



WEST LOS ANGELES COLLEGE
CURRICULUM COMMITTEE REGULAR MEETING

Nov 14, 2018
1:00 to 3:30 pm in Winlock Lounge

MEETING AGENDA

1. ORGANIZATIONAL ITEMS - ACTION

- 1.1 Approval of the agenda
- 1.2 Approval of the minutes from Oct 17, 2018

2. PUBLIC SPEAKERS

A public speaker may speak up to 2 minutes on any item not listed on this agenda (No action items!)

3. Financial aid eligibility of courses and programs [Mr. Jason Yun, Financial Aid Technician] 15 minutes

A brief informational presentation on financial aid eligibility of courses and programs with special emphasis on *Credit/Noncredit courses; types of degrees: AA, AS, AA-T, AS-T, CTE, Certificate of Achievement; types of Certificates: Cert. of Completion, Cert. of Competency; total # units for degrees/certificates; TOP, SAM code, etc.*

4. CURRICULUM MATTERS - ACTION

4.1. New Credit Courses

ECD #	Course #	Course Title
60802	CHICANO 037	Chicano Literature
60801	CHICANO 047	The Mexican-American Woman in Society
60762	EGD TEK 101	Engineering Graphics
60524	ENG GEN 122	Programming and Problem-Solving in Matlab
60761	ENG GEN 131	Statics
60642	ENG GEN 150	Materials Science and Engineering
61331	FLM PRD 101A	Production Skills A
61339	FLM PRD 101B	Production Skills B
61340	FLM PRD 101C	Production Skills C
61345	FLM PRD 185A	Directed Study - Film/TV Production Crafts A
61346	FLM PRD 285A	Directed Study - Film/TV Production Crafts A
61330	FLM PRD 291B	Post Production Lab B
61348	FLM PRD 385A	Directed Study-Film/TV Production Crafts A
60437	PHYSICS 012 (Reinstate)	Physics Fundamentals

Accreditation Standards for which the Curriculum Committee is primarily responsible: II.A.1, II.A.2, II.A.4, II.A.5, II.A.10, II.A.12

Tech Review Committee - meets on the 1st Wednesday of the month

(New course, substantial change on a course, requisite change, DE; New degree/certificate, substantial change on a degree/certificate)

Fall 2018: 9/5, 10/3, 11/7, **Spring 2019:** 2/6, 3/6, 4/10, 5/1

Curriculum Committee meets on the 3rd Wednesday of the month

Fall 2018: 9/19, 10/17, 11/21, **12/3**; **Spring 2019:** 2/20, 3/20, 4/17, 5/15

4.2. New Noncredit Courses

Course #	Course Title
VOC ED 242CE	Banquet Server Skills
VOC ED 243CE	Front Desk Representative
VOC ED 244CE	Laundry Attendant
VOC ED 245CE	Public Space Cleaner
VOC ED 246CE	Restaurant Server Skills
VOC ED 247CE	Kitchen Steward Skills
VOC ED 248CE	Maintenance Attendant
VOC ED 249CE	Reservationist Skills
VOC ED 250CE	Guestroom Attendant
VOC ED 251CE	Basic Hand Tool and Repair
BSICKLS 105CE	Student Success in Hybrid and Online Classes

Struck-out courses: as per K Bole's request (initiator)

4.3. CREDIT COURSE UPDATE/CHANGE

ECD #	COURSE #	COURSE TITLE	Type of Update/Change
61373	ART 501	Beginning Two-Dimensional Design	Textbook; SLO
61370	ART 639	Introduction to Digital Imaging	Textbook; SLO
61372	ART 641	Advanced Desktop Publishing	Textbook; SLO
55528	CINEMA 004	History of the Documentary Film	Textbook; Dept/Div Name, Dept/Div Code; DE addenda; SLO; TBA Form
61441	CINEMA 005	Introduction to Screenwriting	Textbook; DE addenda; SLO; TBA Form
61449	CINEMA 010	Introduction to Film Directing	Textbook; Relationship to college programs; Abbrev. for transcripts; SLO; DE addenda; Prereq forms; Course change form; TBA Form
55527	CINEMA 018	Introduction to Film Genres	Textbook; Relationship to college programs; Dept/Div Name, Dept code; Abbrev. for transcripts; SLO; DE addenda; Prereq forms; Course change form; TBA Form
61456	CINEMA 025	Producing Motion Picture Features	Course description; Textbook; Relationship to college programs; Articulation; SLO; DE addenda; Course change form

