

COLLEGE COUNCIL

College Council Chair
Fran Leonard (18)*

Academic Senate
Holly Bailey-Hofmann (18)*
Marcela Hernandez (18)
Laura Peterson (18)
Anna Chiang (18)
Kevin Considine (18)
(alternate)

Administration
Aracely Aguiar*
Roberto Gonzalez
Iris Ingram

AFT Classified
Vacant (18)
Luz Nunez (18)

AFT Faculty
Tim Russell (18)
Olga Shewfelt (18) *
Vidya Swaminathan (18)
Bonnie Blustein (18)
(alternate)

ASO
Stacey Perez(18)*

SEIU 721
Antoinette Simpson

Teamsters
Vacant

*CC Exec Member

President, Ex-Officio
James M. Limbaugh, PhD.

Standing Committee
Chairs

Accreditation
Aracely Aguiar, ALO
Vacant

Budget
Iris Ingram
Olga Shewfelt

STUDENT
SUCCESS
Michael Goltermann
Marcela Hernandez

Enrollment
Management
Roberto Gonzalez

Facilities
Iris Ingram
Kevin Considine

Planning
Institutional
Effectiveness
Agyeman Boateng
Vacant

Resource Development
Aracely Aguiar
Vacant

Technology
Corey Williams, Iris Ingram
Aracely Aguiar

College Council Minutes
February 8, 2018
1 p.m.
Winlock Lounge

Attending: A. Aguiar, Agyeman Boateng, Roberto Gonzalez, Marcela Hernandez, Iris Ingram, Fran Leonard, Luz Nunez, Stacey Perez, Tim Russell, Olga Shewfelt, Antoinette Simpson

Guests: Norma Barragan, Clare Norris-Bell, Carmen Dones, Jim Limbaugh

1. *Call to Order.* The meeting was called to order at 1:00 p.m.
2. *Minutes of December 7, 2017.* The minutes were approved as submitted.
3. *President's Report.* Dr. Limbaugh announced that he will not be filling the vacancies from the (SRP) Supplemental Retirement Plan that was offered to all employees at the end of December 2017. A list of all the SRP positions and the current status of them was distributed to all Council members.

FON (Fulltime Obligation Number) – the number for fulltime faculty is at five. Accounting and Financial Aid Technician was just approved and is ready to go forward and start the recruiting process.

A special Town Hall meeting will be held Thursday, March 8, in FA 100, from 1-3 pm with Vice Chancellor Ryan Cornner and Robert Miller. Administrators, faculty and staff are invited to attend. Handouts of budget projections, enrollment trends and the Measure CC Update were distributed and discussed.

VP Aracely Aguiar of Academic Affairs defined summer shifts to Council members. Summer 2017 was used for last year but now we have to make it up this year. The district is currently in deficit spending mode and the district needs to increase FTES to 107,991. The base allocation from the state is at 107. There has been a change in fill rates – international students have dropped. The college will be collecting from a smaller co-hort of students. West's enrollment target for 2018-19 is 8,309 FTES.

Measure CC – \$3.3 billion bond project passed in 2016 for the primary replacement of the HLRC and demolition of other buildings on campus. The president encouraged all divisions to hold conversations regarding integrating wrap around services, AB 705, guided pathways, budget challenges, open educational resources, apprenticeship programs, homeless students, while staying focused on new mandates dictated by the state.

4. *Curricular Changes.* A. Aguiar reported there will be curricular changes coming in March that could benefit students at West. All certificates of achievement can now be earned at a minimum of 8 units.

College Council Mtgs. 2018: Feb 8, Mar 1, May 3, June 7

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Associate Degrees for Transfer (ADT's) – West is offering courses already so they can be repackaged. CTE certificates of achievement have been approved by the regional consortium and must meet the labor demand. Stackable – 8 units, 16 units, if needed, another 20, then a degree. If certificates are linked to a degree then students can receive financial aid.

5. *ASO Report* – S. Perez, ASO President reported that the ASO gave students small amounts of school supplies instead of donuts or food as this is what the students want. They will do this again for the next two weeks with some giveaways such as USB's and raffles for free parking passes.
6. *Participatory Governance* - F. Leonard reported there is a vacancy for AFT Classified rep Teamster's for College Council and would like to see more new faces serving on college governance committees.

F. Leonard urged Council members to reach out to faculty and let them know they can contribute beyond the classroom. O. Shewfelt has seen a decline in the level of faculty participation due to their daily faculty obligations, etc.

7. *Standing Committee Reports*

PIE Committee - A. Boateng spoke on the Campus Climate Survey. The meetings have moved from the first Wednesday of every month to the last Wednesday to avoid conflicts with Board meetings on the same day. Program Review Process – A. Boateng announced that everyone who hasn't had this training needs to sign up now.

Accreditation – A. Aguiar reported that all colleges have been re-accredited and they have established a need to appoint a faculty co-chair for accreditation.

Budget – I. Ingram reported they haven't met in January last month. The latest news is there has been a change in the statewide formula. They are in the process of planning for the new fiscal year for the operational budget. Memos will go to all budget managers on campus.

Enrollment Management – R. Gonzalez announced that the Enrollment Strike Force has been meeting. A draft report has not been finalized yet and they are looking at other elements that need to be added. The next meeting will be held from 1-2:30 pm next Monday, February 12 in Winlock Lounge. O. Shewfelt asked all Council members to read the Enrollment Management plan report that was distributed at the meeting today.

Facilities Committee – I. Ingram put in a call for the list of architects and the next meeting will be held on Tuesday, February 27 due to the President's Day holidays.

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Student Success Committee – an updated charge and membership for this committee was sent to the president but he hasn't responded yet. F. Leonard will remind him to review it for approval.

Guided Pathways – a link could be placed on the college website of curriculum maps, mapping for all degrees and certificates, and guided pathways for wraparound services. We have a canvas shell that houses all Guided Pathways. A. Aguiar will work with Michelle Long-Coffee on this.

The next College Council meeting will be held on March 1 at 1:00 p.m. in SSB 414.

The meeting adjourned at 3 p.m.

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