2 I.C.2 I.C.6 II.A.16
EPSC	I.C. Institutional Integrity II.A. Instructional Programs III.C. Technology Resources	I.C.8 II.A.15	I.C.9 III.C.2 III.C.5
Facilities	I.A. Mission I.B. Assuring Academic Quality and Institutional Effectiveness III.B Physical Resources III.C. Technology Resources	III.B.1 III.B.2 III.B.3 III.B.4	I.A.2 I.B.7 I.B.9 III.C.2
Leadership Retreat	I.A. Mission		I.A.1 I.A.3
Library Division	II.B Library and Learning Support Services	II.B.2 II.B.3 II.B.4	II.B.1
PIE	I.A. Mission I.B. Assuring Academic Quality and Institutional Effectiveness II.A. Instructional Programs II.B Library and Learning Support Services III.D. Financial Resources	I.A.1 I.A.2 I.A.3 I.B.1 I.B.3 I.B.4 I.B.5 I.B.7 I.B.9 II.A.16 II.B.1	I.B.6 I.B.8 III.D.3 III.D.8 III.D.11
Professional Learning	I.B. Assuring Academic Quality and Institutional Effectiveness II.A. Instructional Programs III.A Human Resources	II.A.7 III.A.8 III.A.14	I.B.1 II.A.2

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<b>Committee/Group</b>	<b>General Area of Responsibility</b>	<b>Primary Responsibility</b>	<b>Secondary Responsibility</b>
Resource Development	II.B Library and Learning Support Services III.D. Financial Resources	III.D.10	II.B.2 II.B.4 III.D.1 III.D.4
SEAC	I.B. Assuring Academic Quality and Institutional Effectiveness I.C. Institutional Integrity II.A. Instructional Programs II.C. Student Support Services	I.B.6 II.A.8	I.B.1 I.B.4 I.B.5 I.B.8 I.B.9 I.C.3 II.A.1 II.A.6 II.A.7 II.C.3 II.C.5 II.C.6 II.C.7
SLO	I.B. Assuring Academic Quality and Institutional Effectiveness I.C. Institutional Integrity II.A. Instructional Programs II.B Library and Learning Support Services III.A Human Resources	I.B.2 I.C.3 II.A.3 II.A.9 II.A.11 III.A.6	I.B.1 I.B.4 I.B.5 I.B.6 II.A.2 II.A.12 II.A.16 II.B.1 II.B.3
SSSP Advisory	II.C. Student Support Services	II.C.5 II.C.6 II.C.7	

**Responsibility for Accreditation Standards by Committee**

<b>Committee/Group</b>	<b>General Area of Responsibility</b>	<b>Primary Responsibility</b>	<b>Secondary Responsibility</b>
Student Services Council	I.B. Assuring Academic Quality and Institutional Effectiveness II.A. Instructional Programs II.B Library and Learning Support Services II.C. Student Support Services III.C. Technology Resources	II.C.1 II.C.2 II.C.3 II.C.4 II.C.8	I.B.2 I.B.4 I.B.5 I.B.5 I.B.7 II.A.11 II.B.1 II.B.2 II.B.3 II.B.4 II.C.5 II.C.6 II.C.7 III.C.1 III.C.2 III.C.3 III.C.4
Technology	I.B. Assuring Academic Quality and Institutional II.B Library and Learning Support Services III.B Physical Resources Effectiveness III.C. Technology Resources	III.C.1 III.C.2 III.C.3 III.C.4 III.C.5	I.B.9 II.B.2 III.B.4
Work Environment	III.B Physical Resources	III.B.1	