



**CURRICULUM COMMITTEE MEMBERS**

**Beraki Woldehaimanot**  
Chairperson,  
Curriculum Committee

**Kimberly Manner**  
Curriculum Dean

**Gustavo Demoner**  
Business

**Ana Chiang**  
Computer Science

**Lisa Kamibayashi**  
Allied Health

**Adriana Martinez**  
Articulation Officer

**Cole, Jennifer**  
Science

**Cordova, Luis**  
SLO Coordinator

**Vacant**  
Kinesiology

**Alma Narez-Acosta**  
Counseling

**Vacant**  
Applied Technology

**Laura Peterson**  
Arts & Performance

**Aimee Preziosi**  
Behavioral Science

**Tanshee Cheng**  
Mathematics

**Sandra Ruiz**  
Language Arts

**Stella Setka**  
Language Arts

**Patricia Siever**  
Social Sciences

**Susan Trujillo**  
Library & Learning Resources

MINUTES OF THE  
CURRICULUM COMMITTEE MEETING

Feb 21, 2018  
1:00-3:00 pm in Winlock

| Members Present                   |   |
|-----------------------------------|---|
| Cheng, Tanshee                    | Narez-Acosta, Alma                          |
| Chiang, Anna                      | Peterson, Laura                             |
| Cole, Jennifer                    | Preziosi, Aimee                             |
| Cordova, Luis                     | Setka, Stella                               |
| Kamibayashi, Lisa                 | Siever, Patricia                            |
| Manner, Kimberly                  | Trujillo, Susan                             |
| Martinez, Adriana                 | Woldehaimanot, Beraki                       |
| Guests                            |   |
| Barragan, Norma, <i>Sociology</i> | Saperston, Lisa, <i>Free College</i>        |
| Filerman, Bernice, <i>Science</i> | Shepherd, Marlene <i>Behavioral Science</i> |
| Guzman, Edmond, <i>Aviation</i>   |   |

The meeting was called to order by the chairperson at 1:09pm.

**1. ORGANIZATIONAL ITEMS**

- 1.1. Agenda was approved as presented.
- 1.2. Minutes of Dec 6, 2017 were approved as presented.

**2. PUBLIC SPEAKERS**

N Barragan described the responsibilities of the curriculum committee highlighting that it is a faculty matter. She directed attendees to the resources in the Academic Senate of California Community Colleges (ASCCC) web site for a better understanding of the curriculum committee.

**3. CURRICULUM MATTERS**

The following is a list of courses and programs (3.1 through 3.4) that were discussed, voted on, and approved (*moved, seconded, and passed*) **MSP**.

Courses

**3.1 NEW (CREATE/ADOPT) – CREDIT COURSE**

| ECD # | COURSE & NO. | COURSE TITLE                             | EFFECTIVE DATE |
|-------|--------------|--|----------------|
| 56279 | CO INFO 923  | Introduction to Amazon Web Services      | Fall 2018      |
| 56613 | CO INFO 924  | Amazon Web Services - Data Storage       | Fall 2018      |
| 56614 | CO INFO 925  | Amazon Web Services - Computing Services | Fall 2018      |
| 56615 | CO INFO 926  | Amazon Web Services - Security           | Fall 2018      |
| 57026 | ENV SCI 024  | Global Climate Change                    | Fall 2018      |



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### 3.2 EDIT (UPDATE/CHANGE) – CREDIT COURSE

