



**WEST LOS ANGELES COLLEGE**  
CURRICULUM COMMITTEE MEETING

Dec 6, 2017  
1:00 to 3:00 pm in Winlock Lounge

**MEETING AGENDA**

**1. ORGANIZATIONAL ITEMS - 5 minutes - ACTION**

- 1.1 Approval of the agenda
- 1.2 Approval of the minutes from Nov 15, 2017

**2. PUBLIC SPEAKERS**

*Speakers may speak no more than 2 minutes per speaker on any item not on the agenda (No action items!).*

**3. CURRICULUM MATTERS - ACTION**

Courses

**3.1. NEW CREDIT COURSES**

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE DATE
56690	KIN ATH 512	Intercollegiate Athletics-Softball	SP 2018
56706	KIN ATH 571	Intercollegiate Cheerleading-Fitness & Skills Training	SP 2018
56713	DEN HY 462	Survey of Oral Health Care Systems	SU 2018
45093	DEN HY 463	Health Careers Research and Capstone Project	SU 2018

**3.2. NEW NON-CREDIT COURSE**

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE DATE
	VOC ED 289CE	Computer Basics for the English Language Learner	SP 2018

**3.3. Edit (update/change) Credit Courses**

ECD #	COURSE & NO.	COURSE TITLE	MAJOR CHANGES MADE
56742	CO SCI 185	Directed Study - Computer Science- Information Technology	TOP, SAM code (Section V); SLO (Section VIII)

*Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12*

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3<sup>rd</sup> Wednesday of the month (Winlock 1-3pm, except where noted)

**Fall 2017:** 9/20, 10/18, 11/15, 12/6; **Spring 2018:** 2/21, 3/21\*, 4/18, 5/16

Tech Reviews on the 2<sup>nd</sup> Wednesday of the month (Winlock 1-3pm, except where noted)

**Fall 2017:** 9/13, 10/11, 11/8, 12/4; **Spring 2018:** 2/14, 3/14, 4/11, 5/9

Note: Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).

\*Location: Language Arts Conference Room in GC 210K

## 3.4 EDIT (UPDATE/CHANGE) NONCREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	MAJOR CHANGES MADE
56520	BSICSKL 056CE	Arithmetic Review I	<i>Class Hours (Section I); Course Classification (Section III)</i>
56522	BSICSKL 057CE	Arithmetic Review II	<i>Class Hours (Section I); Course Classification (Section III)</i>
56523	BSICSKL 058CE	Pre-Algebra Review I	<i>Class Hours (Section I); Course Classification (Section III)</i>
56524	BSICSKL 059CE	Pre-Algebra Review II	<i>Class Hours (Section I); Course Classification (Section III)</i>

Programs: *New, Certificates of Completion (Noncredit)*

3.5. Administrative Assistant

3.6. Administrative Assistant for the English Language Learner

3.7. Career Exploration: Information Communications Technology/Digital Media

3.8. Workplace Success I: Creative Leadership

3.9. Workplace Success II: Creativity and Innovation in the Workplace

## 4. MOTIONS

4.1. Motion -ACTION (A. Martinez):

*“To change what is currently in the catalog, in regards to awarding degrees to students who already hold a degree;  
Option 1. Students may waive general education requirements for local (AA/AS) degrees only. Must still meet competency requirements.*

*Option 2. Students must meet all local general education requirements.”*

4.2. Motion -ACTION (K. Manner):

*“To approve the following two documents to allow CTE high school courses to articulate at West for college credit through the credit-by-exam process: (1) ‘Process for Receiving Credit at WLAC with High School Articulated Classes’ and (2) “High School to College Course Articulation Agreement” (documents attached)*

4.3. Motion -ACTION (K. Manner):

*“To approve the course and program changes made by faculty during the Code Alignment Project”  
(Excel Sheet of all courses/programs is attached)*

4.4. Noticed Motion (B. Woldehaimanot):

*“To amend the course approval process via ECD” (proposed amendments attached)*

## 5. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

5.1. Curriculum Committee/Tech Review Meeting

- For meeting dates during spring 2018, please see footnote below.
- For any assistance call x4524 or email: [Woldehb@Wlac.edu](mailto:Woldehb@Wlac.edu)

## 6. ADJOURNMENT

*Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12*

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