



WEST LOS ANGELES COLLEGE
CURRICULUM COMMITTEE REGULAR MEETING

April 18, 2018
1:00 to 3:00 pm - Winlock Lounge

MEETING AGENDA

1. ORGANIZATIONAL ITEMS – 5 minutes – ACTION

- 1.1 Approval of the agenda
- 1.2 Approval of the minutes from Mar 21, 2018

2. PUBLIC SPEAKERS

Speakers may speak no more than 2 minutes per speaker on any item not on the agenda (No action items!).

3. CURRICULUM MATTERS - ACTION

3.1 CREATE (NEW/ADOPT, REINSTATE) – CREDIT COURSE

ECD #	Course #	Course Title	Effective Semester
57299	BUS 185	Directed Study - Business	Summer 2018
57300	BUS 285	Directed Study - Business	Summer 2018
58402	CHEM 056	Chemistry for Non-Science Majors	Fall 2018
58702	GEOLOGY 002	Earth History	Fall 2018
58703	GEOLOGY 007	Earth History Laboratory	Fall 2018

3.2 CREATE (NEW/ADOPT/REINSTATE) – NONCREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE SEMESTER
*	VOC ED 222	Conservation Education 1	
*	VOC ED 223	Conservation Service Learning	

* pdf files of CORs and SLOs attached.

Once your new noncredit course is approved by the curriculum committee, download and fill out the [Noncredit Course Request Form](#). Submit the form electronically to the curriculum chair ASAP.

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Curriculum Meeting Dates for 2017-18

Curriculum Committee meets on the 3rd Wednesday of the month
Fall 2017: 9/20, 10/18, 11/15; Spring 2018: 2/21, 3/21*, 4/18, 5/16

Tech Reviews on the 2nd Wednesday of the month

Fall 2017: 9/13, 10/11, 11/8; Spring 2018: 2/14, 3/14, 4/11, 5/9

Note: Courses/programs must be submitted at least 4 days before the meeting date/time (No exceptions!).

3.3 EDIT (UPDATE/CHANGE) – CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	TYPE OF UPDATE/CHANGE
57795	ANATOMY 001	Introduction to Human Anatomy	Course/Catalog Description; Advisory; SLO
57168	BIOLOGY 003A	Introduction to Biology	Course/Catalog; Advisory; SLO
57167	BIOLOGY 003B	Introduction to Biology	Course/Catalog; Advisory; SLO; Corequisite
57082	BIOLOGY 006	General Biology I	Course/Catalog Description; Pre/co-requisites
57083	BIOLOGY 007	General Biology II	Course/Catalog Description; Pre/co-requisites
57084	BIOLOGY 110	General Biology - Genetic Analysis and Biotechnology	Course/Catalog Description; Pre/co-requisites
57089	PHYSIOL 001	Introduction To Human Physiology	Course/Catalog Description; Prerequisite, advisories
58500	ANTHRO 322	Cultural Perspectives in Health and Healing	Prerequisite
58740	CO SCI 942	Discrete Structure	Changed Program for which the course will be a requirement
58842	ENGLISH 100	Accelerated Prep: College Writing	DE Addendum
57446	MARKET 023	Introduction to Social Media Marketing	Subject (section I) changed from Marketing to Business; Updated Program for which the course will be a requirement; Transfer Status; Section V: Dept./Division Name changed from Career Studies to Business, Subject Code change
58110	MATH 261	Calculus I	Textbook; SLO
58315	MATH 262	Calculus II	Textbook; SLO
58411	MICRO 020	General Microbiology	Class schedule course description
57063	PHRMCTK 032	Pharmacy Operations	Unit/Class hours; Textbook; Course change form
58629	PHRMCTK 036	In-Patient Pharmacy Practicum	Course Title, Unit/Class hours; Textbook; Course change form
57171	PHRMCTK 037	Sterile Products	Unit/Class hours; Textbook; Course change form

3.4. EDIT (UPDATE/CHANGE) - NONCREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	TYPE OF UPDATE/CHANGE
NONE			

3.5 ARCHIVE – CREDIT COURSE

ECD #	COURSE & NO.	COURSE TITLE	EFFECTIVE SEMESTER
58690	SPANISH 008	Conversational Spanish	SPRING 2018

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3.6 NEW Credit Program (Degree/Certificate)

- 3.6.1. Kinesiology (AA-T)
- 3.6.2. Biotechnology Lab Technician I (Certificate of Achievement)
- 3.6.3. Biotechnology Lab Technician II (Certificate of Achievement)

Once your new credit Program is approved by the curriculum committee, download and fill out the [New Program Board Approval Form](#). Submit the form electronically to the curriculum chair ASAP.

3.7 NEW Noncredit Program

- 3.7.1. Conservation Studies (Certificate of Completion)
- 3.7.2. College Readiness for the English Language Learner (Certificate of Competency)

Once your new noncredit Program is approved by the curriculum committee, download and fill out the [New Program Board Approval Form](#). Submit the form electronically to the curriculum chair ASAP.

3.8 ARCHIVE Program (Credit/Noncredit)

- 3.8.1. CAOT General Office Associate of Science Degree
- 3.8.2. CAOT Word Processing Associate of Science Degree
- 3.8.3. CAOT Word Processing Certificate of Achievement

4. REPORTS

- 4.1. Chair's Report (*Beraki Woldehaimanot*)
 - 4.1.1. General Education Breadth Requirements – Executive Order 1100 (Rev. Aug 23, 2017) – *Memorandum of Cal State Univ. Attached.*
- 4.2. Articulation Officer's Report (*Adriana Martinez*)

5. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

- 5.1. Tech Review (*adopt, create, or reinstate course or program only*):
 - Meeting date/place: 5/9/2018 @ 1:00 pm Winlock Lounge
 - Last day to submit course/program: 5/5/2018 @ 5:00 pm
- 5.2. Curriculum Committee (*Course or program update, archive, or those reviewed at a Tech Review*):
 - Meeting date/place: 5/16/2018 @ 1:00 pm Winlock Lounge
 - Last day to submit course/program: 5/12/2018 @ 5:00 pm

To speed up the approval process, the curriculum committee chair recommends that new courses and programs be first discussed with him before submitting them for Tech Review.

For assistance call x4524 or email: Woldehb@Wlac.edu

6. ADJOURNMENT

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

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