| ECD # | COURSE & NO.     | COURSE TITLE  | COMMENTS           |
|-------|------------------|---|--------------------|
| 57296 | ACCTG 002        | Introductory Accounting II                                    |                    |
| 57007 | ALD HTH<br>043CO | Anatomy and Physiology for Emergency<br>Health Care Personnel |                    |
| 56926 | BIOLOGY 010      | Natural History I   |                    |
| 57186 | CHEM 051         | Fundamentals of Chemistry I                                   |                    |
| 57179 | CHEM 060         | Introduction to General Chemistry                             |                    |
| 57180 | CHEM 211         | Organic Chemistry for Science Majors I                        |                    |
| 57182 | CHEM 212         | Organic Chemistry for Science Majors II                       |                    |
| 57183 | CHEM 221         | Biochemistry for Science Majors                               |                    |
| 56871 | CO SCI 976       | Vsphere Install, Configure, And<br>Management                 |                    |
| 53964 | CO SCI 977       | Implementing A Virtual Desktop<br>Infrastructure              |                    |
| 56903 | CO SCI 991       | Computer Laboratory   |                    |
| 55377 | DEN HY 327       | Local Anesthesia and Sedation<br>Techniques                   |                    |
| 57307 | DEN HY 421       | Dental Hygiene Capstone                                       | Course Change      |
| 54145 | FLM PRD 100      | Intro to Motion Picture And TV<br>Production Crafts           | Course Change      |
| 57061 | FLM PRD 101      | Production Skills   | Course Change      |
| 57441 | FLM PRD 185      | Directed Study - Film/TV Production<br>Crafts                 | Course Change      |
| 57064 | FLM PRD 200      | Introduction to Photoshop And<br>Illustrator                  | Course Change      |
| 57066 | FLM PRD 202      | Visual Effects and Motion Graphics                            | Course Change      |
| 57442 | FLM PRD 285      | Directed Study - Film/TV Production<br>Crafts                 | Course Change      |
| 57444 | FLM PRD 385      | Directed Study~Film/TV Production<br>Crafts                   | Course Change      |
| 57025 | GEOG 007         | World Regional Geography                                      |                    |
| 57010 | LRNSKIL 002A     | English Fundamentals  |                    |
| 56507 | OCEANO 001       | Introduction to Oceanography                                  |                    |
| *     | ADDICST*         | Addiction Studies Courses*                                    | SAM Code<br>change |

\*Addiction Studies SAM Code change [List attached]



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### 3.3 NEW (CREATE/ADOPT) – NONCREDIT COURSE

| ECD | Course #     | Course Title                               | Effective Semester |
|-----|--------------|--|--------------------|
| *   | BSICKSL 73CE | Industry Overview and Career Opportunities | Fall 2018          |

\* NO ECD #s; CORs including SLOs are attached to this email

### 3.4 ARCHIVE COURSE

| ECD # | COURSE & NO. | COURSE TITLE  | EFFECTIVE SEMESTER |
|-------|--------------|---|--------------------|
| 55370 | ARABIC 101   | Arabic Language Laboratory                                | Summer 2018        |
| 56948 | ENGLISH 067  | Writing Laboratory  | Summer 2018        |
| 57238 | MUSIC 441    | Song Repertoire   | Summer 2018        |
| 55810 | PSYCH 037    | Psychology of Codependency and Family Systems             | Summer 2018        |
| 55806 | PSYCH 063    | Alcohol/Drug Studies: Prevention and Education            | Summer 2018        |
| 55807 | PSYCH 064    | Introduction to Alcohol and Drug Abuse                    | Summer 2018        |
| 55808 | PSYCH 065    | Chemical Dependency: Intervention, Treatment and Recovery | Summer 2018        |
| 55809 | PSYCH 067    | Counseling Techniques for The Chemically Addicted         | Summer 2018        |
| 57053 | SPANISH 005  | Advanced Spanish I  | Summer 2018        |
| 57054 | SPANISH 014  | Spanish For Public Service Personnel                      | Summer 2018        |
| 57055 | SPANISH 021  | Fundamentals of Spanish I                                 | Summer 2018        |
| 57056 | SPANISH 022  | Fundamentals of Spanish II                                | Summer 2018        |

3.5. Courses listed below (3.5.1 to 3.5.3.) were **NOT** approved (see comments column):

#### 3.5.1. New Credit Courses:

| ECD # | COURSE & NO. | COURSE TITLE                  | COMMENT   |
|-------|--------------|-------------------------------|---|
| 54263 | BIOTECH 001  | Fundamentals of Biotechnology | Course title and #, # of units didn't match existing District course attributes |
| 53103 | BIOTECH 002  | Biotechnology I               | Course title and #, # of units didn't match existing District course attributes |
| 54264 | BIOTECH 003  | Biotechnology II              | Course title and #, # of units didn't match existing District course attributes |
| 54262 | BIOTECH 004  | Biotechnology III             | Course title and #, # of units didn't match existing District course attributes |



