

Submission Process

Step 1: Request Labor Market Information from the Center of Excellence (COE)

- [COE LMI REQUEST](#)

The PCAH 6th Edition (page 86) states: “Pursuant to Education Code section 78015 Labor Market Information (LMI) data is specifically required for all new CTE program proposals, where available. Current LMI and analysis, or other comparable information, must show that jobs are available for program completers within the local service area of the individual college and/or that job enhancement or promotion justifies the proposed curriculum.”

The LAOCRC relies on consistent LMI data provided by the region’s COE in order to make a recommendation for a program. At their discretion, colleges may submit other LMI data **in addition to** the LMI provided by the COE; colleges are encouraged to share additional LMI data with COE.

Step 2: Complete the “Program Recommendation Application” and email it to LAOCRC

- [Program Recommendation Application](#)
- Submit Program Recommendation Applications via email to Maria Madrigal at madrigal_maria@rscdd.edu by 2 weeks prior to the monthly College Resource Leadership Council (CRLC) meeting. Please click on calendar below for submission deadlines.
 - [College Resource Leadership Council Calendar](#)

The region is committed to review and act on all requests for regional recommendation within 30 days, provided the request is complete at the time it is submitted. The CRLC members hold regular monthly meetings between September and June. Meeting dates can be found on the LAOCRC website [Meeting's page](#) or [CRLC Calendar](#).