

College Council Chair

Fran Leonard (18)*

Academic Senate

Adrienne Foster, PhD (17)*
 Holly Bailey-Hofmann (17)
 Anna Chiang (17)
 Laura Peterson (17)
 Kevin Considine (17)
 (alternate)

Administration

Michael Goltermann (Interim)
 Iris Ingram
 Mark Pracher
 Bob Sprague

AFT Classified

Joann Haywood (17)*
 Sheila Jeter-Williams (15)

AFT Faculty

Richard Olivas (17)
 Olga Shewfelt (17)*)
 Bonnie Blustein (alternate)

ASO

Jesus Reyes (17)

SEIU 721

Antoinette Simpson

Teamsters

Rebecca Tillberg

*CC Exec Member

Ex Officio

President

James M. Limbaugh, PhD.

Standing Committee

Chairs Accreditation

Aracely Aguiar, ALO
 Kimberly Manner

Budget

Iris Ingram Olga
 Olga Shewfelt

SEAC

Michael Goltermann
 Marcela Hernandez

Facilities

Iris Ingram
 Kevin Considine

Planning

Rebecca Tillberg
 Carmen Dones

Resource Development

Aracely Aguiar
 Kathy Boutry

Technology

Marcus Butler
 Robert Sprague

Minutes

Thursday, November 3, 2016

SSB 414

Attending:

| Title | Name |
|----------------------------|-----------------------|
| VP Student Services | Michael Goltermann |
| VP Administrative Services | Iris Ingram |
| VP Academic Affairs | Bob Sprague |
| Academic Senate | Holly Bailey-Hofmann |
| Academic Senate | Anna Chiang |
| AFT Faculty | Olga Shewfelt |
| AFT Classified | Sheila Jeter Williams |
| ASO President | Jesus Reyes |
| SEIU 721 | Antoinette Simpson |
| Teamster's | Rebecca Tillberg |
| President, Ex-Officio | James Limbaugh, Ph.D. |
| Chair, College Council | Fran Leonard |

Guests

Anne Berry, ASO Vice-President
 William Davis, ASO Treasurer

1. Call to Order. The meeting was called to order at 1:10 p.m.

2. Confirmation of the Agenda. The agenda was confirmed.

3. Minutes of the CC meeting of October 6, 2016. The minutes of October 6, 2016 were approved as submitted.

3. ASO Report. Jesus Reyes, ASO President, presented a proposal for a 100% tobacco free campus to Council members. Jesus addressed the Council about the high percentage of smokers that is visible on all areas of the campus. Olga Shewfelt spoke on behalf of West's campus smoking policy and informed Council members that the District has all campuses develop their own policies. This proposal will go back to the Work Environment Committee (WEC) for review and discussion. Discussion followed of how smoking has appeared to be an epidemic among faculty and students on campus.

5. President's Report. Dr. Limbaugh addressed Council members on the GISS Conference. The District Strategic Planning Committee wants to hold campus forums in December about the planning process. Dr. Limbaugh asked Fran to fit this agenda item into future College Council agendas.

The WLAC Foundation has now been set up so the college can distribute checks to students for scholarships. Any funds that do not go to students will go into a

custodial account at LACCD.

West Food Bank - Dr. Limbaugh reported that the proposed West Food Bank will now be handled as discreetly as possible to protect students' privacy. Non-perishable items will be accepted and they are currently in the process of identifying a suitable campus location. Linkages have already been created with Westside Food Bank and UCLA's operation.

Dr. Limbaugh announced that the search for a permanent Vice President of Student Services will be conducted in early spring 2017.

There was discussion about West hiring maintenance consultants for IT. The District does not approve hiring of these consultants. A collaborative proposal had been submitted by Professor Marcus Butler a couple of years ago on this.

Olga Shewfelt spoke to West's enrollment increase to understand how this was achieved.

Dr. Limbaugh stated that he needs to know how West's high enrollment was achieved out of all the other sister colleges under the District. A report of what worked and what did not work was drafted and shared with governance bodies as well as other LACCD institutions.

VP Iris Ingram reported that West gets the money that other colleges left on the table. West got their growth money and did meet and exceed their growth target. Either way West will get paid for it.

Dr. Limbaugh reminded Council members that his office is publishing a bi-weekly newsletter that recognizes and celebrates student, staff and faculty accomplishments.

6. Standing Committee Reports

- A. Technology Committee – Marcus Butler reviewed the committee self-evaluation with Council members. The biggest accomplishment for this committee was the drafting of the Technology Master Plan (TMP). The TMP will be voted on at next week's Academic Senate Committee meeting. Marcus asked if College Council can review the TMP at the next College Council meeting in December. College Council will vote on this at the December 1, 2016 meeting. Bob Sprague spoke on how technology contributes to student success wherever the infrastructure is on campus. There was discussion about desktop laptops or computers for faculty for increased efficiency and how it can improve student success.
- B. PIE Committee – Rebecca Tillberg went over the program review calendar and timelines. Discussion followed about questions on the program review formatting. There was some confusion on questions and the ranking. A new question will be added to the program review for extended requests for complex requests. There were questions raised in the narratives and assessments section on how everyone is reporting equity gaps. Program Review training can start the second week of December.

It was decided by Council members and Dr. Limbaugh that a campus wide strategic planning

session will be held on December 5, 2016. A light lunch will be provided.

- C. Accreditation Committee– A recent visit of ACCJC and the US Department of Education went very well. They were very impressed with the dental hygiene program. The next Accreditation Steering Committee will be held Monday, November 14, 2016.
- D. Budget Committee - Iris Ingram reported that there was a 6% growth for West last year. Bob Sprague addressed the increase in enrollment and wanted to be sure that this committee knows that the Chancellor and Vice Chancellor were committed to West for funding growth. Anyone with 2% growth will get funded.

7. Student Success – a Welcome Center for students on campus will be an agenda item for the December 1, 2016 College Council meeting.

The meeting adjourned at 3:00 p.m.