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### 3.5.2. EDIT (UPDATE/CHANGE) – CREDIT COURSE

| ECD # | COURSE & No. | COURSE TITLE   | COMMENTS                                  |
|-------|--------------|--|---|
| 57168 | BIOLOGY 003A | Introduction to Biology                              | <i>Rationale for prerequisite missing</i> |
| 57167 | BIOLOGY 003B | Introduction to Biology                              | <i>Rationale for prerequisite missing</i> |
| 57082 | BIOLOGY 006  | General Biology I                                    | <i>Rationale for prerequisite missing</i> |
| 57083 | BIOLOGY 007  | General Biology II                                   | <i>Rationale for prerequisite missing</i> |
| 57084 | BIOLOGY 110  | General Biology - Genetic Analysis and Biotechnology | <i>Rationale for prerequisite missing</i> |
| 57089 | PHYSIOL 001  | Introduction to Human Physiology                     | <i>Rationale for prerequisite missing</i> |

### 3.5.3. NEW (CREATE/ADOPT) – NONCREDIT COURSE

| ECD | Course #    | Course Title                    | Comments  |
|-----|-------------|---------------------------------|---|
| *   | ESLNC 018CE | English as a Second Language V  | <i>Relationship to ESL credit courses not clarified</i> |
| *   | ESLNC 019CE | English as a Second Language VI | <i>Relationship to ESL credit courses not clarified</i> |

### 3.6 ARCHIVE PROGRAM

Upon recommendations of the Music viability committee, AA degree in Music and AA-T degree in Music are to be archived. Academic Senate had already accepted the committee's recommendations. Presented to the curriculum committee for information only.

### 3.7 CREDIT BY EXAM

The following three courses were approved for credit by exam. **MSP.**

- BIO 408 Pharmacology (3 units)
- DEN HY 357 Biochemical Nutrition (3 units)
- DEN HY 452 Law and Ethics of Dental Hygiene (3 units)

## 4. REPORTS/DISCUSSIONS/MOTIONS

### 4.1. Chair's Report - (B. Woldehaimanot)

CurriQunet Update: Curriculum chairs will test the new electronic curriculum development system, CurriQunet on March 9 and 10, 2018 at District office.

### 4.2. Articulation Officer's Report (A. Martinez)

As part of the annual updating process, A. Martinez distributed LACCD General Education Plan and asked committee members to take it to their divisions and bring any corrections to the plan for the next curriculum committee meeting on 3/21/2018.



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**4.3. Non-Substantive Program Change Request Form (A. Martinez) - ACTION**

A. Martinez distributed a Non-substantive Program Change Request Form for member to review and vote on. The form was needed to report non-substantive Program Changes so they can be quickly entered in the college catalog. Members discussed and unanimously agreed to adopt the form.

**4.4. Update - State Curriculum Changes (Curriculum Dean, K. Manner)**

Dean K, Manner discussed curriculum changes that are being considered at the State level. She stressed that the State is coming with a new formula for funding based on completion. She also informed members that the Board will vote whether to accept recent proposals of 8 units for Certificates of Achievement. Directed studies (185, 285, 385, etc.) as well as skills Certificates for CTE will also have to be decided next month.

**4.5. Update - Catalog (Curriculum Dean, K. Manner)**

Dean K, Manner reminded members that as per previously announced deadline, any changes to the catalog must be submitted to her ASAP. She asked members to announce this in their divisions, if they have not done so yet, and give her a redlined catalog ASAP.

**5. NEXT CURRICULUM COMMITTEE AND TECH REVIEW MEETINGS**

**5.1. Tech Review (adopt, create, or reinstate course or program only):**

- Meeting date/place: 3/14/2018 @ 1:00 pm Winlock Lounge
- Last day to submit course/program: 3/10/2018 @ 5:00 pm

**5.2. Curriculum Committee (Course or program update, archive, or those evaluated at a Tech Review):**

- Meeting date/place: 3/21/2018 @ 1:00 pm in Language Arts Conference Room GC 210K
- Last day to submit course/program: 3/17/2018 @ 5:00 pm

*To speed up the approval process, the chair recommended that new courses and programs be first discussed with him or curriculum committee members before submitting them for Tech Review.*

**6. ADJOURNMENT**

The meeting was adjourned at 3:20 pm.