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53341	DANCETQ 123	Jazz Dance Techniques III	<i>Textbook; Relationship to college programs; Dept/Div; SLO</i>
53342	DANCETQ 124	Jazz Dance Techniques IV	<i>Textbook; Relationship to college programs; Dept/Div; SLO</i>
61307	DANCETQ 141	Modern Dance Techniques I	<i>Textbook; Relationship to college programs; Dept/Div; SLO</i>
61308	DANCETQ 142	Modern Dance Techniques II	<i>Textbook; Relationship to college programs; Dept/Div; SLO</i>
60357	ENGLISH 101	College Reading and Composition I	<i>Advisory</i>
61290	ENGLISH 219	The Literature of American Ethnic Groups	<i>Textbook</i>
61367	ENGLISH 239	Women in Literature	<i>Textbook</i>
61191	HISTORY 011	Political and Social History of the United States I	<i>Textbook</i>
61192	HISTORY 012	Political and Social History of the United States II	<i>Textbook</i>
61189	HISTORY 044	The Mexican American in the History of The United States II	<i>Textbook</i>
54881	HOSPT 302	Introduction to Hotel/Motel Operations	<i>Textbook; SLO</i>
61003	HOSPT 320	Hospitality Law	<i>Prereq forms; Articulation; SLO; DE addenda</i>
54688	HOSPT 340	Introduction to Professional Food Service	<i>Textbook; Relationship to college programs; Articulation; SLO; DE addenda</i>
60691	LIB SCI 101	College Research Skills	<i>Textbook</i>
60692	LIB SCI 102	Internet Research Methods	<i>?</i>
60693	LIB SCI 103	Information Literacy: Search Strategies, Tools, and Resources	<i>Textbook</i>
60051	LIB SCI 104	Advanced Internet Research	<i>Textbook</i>
61458	NURSING 399A	Nurse Assistant Training Program	<i>Units; Class hrs; Prereq; Other limitations</i>

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4.4. Update/Change Noncredit Courses

Course #	Course Title	Type of Update/Change
BSICKSLS 070 CE	Innovation: Igniting Creativity at Work	DE Addendum
BSICKSLS 072 CE	The Creative Edge: Outstanding Leadership	DE Addendum
BSICKSLS 076 CE	Successful Innovation and Creativity in the Workplace	DE Addendum
BSICKSLS 079 CE	Creativity, Innovation, and Leadership	DE Addendum

4.5. New Certificate Program

4.5.1. Real Estate Appraisal Licensing - Certificate of Completion

4.6. Change Degree Program

4.6.1. Real Estate Appraiser II

4.6.2. Real Estate Broker

4.6.3. Associate in Science in Computer Science for Transfer (AS-T) Degree

5. REPORTS, INFO, MOTIONS

5.1. Chair's Report (Beraki Woldehaimanot)

Noticed Motion: To require all curricula (new courses and programs; changes to courses and programs) to move through the approval process (Tech Rev/Curriculum committee/Senate) only after the initiator has consulted with a curriculum committee member (preferably curriculum committee member from same division) or the curriculum chair.

5.2. Articulation Officer's Report (Adriana Martinez)

5.3. "Notice of Intent" for new programs (Ashanti Lyles) - **Action**

5.4. Request to create three new disciplines [Carlos Sermeño] - **Action**

5.4.1. **Pharmacy Technology (TOP 1221.00)**

Principles and procedures used to assist in maintaining and dispensing pharmaceutical supplies and medications.

Min Qual: The minimum qualifications for disciplines on this list are any bachelor's degree and two years of experience, or any associate degree and six years of experience.

5.4.2. **Medical Assisting (TOP 1208.00)**

Administrative, clerical or technical support services for a licensed physician, podiatrist, or health care services plan, and related support functions in a health care facility.

Min Qual: The minimum qualifications for disciplines on this list are any bachelor's degree and two years of experience, or any associate degree and six years of experience.

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5.4.3. Public Health (TOP ???)

It does not have a TOP code, we would like to have its own Subject Code for the discipline.

Min Qual: The minimum qualifications for disciplines on this list are any bachelor's degree and two years of experience, or any associate degree and six years of experience.

6. ANNOUNCEMENTS AND INDICATIONS OF PROPOSED FUTURE ACTIONS

6.1. Combined Tech Review/Curriculum Committee meeting

- Meeting date: 12/3/2018 @ 1:00 pm; Location: Winlock
- Last day to submit course/program: 11/28/2018 @ 11:00 am

7. ADJOURNMENT

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