



**WEST LOS ANGELES COLLEGE
CURRICULUM COMMITTEE MEETING
SSB 414
September 30, 2013
1:00 PM to 3:00 PM**

REGULAR MEETING AGENDA

I. ORGANIZATIONAL ITEMS – 5 MIN - ACTION

1. Approval of the agenda
2. Approval of the minutes of May 20, 2013
3. Membership Update

II. PUBLIC SPEAKERS: Speakers may speak no more than 2 minutes per speaker on any agenda item not yet discussed.

III. ACADEMIC AND PROFESSIONAL MATTERS – 1 HR 30 MIN

1. Stand-Alone Course Certification Training (Witucki)
2. Course SLO approval – **Action** (Matosic)
3. Course update, edit, new, archive or reinstate approval – **Action** (Witucki)
4. Pre-Requisites (Golterman)
 - a. Prerequisite procedure and enforcement
 - b. Procedure for changing or removing prerequisite. Does the removal of course pre-requisites require documentation?
 - c. How do chairs verify the prerequisites listed in DEC for a particular course.
5. ECD approval signatures – **Action** (Witucki)

“The Curriculum Committee approves changing the number and order of signatures needed to complete a course outline of record as agreed on at this meeting.”
6. Tech Review process (Witucki)
7. Updates to Plan A, B, CSU and IGETCE (Witucki)

- a. Reflect course name changes on Plan A, B and CSU (section E) from Physical Education to Kinesiology, Kinesiology Athletics or Kinesiology Major.
- b. Remove Archived courses from Plan A, B, CSU and IGETC
- c. Proposed course changes to the AA Degree in Spanish

IV. ANNOUNCEMENTS

V. ADJOURNMENT

**Curriculum Committee meets on Mondays from 1- 3pm
Fall 2013
October 28, November 25**

**Technical Review on Mondays from 1 – 3pm
Fall 2013
September 23, October 7, October 21, November 4,
November 18 or by appointment**