



# WEST LOS ANGELES COLLEGE

## Curriculum Committee

### CURRICULUM COMMITTEE MEMBERS

**Beraki Woldehaimanot**  
Chairperson,  
Curriculum Committee

**Aracely Aguiar**  
Curriculum Dean

**Gustavo Demoner**  
Business

**Ana Chiang**  
Computer Science

**Sara Coppola**  
Allied Health

**Adriana Martinez**  
Articulation Officer

**Colleen Matsuhara**  
Kinesiology

**Alma Narez-Acosta**  
Counseling

**Martin Nee**  
Applied Technology

**Laura Peterson**  
CEMA

**Aimee Preziosi**  
Behavioral Science

**Matt Robertson**  
Mathematics

**Sandra Ruiz**  
Language Arts

**Patricia Siever**  
Social Sciences

**Joyce Sweeney**  
Arts & Performance

**Susan Trujillo**  
Library & Learning Resources

**Patricia Zuk**  
Science

### DRAFT MINUTES OF THE CURRICULUM COMMITTEE MEETING

Feb 15, 2017

1:00-3:00 pm in Winlock

Members Present	
Linda Alexander	Alma Narez-Acosta
Anna Chiang	Martin Nee
Sara Coppola	Matt Robertson
Adriana Martinez	Sandra Ruiz
Colleen Matsuhara	Beraki Woldehaimanot
Guests	
Diana Baxter, A&R	Michelle Funderbunk, Arts
Hye Jin Gelsi, Counseling	Barry Sloan, Academic Affairs
William Taylor, LAIAD	Stella Setka, Language Arts
Nancy Brambila, Counseling	Richard Hooper, Kinesiology
Bobby Henrichs, Counseling	Todd Matosic, Business
Eric Ichon, Distance Learning	

Meeting was called to order at 1:04 p.m. by the chairperson.

#### 1. ORGANIZATIONAL ITEMS

##### 1.1 Approval of the agenda

Agenda was approved as presented. **MSP**

##### 1.2. Approval of the minutes of Nov 16, 2016.

On page 2, Item 3. Curriculum Matters, ECD # 49782 had no course name. The missing course name, Elementary Persian I, needs to be included in the minutes. Minutes were approved as amended. **MSP**

#### 2. PUBLIC SPEAKERS

There were no public speakers.

#### 3. CURRICULUM MATTERS

All CORs listed below were approved. **MSP**

ECD #	Course & No.	Course Title	Action
53203	KIN ATH 564	Intercollegiate Softball-Fitness & Skills Training	Adopt
52881	INTRDGN 108A	Residential Space Planning	Adopt
52883	INTRDGN 114	Interior Design Materials, Standards and Specifications	Adopt
50785	INTRDGN 102	Introduction to Interior Design	Adopt
50787	INTRDGN 106	Drafting for Interior Designers	Adopt
47242	BUS 041	Negotiation Tactics	Create
47252	BUS 042	Advanced Negotiations	Create
50829	ADM JUS 285	Directed Study - Administration Of Justice	Reinstate



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ECD #	Course & No.	Course Title	Action
51670	MULTIMD 803	Introduction to Webcasting	Update
53185	DANCEST 301	Choreography I	Update
53329	DANCEST 814	Dance Production I	Update
53223	KIN 251-1	Yoga Skills - I	Update
53225	KIN 251-3	Yoga Skills - III	Update
53226	KIN 351-1	Yoga I	Update
53227	KIN 351-2	Yoga II	Update
53228	KIN 351-3	Yoga III	Update
46449	ART 521	Art Gallery Techniques	Update
52888	ART 115	History of Modern Art	Update
53201	REAL ES 021	Real Estate Economics	Update
51299	ALD HTH 053	Emergency Care Technician/Pre-paramedic	Update
53302	DEN HY 312	Radiology	Update
53365	DEN HY 356	Histology and Embryology of Oral Tissues	Update
51278	HUMAN 089	Current Performing and Visual Arts Events	Update
52929	HISTORY 043	The Mexican-American in the History of the U.S. I	Update
52152	LIB SCI 102	Internet Research Methods	Update
52151	LIB SCI 103	Information Literacy: Search Strategies, Tools, and Resources	Update
50693	HUMAN 001	Cultural Patterns of Western Civilization	Archive
53143	KIN 251	Yoga Skills	Archive
53144	KIN 351	Yoga	Archive
51165	ALD HTH 012A	Introduction to Careers in Health Occupations	Archive
51166	ALD HTH 012B	Introduction to Careers in Health Occupations	Archive
51167	ALD HTH 012C	Introduction to Careers in Health Occupations	Archive
53303	VOC ED 400CE	Introduction to Medical Terminology	Update

The following three courses were tabled, because the initiator of the CORs was not present to answer questions asked by members. The three CORs will be on agenda for the next curriculum committee meeting.

ECD #	Course & No.	Course Title	Action
52891	ART 301A	Water Color Painting IA	Tabled
52889	ART 407	Relief Paintmaking I	Tabled
52890	ART 408	Relief Paintmaking II	Tabled

### 4. REPORTS

- 4.1 Proposed new 'Associate Degree - General Education Requirement Plan for 2017-2018' was circulated. Attendees were asked to discuss it in their respective divisions and bring feedback for discussion.
- 4.2 Faculty Workgroup on Syllabus Template: Sample template was circulated for review and suggestions. Members were asked to take this to their respective divisions, discuss it and come with comments and feedback.
- 4.3 List of recent approvals of noncredit courses by the State Chancellor's Office was distributed
- 4.4. Distance Education Addendum - Eric Ichon, Dean of Distance Education, discussed the motion (see below) that was approved by the Distance Education committee and noticed at Senate Meeting of 2/14/2017.



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*“Online and hybrid courses without required distance education approval and distance education strategies forms will be cancelled unless the required forms are submitted to, and approved by, the curriculum committee the semester prior to the semester the course is scheduled for”.*

5. The following announcement were made:

- Tech Review (*adopt, create, or reinstate courses only*): 3/8/2017 @ 1:00 pm in Winlock Lounge
- Curriculum Committee: 3/15/2017 @ 1:00-3:00 pm in Winlock Lounge
- CORs for Tech Review (*adopt, create, or reinstate courses only*) must be submitted via ECD latest on 3/1/2017; No tech review for course updates, edits, or archives. For any assistance call x4524 or email: [Woldehb@Wlac.edu](mailto:Woldehb@Wlac.edu)
- Members were asked to send any agenda items they wish to be discussed in our next curriculum meeting, before 3/1/2017.

The meeting was adjourned at 2:55pm.